

# GFWC-Washington State Administrative Handbook



2018 – 2020

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## Letter from GFWC-WS President

Dear Members of GFWC Washington State,

I welcome the members of GFWC Washington State to the 2018 – 2020 Administration.



My theme for the next two years is “To the World you are one person, but to one person you are the World.” During this time we will work as members, clubs, districts and Washington State to make a difference.

Our Endowment theme will be the “World is Ours.” In the next two years, we are planning to raise \$1,000. In past administrations we have raised more money during each two year period, but since our investments are not currently giving us as much interest, I’ve reduced the amount for the Endowment Fund and am requesting members donate to the GFWC-WS Education Scholarship Fund or wherever you see a need in Washington State.

The GFWC International President, Mary Ellen Brock, will focus on including the 7 Grand Initiatives for this administration, grand in that they each have “1,000” as part of the goal.

We seek to have 1,000 members each donate \$1,000 to the Capital Campaign; to have 1,000 service projects be performed on Martin Luther King Day (the National day of Service); to have 1,000 members sign up for the Legislative Action Center; to have 1,000 projects completed for the women in the military; to have 1,000 trees planted by clubs on Arbor Day; to have 1,000 pairs of shoes donated by clubs to the Nike "reuse-a-shoe" project or to "Soles for Souls"; and to have 1,000 Dr. Seuss books in different languages donated on his birthday to the DC area and the club's local inner city kids programs. Mary Ellen has stated that we will accomplish these Initiatives “with your hand in mine.”

My special project is the American Cancer Society Relay for Life. This event is near and dear to my heart, as I lost my mom to melanoma (skin cancer). And, many friends and family have been affected by cancer. There are a number of Relay events in Washington State, so please consider joining an event.

I look forward to working with everyone during the next two years.

Yours in Federation,

Betty MacMaster  
GFWC-WS President  
2018 – 2020 Administration

“To the World you are one person, but to one person you are the World.”

## Letter from GFWC President



### GENERAL FEDERATION of WOMEN'S CLUBS



June 30, 2018

Dear Federation Sisters,

I am proud of GFWC. I am honored to become the 52nd GFWC International President. I am excited about the 2018-2020 administration and what we will accomplish during these two years with your hand in mine.

"Unity in Diversity", GFWC's motto, illustrates that our strength is in the diversity of our members and our programs. Diversity will be one of the two emphasis areas of this administration. We will enhance our diversity by broadening who we are, what we do, who we work with, and what we know. Our clubs and international affiliates are encouraged to work together on projects. We will broaden our diversity across the country and around the world, with your hand in mine.

Legislation will be the second emphasis area as legislation is a large part of our history and our past accomplishments. During this administration we will be sure that all members understand the process of how a bill becomes a law and how they can participate in the process. We will be sure that members of Congress recognize the GFWC brand by the "Recognize The Red" Campaign. All communications to legislators will be signed by members with GFWC after the signature in "RED". Our intent will be to select two bills and work actively for them to become laws. In addition, we will select one bill and on one day all members of GFWC will call their legislator to urge action on it. We will go back to our roots, raise our voices and reclaim our role as the organization that can make things happen, with your hand in mine.

There will be 7 Grand Initiatives for this administration, grand in that they each have 1,000 as part of the goal. We seek to have 1,000 members each donate \$1,000 to the Capital Campaign; to have 1,000 service projects performed on Martin Luther King Day, the National day of Service; to have 1,000 members sign up for the Legislative Action Center; to have 1,000 projects completed for the women in the military; to have 1,000 trees planted by clubs on Arbor Day; to have 1,000 pairs of shoes donated by clubs to the Nike "reuse-a-shoe" or to "Soles for Souls"; and to have 1,000 Dr. Seuss books in different languages donated on his birthday to DC area and club's local inner city kids programs. We will accomplish these Initiatives with your hand in mine.

We will remember the blessings we have received by belonging to GFWC and the work of others in GFWC on "Thank you Tuesday" by writing in a journal, or sending a note on a job well done or posting your blessing or note on the GFWC "Thank You Tuesday" Facebook page. We will remember our blessings with your hand in mine.

I am so very excited about the heights we will reach as members of the General Federation of Women's Clubs during these next two years together with your hand in mine. Take my hand. Let us begin!

With Love,

*Mary Ellen*

Mary Ellen Brock  
2018-2020 GFWC International President

GFWC is an international women's organization dedicated to a community improved by enhancing the lives of others through volunteer service.

[www.GFWC.org](http://www.GFWC.org)

# Letter from GFWC Director of Junior Clubs



## From the Director of Junior Clubs

Dear Federation Friends,

"Each one of us can make a difference. Together we make change." Barbara A. Mikulski. It is such a great honor and privilege to represent all of you as the 2018–2020 GFWC Director of Junior Clubs! It is very humbling, considering all of the incredible clubwomen that have served before me.

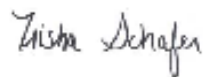
My theme for 2018–2020 is, *"Together, We Make The Difference,"* because we do make the difference" ... in our communities, our country, and our world! Volunteering is what makes the community you live in your "hometown." I am looking forward to meeting many of you and finding out how you and your club are changing the world by living the volunteer spirit.

This administration, we will continue to **make a difference in our world through the life of a child** with our Juniors' Special Program: Advocates for Children! Advocating for children affected by human trafficking and mental health conditions has a huge impact on our society. Adverse emotional effects among trafficked children are depression, hopelessness, guilt, shame, flashbacks, nightmares, loss of confidence, lower self-esteem, and anxiety. Children with mental health disorders can experience a range of conditions, including: anxiety disorders, attention deficit/hyperactivity disorder (ADHD), autism spectrum disorders (ASD), eating disorders, mood disorders, and schizophrenia. GFWC Clubwomen can make a significant difference by educating the public on these issues, supporting our healthcare community, and empowering families! GFWC is partnered with two organizations that believe in the future of our children. St. Jude Children's Research Hospital and March of Dimes have made commitments to our membership by continuing as GFWC partners. Take the opportunity to support them for our common goal of advocating for children!

GFWC has declared the fourth week in October as **GFWC Advocates for Children Week**. The 2018–2020 Club Manual is an excellent resource for project ideas to plan special awareness activities so you and your club can participate all week long.

To quote author Dannion Brinkley: "The quickest way to change the world is to be of service to others. Show that your love can make a difference in the lives of people and thereby someone else's love can make a difference in your life. By each of us doing that and working together we change the world one inner person at a time. " The untiring service we give to our communities and the dedicated efforts to improve the quality of life through education and strengthening the home has and will continue to make the difference!

In Federation Friendship & Love,



TRISHA SCHAFER  
Director of Junior Clubs



## Calendar of Events – 2018 / 2020

<b>2018</b>	
GFWC-WS Installation of 2018 – 2020 Officers, Olympia WA	April 21
GFWC/GFWC-WS Dues Payable - \$21.00 each member	July 1
Deadline for Fall Issue of Washington Clubwoman	August 1
GFWC Board of Directors Meeting, Richmond, VA	August 23-26
WSR, Las Vegas, Nevada	September 14 – 16
GFWC-WS Fall Board, Yakima	September 28 – 30
Northeastern District Fall Conference	October 13
North Central District Fall Conference	October 17
King County District Fall Conference	October 20
Peninsula District Fall Conference	October 20
Columbia District Fall Conference	October 20
Deadline for Winter Issue of Washington Clubwoman	November 1
GFWC/GFWC-WS Dues Due \$21.00 each Member	November 1
Proposed Bylaws Amendments Due	December 1
GFWC/GFWC-WS Dues are Delinquent	December 1
<b>2019</b>	
Proposed Resolutions Due to GFWC-WS	January 10
Martin Luther King Day, National Day of Service	January 21
LEADS Application Due	January 31
Deadline for Spring Issue of Washington Clubwoman	February 1
Club Reports Due to District, State Chairmen and State President	February 15
State Community Service Program Chairman Reports due to GFWC	March 15
Columbia District Spring Conference	March 16
King County District Spring Board Meeting	March 23
North Central District Spring Conference	March 30
Northeastern District Spring Conference	March 23
Peninsula District Spring Conference	March 30
GFWC Federation Day	April 24
GFWC-WS Convention, Yakima	April 26 – 28
Deadline for Summer Issue of Washington Clubwoman	May 1
Jennie Award entries due	June 1
GFWC Convention, Austin, Texas	June 27 – July 1
GFWC/GFWC-WS Dues Payable - \$21.00 each member	July 1
Deadline for Fall Issue of Washington Clubwoman	August 1
GFWC Board of Directors Meeting, Washington, DC	August 16 – 19
WSR, Idaho	September 11 – 15
GFWC-WS Fall Board, Yakima	September 27 - 29
Northeastern District Fall Conference	
King County District Fall Board	
Peninsula District Fall Conference	October 26



Columbia District Fall Conference	
North Central District Fall Conference	
Deadline for Winter Issue of Washington Clubwoman	November 1
GFWC/GFWC-WS Dues Due \$21.00 each Member	November 1
GFWC 2020 – 2022 Administration Orientation Meeting	November 14 – 17
Proposed Bylaws Amendments Due	December 1
GFWC/GFWC-WS Dues are Delinquent	December 1
<b>2020</b>	
Proposed Resolutions Due to State	January 10
Martin Luther King Day, National Day of Service	January 20
LEADS Application Due	January 31
Deadline for Spring Issue of Washington Clubwoman	February 1
Club Reports Due to District, State Chairmen and State President	February 15
State Community Service Program Chairman Reports due to GFWC	March 15
Columbia District Spring Conference	
King County District Spring Conference	
North Central District Spring Conference	
Northeastern District Spring Conference	
Peninsula District Spring Conference	
GFWC-WS Convention, Moses Lake, WA	April 23 – 26
GFWC Federation Day	April 24
Deadline for Spring Issue of Washington Clubwoman	May 1
GFWC Convention, Atlanta, Georgia	June 25 - 30

# GFWC-WS Strategic Plan

## MISSION STATEMENT

GFWC-Washington State is part of the General Federation of Women's Clubs (GFWC) which was established in 1890. The General Federation of Women's Clubs is an international women's organization dedicated to community improvement by enhancing the lives of others through volunteer service.

## EXECUTIVE SUMMARY

A strategic plan is a working document that guides and strengthens the activities of an organization. Goals and strategies to achieve them enable the organization to plan effectively for the future.

This 2010-2014 Strategic Plan identifies five major GFWC-WS areas of concern (not in any order of priority). It is organized with clear vision statements of each concern, objectives that support the vision and specific action plans for achieving each objective.

Focusing on the achievement of objectives within these five areas of concern will guide our membership toward the realization of the GFWC vision of providing its members opportunities to: serve their communities effectively through organized activities, develop leadership skills, participate in continued learning and enrichment, and cultivate lasting friendships.

## STATEMENT OF RESPONSIBILITY

The GFWC-Washington State (GFWC-WS) Strategic Planning Committee (comprised of the elected state officers) is responsible for strategic planning and the regular review and refining of the Plan.

It is the responsibility of every GFWC-WS member to support and promote the visions and objectives as stated in the 2010-2014 Strategic Plan and adopted by the Board of Directors.

- State and district officers and chairmen design activities and materials that help to carry out the visions and objectives of the Plan.
- Clubs learn about and participate in activities that further the visions and objectives of the Plan through attendance at meetings and reading state and national materials.

## AREAS OF CONCERN

The GFWC-WS 2010-2014 Strategic Plan focus areas are:

- Membership
  1. Instill pride and purpose in all GFWC-WS members.
  2. Strengthen our existing clubs by retaining existing members and being open to new members.

- Leadership
  1. Utilize our LEADS graduates by providing them with continuing leadership opportunities and providing them with GFWC leadership tools.
- Communication and GFWC Awareness
  1. Support the GFWC goal of building brand identity through continued awareness.
- Programs, Projects, Activities
  1. Encourage clubs in the state to participate in GFWC programs and projects with special awareness of GFWC Partner organizations and Domestic Violence Awareness.
- Finances
  1. Work to increase the financial stability of GFWC-WS VISION: Every club and district increases membership.
- Assist each club and district to develop a membership plan that includes retention of current members as well as recruitment and orientation training of new members.
- Establish a task force to work with leadership for the purpose of starting new clubs.
- Encourage state and district leaders to visit each constituent club at least once during their administration.
- Encourage clubs and districts to honor a Clubwoman of the Year.
- Promote club and district participation in the GFWC Jennie award.

**GFWC-WS VISION: Ongoing leadership training for members at all state and district meetings.**

- Increase the number of club applicants for participation in the GFWC LEADS program.
- Assist districts to plan programs and workshops to inform and inspire members.
- Provide worthwhile programs and workshops at all state meetings.
- Encourage clubs and districts to prove \$\$ For Delegates attending state meetings.
- Provide advanced training for members serving in leadership roles at all levels.
- Use GFWC-WS communications to regularly address various aspects of leadership.

**GFWC-WS VISION: Improve communication and increased GFWC Awareness.**

- Develop a GFWC-WS membership database to strengthen communication on all levels.
- Provide training to increase the number of club websites and members who use email.
- Use GFWC-WS communications to regularly address topics of value to the Strategic Plan.
- Provide GFWC-WS materials that are easily read and understood.
- Include GFWC in all club names and promote use of emblematic apparel or other items.
- Help members to realize the value of their GFWC membership and its rich history.

**GFWC-WS VISION: More clubs reporting their great programs, projects and activities.**

- Provide clubs and state chairmen with training and tools to make reporting easier.
- Design categories and recognition to provide equitable competition for state awards.
- Plan creative awards presentations that will celebrate the best with fun and enthusiasm.
- Help provide new project ideas with communications, panel discussions and workshops.
- Work to provide larger scholarships and monetary awards.

**GFWC-WS VISION: Better use of resources and member awareness of a realistic financial plan.**

- Encourage increased monetary support of the endowment and educational scholarships.
- Reduce expensive print media and postage costs by using email whenever possible.
- Clearly define periodic income, expense, and loss or gain of investments in reports.
- Encourage club and district support of those serving on state, regional or GFWC levels.
- Increase member awareness of the importance of their attendance and room/meal participation at state meetings.

## Endowment Fund

“THE WORLD IS OURS”

Goal for the 2018-2020 Administration is \$1000

**Chairman: Linda Butcher**

To remain aligned with the GFWC Washington State “Strategic Plan”, our membership needs to use this plan to guide and strengthen the activities of our organization. By using these goals and strategies, our organization will be able to plan efficiently for the future.

By focusing on the achievement of objectives within the “Strategic Plan”, we are also charged with working to increase the financial stability of the GFWC Washington State Vision.

It is the responsibility of every GFWC Washington State member to support and promote the visions and objectives as stated in the 2010-2014 “Strategic Plan”.

The GFWC Washington State Vision also encourages: 1) providing larger scholarships and monetary awards, 2) better use of resources and awareness of a realistic financial plan, 3) increased monetary support of the Endowment and Educational Scholarships.

### Most Frequently Asked Questions

What is an endowment?

- An endowment is a permanent investment in the future of GFWC Washington State. Endowment funds are invested, rather than used as cash for immediate needs. Only the interest is used for the general fund.
- An endowment fund has been established by the GFWC – WS through voluntary contributions by clubs and individuals. Income from the investments of this fund shall be used for operational expenses of GFWC – WS. Interest received from the completed funds shall be transferred into the General Fund.” (GFWC Washington State Bylaws, Article X – Endowment Fund)

Why are endowments important?

- Since the capital cannot be used, the income generated from an endowment is an important source of revenue. Endowed funds create a foundation for fiscal growth and stability, while generating a reliable portion of income for GFWC Washington State.

How is the spendable income used?

- The Spendable income from the endowment is used to support the state's direct costs.

Now that you have the answers, here are just a few ways you might consider raising funds for the Endowment Fund, so the state can continue with the important projects and programs that benefit our communities.

Give yearly by providing a line item in your club/district budget, give in honor of a club/district president, honor your Clubwoman of the Year/ Jennie Award winners, honor your years of service, or the years of service your club has given to the community. Give in memory of a deceased member/past president that are no longer members for their past service or give a yearly donation.

Form: Endowment Fund Donation Form

## GFWC-WS Endowment Rolls

Note: Following are the Endowment Rolls as of August 1, 2018. The most current list can be found on the GFWC-WS website.

### Memorial List - Gifts of \$250 or more

Mrs. P. S. (Amy) Stacy	Mrs. Herman (Helen) Felder
Mrs. W. M. (Carolyn Evans) Kern	Mrs. Chester (Irma Grace) Henderson
Mrs. E. T. (Mary Wallace) Allen	Mrs. A. B. (Helen) Swenson
Mrs. W. S. Griswold	Mrs. John W. (Serena) Matthews
Mrs. Fran (Sue Lombard) Horsley	Mrs. John (Ann) Holland, GFWC International President 1992-1994
Mrs. W. W. (Edith Crowley) Stillman	Mrs. Allen (Kathy) Estep
Mrs. J. D. (Hannah Petot) Applewhite	Mrs. Albert (Marie) Kulzer
Mrs. Solon (Jeanette Bell) Shedd	Mrs. Arthur (Edna) Hill
Mrs. C. C. (Mary Lincoln) Brown	Mrs. Wm. (Virginia) Verran
Mrs. A. E. (Rose) Larson	Warren Bonnington
Mrs. Pierce (Betty) Lindberg	Catherine Montgomery
Mrs. H. S. (Elvira Marquist) Elwood	Mrs. O. (Bessie) Williamson
Mrs. N. S. (Margaret) McCreadie	Mrs. B. P. (Nina) Westmore
Mrs. G. N. (Mable) Campbell	Mrs. Plummer (Betty) York
Mrs. H. E. (Esther) Maltby	Mrs. Mil
Mrs. Frank Pratt	ton (Helen) Sutton
Mrs. Jay (Lela H.) Whitfield	Tina George
Mrs. Norman (Marian) Robbins	Virginia Remington
Mary Richardson Walker	Virginia Jester
Mrs. Roland (Meryl) Durst	Shirley Phipps
Mrs. Earle (Elsie) Cowin	Jeanne Syverson
Mrs. F. (Adelle Morgan) Robinson	Trudy Wittmann
Mrs. Norman (Marjorie) Anderson	

### Goodwill List - Gifts of \$250 or more

The White Bluff Woman's Club	GFWC - Battle Ground
Mrs. Warren (Joy) Bonnington	Bonnie Walden
Corrine Hieb	Linda Butcher
Rainer Pacific District	
Mrs. Milton (Helen) Sutton	



## Founders of the Endowment - Gifts of \$100 - \$249

1915	A. E. Larson, Yakima	1925	Woman's Club, Ritzville
1915	Ellensburg City Federation	1928	Woman's Club, Tacoma
1915	Mrs. James S. McKee, Hoquiam	1929	Mrs. E. V. Ellingson, Pullman
1916	Mrs. Abigail Karr, Hoquiam	1930	Mrs. G. N. Campbell, Kalama
1916	Mrs. Kate Turner Holmes, Seattle	1930	Woman's Book Club, Everett
1916	Mrs. P. S. (Amy) Stacy, Tacoma	1941	Mrs. A. L. Lloyd, Port Townsend
1916	Mrs. H. S. Elwood, Ellensburg	1941	Mrs. F. Ludwigs, Walla Walla
1916	Woman's Club of Tacoma	1941	Emily Peters, Seattle
1916	Mrs. C. C. Brown	1943	Mrs. H. F. Maltby, Seattle
1917	P. L. F. Club, Bellingham	1944	Jean Gawler, Yakima
1917	Twenty Century Club, Yakima	1944	Ella Higginson
1920	Mrs. Ida McQuestion, Grant Mound	1945	Mrs. E. E. Cowin, Wapato
1920	Mrs. W. P. Harper	1945	Mrs. A. Kulzer, Chewelah
1920	Yakima Valley District	1946	Southeastern District
1920	Margaret Coleman, Skagit County	1946	Mrs. V. Richardson, Monitor
1921	Mrs. N. S. McCreddie, Snohomish	1946	Mrs. J. Welsh, South Bend
1921	Mrs. James Cunningham, Spokane	1946	Mrs. R. J. Pratt, Coupeville
1921	Sorosis Past Presidents	1946	W. J. Sutton, Cheney
1921	Woman's Century Club, Seattle	1947	Mrs. J. M. Perry, Yakima
1921	Mrs. Amy Bartlett, Kennewick	1950	Mrs. J. D. Lewis, Willapa Harbor
1921	Mrs. H. J. Emery Spokane	1950	Carrie Chapman Catt, Seattle
1921	Home Economics Club, Yakima	1950	Mrs. C. Lindquist, Vancouver
1921	Portia Club	1950	Mrs. B. Barkley, Southeastern District
1921	Walla Walla Art Club, Walla Walla	1950	Mrs. G. Hott, Kalama
1921	Walla Walla Woman's Reading Club	1951	Mrs. E. B. Williamson, Prosser
1921	Woman's Club, Yakima	1951	Sarah Jenkins, Ellensburg
1921	Mrs. R. C. McCreddie	1951	Anna Hunt, Skagit District
1921	Queen Anne Fortnightly Club	1952	Mrs. N. Robbins, Kennewick
1922	Prosser Woman's Club	1953	Elsa Todd, Anacortes
1922	Coterie	1953	Ethel Utter, Seattle
1922	Miss Janet Moore, Olympia	1953	R. Belle Colver, Spokane
1922	Classic Culture Club	1954	Mrs. J. Arland, Montesano
1922	Woman's Club, Wenatchee	1954	Mrs. C. F. Robinson, Walla Walla
1922	Mrs. C. F. Balabanoff, Tacoma	1954	Mrs. G. S. Bond, Walla Walla
1923	Shirley Parker	1955	Southeastern District
1923	Tieton Mother's Club	1956	Mrs. J. A. Patchett, Ellensburg
1923	Cashmere Woman's Club	1956	Mrs. J. M. Simpson
1923	Mrs. C. E. Udell, Yakima	1956	Mrs. B. F. Westmore, Spokane
1923	Board Members and State Chairmen	1957	Mrs. J. D. Dunning, Spokane
1923	Skagit County Convention Comm.	1957	Mrs. H. B. Scott, Tacoma
1923	Woman's Club, Olympia	1957	Mrs. F. Ayers, Tacoma

### Founders of the Endowment - Gifts of \$100 - \$249 (continued)

1957	Mrs. A. VanGadow, Southeastern Dist.	1991	Margaret Ebert, Vancouver
1957	Longview Woman's Club	1991	Irma Grace Henderson, Past President
1957	Mrs. N. Robbins, Yakima	1992	Gladys Schmidt, Yakima
1958	Mrs. O.K. Williamson, Prosser	1992	Marie Wilmer Kulzer, Tacoma
1959	Mrs. J. Whitfield, Ellensburg	1992	Virginia Verran, Yakima
1959	Mrs. G. Thornton, Kelso	1992	Milton Sutton, Seattle
1960	Mrs. W. J. Cauvel, Walla \7alla	1992	Richland Woman's Club
1961	Mrs. D. Allmond, Anacortes	1992	Kathy Estep, Past President
1961	Elizabeth Doumit, Cathlamet	1993	Corrine Wing, Seattle
1961	Mrs. W. H. Chapman, Vancouver	1994	Roslyn Lemon, Prosser
1961	Mrs. V. Richardson, Monitor	1994	Charlotte Hale, Dallesport
1966	Mrs. O. G. Otis	1994	Betty Walker, Tri-Cities
1967	Mrs. L. C. VanPatten	1994	Bonnie Walden, Past President
1970	Mrs. L. A. Grandstaff, Vancouver	1996	Robert Smith, Anderson Island
1970	Mrs. H. A. Felder, Everett	1996	Leah Buchholz, Richland
1971	Monday Civic Club, Tacoma	1997	Nancy Jones, Past President
1971	Mrs. J. McCulloch, Everett	1997	Carlene Garner, Past President
1973	Margaret Thompson, Kennewick	1997	Margaret Schiffner, Moses Lake
1975	Helen Sutton, Seattle	1997	Commencement Bay Woman's Club
1976	Mrs. A. Schorzman, Quincy	1998	Maxine Scarbro, GFWC Int. Pres.
1977	Merle Durst, Olympia	1998	GFWC Moses Lake Woman's Club
1977	Corrine Wing, Seattle	1998	GFWC Sokico Woman's Club
1978	Mrs. R. Schmidt, Yakima	1998	GFWC Battle Ground
1979	Irma Grace Henderson	1998	Carlene Garner, Past President
1980	Mrs. R. K. Kester, Yakima	1998	Rainier Pacific District
1981	Marjorie Anderson, Seattle	1998	Jack & Linda Butcher, Federal Way
1982	Doris Clark, Wapato	1999	Dorothy Peusa, Lakebay
1983	Francine Ferguson, Tacoma	2000	Ada McKinney, Past President
1983	Florence Brewer, Olympia	2000	Nellie Yearout, Yakima
1983	Meredith Harris, Entiat	2000	Dolores Kuykendall, Past President
1983	Ella Kelly, Vancouver	2000	GFWC Kirkland
1984	Mrs. J. O. Patterson, Pullman	2000	Clarice Studdard
1986	Fed. Woman's Club of \West Seattle	2000	Laura May Zebrum
1987	Mrs. Carroll Oberg, Richland	2000	Fern Davenport, Ridgefield
1987	Josephine Cuigini, Auburn	2000	Sharen Ward, Past WSR President
1987	Janet Hopkins, Auburn	2002	GFWC Northeastern District
1987	Lilliam Arras, Everett	2002	Janie Salisbury, Chewelah
1987	Vanya Howells, Bellevue	2002	Bonnie Walden, Past President
1987	Lucille Chastain, Electric City	2002	Marilyn Nichols, Cheney
1988	Nina Googe	2002	GFWC Peninsula District
1990	Maxine Proffit, Past President	2002	GFWC Rainier Pacific District

### Founders of the Endowment - Gifts of \$100 - \$249 (continued)

2002	GFWC Battle Ground	2009	Anna Reicke
2002	GFWC Kirkland	2009	Dawn Magden
2002	Irene Wentworth, Gig Harbor	2009	GFWC Battle Ground
2002	Betty MacMaster, Kent	2009	Gerrie Breeding
2002	Corrine Hieb, Kirkland	2009	Mary Hunter
2002	GFWC Battle Ground	2009	Helen Sutton
2002	Helen Tyler, Kent	2010	Gert Thompson
2003	GFWC Beta of Spokane	2011	GFWC Battle Ground
2003	GFWC Battle Ground	2011	GFWC SoKiCo
2003	GFWC Cathlamet	2011	GFWC Valley Volunteers
2003	GFWC Columbia District	2011	GFWC Spokane
2003	Irma Grace Henderson, Past President	2011	GFWC Bremerton
2003	GFWC Kirkland	2011	GFWC Capital Woman
2003	GFWC Seattle Federation	2011	Carol Evans
2003	GFWC Sokico	2011	Dawn Magden
2004	Martha Smith, Past President	2011	GFWC SoKiCo
2004	GFWC-Washington State "Volunteers Making a Difference"	2011	GFWC Bremerton
2004	GFWC Peninsula District	2011	Juanita Paulson
2004	Elizabeth Doumit, Past President	2011	GFWC Battle Ground
2005	GFWC Battle Ground	2011	GFWC Capital Woman
2005	GFWC Kirkland	2011	Ann Anderson GFWC Silver Gavel
2005	Dawn Magden, Sumner	2011	Judy Brookshire GFWC Silver Gavel
2005	Cindy Remington, Tacoma	2011	Karen Lacy GFWC Silver Gavel
2005	GFWC Peninsula Keystone	2011	Joyce Lewis GFWC Silver Gavel
2005	GFWC Telesis	2011	Mary Lee Miller GFWC Silver Gavel
2006	Corrine Hieb, Kirkland	2011	Sue Reid GFWC Silver Gavel
2006	Lorraine Wagness	2011	Paulette Stinson GFWC Silver Gavel
2006	Carlene Garner, Past President	2011	Louise Tucker GFWC Silver Gavel
2006	GFWC Battle Ground	2011	Gloria Walck GFWC Silver Gavel
2007	Harold Bunge	2011	Bonnie Walden GFWC Silver Gavel
2007	Corrine Hieb, Kirkland	2012	GFWC WS Executive Committee
2007	Betty York, Peninsula Keystone	2012	GFWC Valley Volunteers
2007	Betty Martenson, Kirkland	2012	GFWC Sokico
2007	Audrey Haroldsen, Kirkland	2012	GFWC Battle Ground
2007	Janie Salisbury, GFWC OTHER Club	2012	GFWC Bremerton
2008	Dawn Magden	2013	GFWC Bremerton
2008	GFWC Peninsula Keystone	2013	GFWC Battle Ground
2008	GFWC Battle Ground	2013	GFWC Sokico
2009	Corrine Hieb	2013	GFWC Vista
2009	Virginia Kaiser	2013	Nick & Marilyn Nichols
		2013	Margaret Schiffner

Founders of the Endowment - Gifts of \$100 - \$249 (continued)

2014	GFWC Columbia District	2016	Linda Butcher
2014	GFWC SoKiCo	2016	GFWC Columbia District
2015	GFWC Battle Ground	2016	Dawn Magden
2015	GFWC Computer Link	2017	GFWC Battle Ground
2015	GFWC Evergreen	2017	Phyllis Johnson
2015	Irene Wentworth	2017	GFWC Columbia District
2015	Shirley Phipps	2018	Irene Wentworth
2015	Nancy Burdick	2018	GFWC Battle Ground
2015	GFWC Kirkland	2018	Kathie Wilkensen
2015	GFWC SoKiCo	2018	Pinkie Eggleston
2016	GFWC Battle Ground		

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# Reporting

## Reporting Rules

**Using the Official GFWC Washington State Reporting Form** will help calculate the statistical information from all the clubs in our state. You must use the official reporting form when reporting if you wish to be considered for awards. This form will be available prior to reporting deadline.

**Narratives** – are important for they give valuable information about your projects not found on the statistical form. You must submit one narrative for each area you are reporting in if you wish to be considered for awards.

**Cross Reporting – IS NOT ALLOWED!!** Find the best spot to report your club's efforts and do not repeat on either the statistical report or in the narratives.

**Can individual member's efforts be reported?** The simple answer is NO! The only way you can legally and honestly report individual member's efforts is to have that member ask the club to support. Support means: either a financial donation from the club's treasury or the enlistment of additional member's time and talents to help with a project. Additionally – your club must vote to make these "individual" efforts a "club" effort – or reporting it is just plain "fudging" your reports.

Please share this information with all your officers and chairmen.

### Forms:

- Club Project Report Form
- GFWC-WS Club Project Hours
- Report Judging Score Sheet
- Judging Tally Sheet

## Reports and Awards Checklist

Annual Deadline	Program or Contest	State Chairman	President	District Chairman
Jan 31	LEADS Application	Carlene Garner		N/A
Feb 15	Arts Community Service	Bonnie Rail		
Feb 15	Member Short Story Contest	Vicki Connor	N/A	N/A
Feb 15	Member Poetry Contest	Vicki Connor	N/A	N/A
Feb 15	Youth Short Story Contest	Vicki Connor	N/A	N/A
Feb 15	Youth Poetry Contest	Vicki Connor	N/A	N/A
Feb 15	Conservation CSP	Beth Juvik		
Feb 15	Education CSP	Sally Gill		
Feb 15	Home Life CSP	Valerie Huey		
Feb 15	International Outreach CSP	Marilyn Nichols		
Feb 15	Public Issues CSP	Linda Harms		
Feb 15	Advocates for Children (Jr. Sp Proj)	Kathie Jorgensen		
Feb 15	Communications & Public Relations	Nancy Burdick		
Feb 15	Domestic Violence Awareness	Ginger Bowman-Rape		
Feb 15	Fundraising	Julie Thompson & Cheryl Coon		
Feb 15	Leadership	Carlene Garner		
Feb 15	Legislation & Public Policy	Martha Curwen		
Feb 15	Membership Program & Awards	Lynn Cline		
Feb 15	Women's History/WHRC	Juanita Paulson & Sally Gill		
Feb 15	Most Outstanding Project (The Charlotte Gyllenburg Contest	Kathie Jorgensen	N/A	N/A
Feb 15	Mark of Excellence Award	Dorothy Crowder		
Feb 15	Helen Sutton Award	Lynn Cline		
March 1	GFWC-WS Clubwoman of the Year	Lela Taylor	N/A	N/A
March 1, 2020	Community Improvement Program Award	Carolyn Johnson	N/A	N/A
March 31	Newsletter Contest for Clubs	Kim Skagen	N/A	N/A
March 31	Website Contest for Clubs	Rita Loseth	N/A	N/A
State Convention	"The World in Pictures" and "Volunteers in Action" Photo Contest	Vicki Connor	N/A	N/A
May 1	"The Year in Pictures" Photo Contest to GFWC	Vicki Connor	N/A	N/A
June 1	Jennie Award	Betty MacMaster		N/A

## 2018-2020 GFWC Partnership Organizations

### Signature Program: Domestic Violence Awareness and Prevention

#### PREVENT CHILD ABUSE AMERICA

Contact: Ann Cheeseman, Director of Marketing 228 South Wabash Avenue, 10th Floor | Chicago, IL 60604 W: [www.PreventChildAbuse.org](http://www.PreventChildAbuse.org) E: [ACheeseman@preventchildabuse.org](mailto:ACheeseman@preventchildabuse.org)  
P: 312-663-3520 ext. 861 | F: 312-939-8962

### Juniors' Special Program: Advocates for Children

#### MARCH OF DIMES

Contacts: Meredith Goodwin Repik Director, Strategic Volunteer Partnerships 1275 Mamaroneck Avenue | White Plains, NY 10605 W: [www.MarchOfDimes.com](http://www.MarchOfDimes.com) E: [MRepik@marchofdimes.org](mailto:MRepik@marchofdimes.org)  
P: 843-614-3355

#### ST. JUDE CHILDREN'S RESEARCH HOSPITALS

Contact: Ashley Ramsdell, Sr. Specialist – Volunteer Development ALSAC/ St. Jude Children's Research Hospital 501 St. Jude Place | Memphis, Tenn. 38105 W: [www.stjude.org](http://www.stjude.org) E: [Ashley.Ramsdell@stjude.org](mailto:Ashley.Ramsdell@stjude.org)  
P: 901-578-1086

### Education Community Service Program

#### HOBY

Contact: Sunshine Navarro Shively Registration and Outreach Manager 31255 Cedar Valley Drive, Suite 327 | Westlake Village, CA 91362 W: [www.HOBY.org](http://www.HOBY.org) E: [ShivelyS@HOBY.org](mailto:ShivelyS@HOBY.org)  
P: 818-851-3980 ext. 321

### Home Life Community Service Program

#### CANINE COMPANIONS FOR INDEPENDENCE

Contact: Nancy Murray, National Community Events Manager P.O. Box 446 | 2965 Dutton Avenue | Santa Rosa, CA 95402 W: [www.CCI.org](http://www.CCI.org) E: [NMurray@CCI.org](mailto:NMurray@CCI.org)  
P: 707-577-1781

#### EASTERSEALS

Contact: Teresa Summers Coordinator of Corporate Relations/Development 212 Barney Drive | Joliet, IL 60435 W: [www.EasterSeals.com](http://www.EasterSeals.com) E: [tsummings@joliet.easterseals.com](mailto:tsummings@joliet.easterseals.com)  
P: 815-730-2052 ext. 2



## **International Outreach Community Service Program**

### HEIFER INTERNATIONAL

Contact: Jill Kilty Newburn, Area Community Engagement Manager One World Avenue | Little Rock, AR 72202 W: [www.Heifer.org](http://www.Heifer.org) E: [gfwc@heifer.org](mailto:gfwc@heifer.org)  
P: 650-823-0589

### OPERATION SMILE

Contact: Victoria Rusu-Ebert Development Officer, Community Partnerships 3641 Faculty Boulevard | Virginia Beach, VA 23453 W: [www.operationsmile.org](http://www.operationsmile.org) E: [victoria.ebert@operationsmile.org](mailto:victoria.ebert@operationsmile.org)  
P: 717-321-3208

### SHOT@LIFE CAMPAIGN

Contact: Rebecca Maxie, Grassroots Officer PO BOX 96399 | Washington, DC 20090 W: [www.ShotAtLife.org](http://www.ShotAtLife.org) E: [rmaxie@unfoundation.org](mailto:rmaxie@unfoundation.org)  
P: 202-854-2364

## **Public Issues Community Service Program**

### SEW MUCH COMFORT

Contact: Michele Cuppy, President and CFO 13805 Frontier Lane | Burnsville, MN 55337 W: [www.SewMuchComfort.org](http://www.SewMuchComfort.org) E: [mmc.cuppy@comcast.net](mailto:mmc.cuppy@comcast.net)  
P: 952-236-7300

### UNITED SERVICE ORGANIZATIONS (USO)

Contact: Kyndele Cooke Sr. Relationship Manager, Clubs and Organizations 2111 Wilson Boulevard | Suite 1200 | Arlington, VA 22201 W: [www.USO.org](http://www.USO.org) E: [KCooke@USO.org](mailto:KCooke@USO.org)  
P: 703-740-4938

## Community Service (CSP) and Advancement Programs

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## GFWC-WS Dean of Chairman

**Contact: Kathie Jorgensen**

### **ATTENTION GFWC-WS STATE CHAIRMEN**

The position of State Dean of Chairman was created when the State First Vice President position was eliminated.

The Dean will support the chairmen with reminders, updates, be there if questions arise. She will:

- Attend the Summer Planning meeting to support the chairmen and answer questions regarding submitting pages to be included in the Washington State Manual.
- Help plan, with the chairmen, their part in Fall Board
- Encourage chairmen to submit articles to the Washington Clubwoman (Deadlines for submitting are: August 1, and November 1, 2018; February 1, May 1, August 1, and November 1, 2019; February 1 and May 1, 2020)
- Communicate with the chairmen throughout the administration – especially when it is time to judge award entries. This includes reminding chairmen of deadlines for them to report to the State President and their GFWC counterpart.

As stated in the GFWC Club Manual: Club Creative Award Entries are encouraged of each State Federation. Domestic Violence Awareness and Prevention, Advocates for Children, the six CSP programs, the six advancement areas, and ESO all have the opportunity to submit entries to their GFWC counterpart. The Club creativity Award Entry Cover Sheet is located in the GFWC Club Manual in the Award Entry Forms.

State Convention is the time to share and celebrate all the important work the clubs have done in their communities. Chairmen will submit a list of their winners to the Dean of Chairmen to produce award certificates. The chairmen will, then, sign the certificates at Convention and be prepared to present awards in the club size categories.

## Arts

**Contact: Bonnie Rail**

“Singing, drawing, painting are unique forms of expression and also means of encouraging others” ....Joni Eareckson Tada, author, artist, radio personality and advocate for the disabled

Clubs are always encouraged to support and promote arts in their communities. Opportunities to join in, sponsor and/or volunteer at events unique to their area. Always doing a great job!

This year sends a special challenge to clubs to be advocates for the disabled through the Arts CSP.. Contact the Special Education Department or Arts Department at a nearby school, local facilities for disabled children or adults and ask about helping with projects. They may have specifics for you or perhaps you can bring your own ideas and creativity after consultation.

I know School Districts may have regulations regarding volunteers so be sure to check that out as well. Have fun sharing your expertise with our special citizens!

...be not just hearers of the world but be as doers

**GFWC Manual:** <https://www.gfwc.org/wp-content/uploads/2018/06/2018-20-CSP-Arts.pdf>

# Washington State Art Competition

## Literature Categories

<https://www.gfwc.org/wp-content/uploads/2018/06/2018-2020-Writing-Contests.pdf>

### Short Stories or Poetry

- Entries must be typed, double-spaced, printed on one side only, with minimum margins of one-inch on all four sides, on 8.5 x 11-inch paper.
- Entries must be written during the contest year (January 1-December 31).
- Entries must have the following on the top right-hand corner of each page:
  - Author's name, email address, mailing address, and phone number
  - Name of author's sponsoring GFWC club
  - Category
  - Title of work
  - Youth submissions must include Grade Level)
- Grade Level Category
- Category 1: Grades K, 1, and 2
- Category 2: Grades 3, 4, and 5
- Category 3: Grades 6, 7, and 8
- Category 4: Grades 9, 10, 11, and 12
- Entries must be submitted by February 15 to State Chair.
  - Entrants must be dues-paying members of an active club.
  - Youth entries must be submitted by an active club.
  - Entries must include a complete Creative Arts Waiver  
<https://www.gfwc.org/wp-content/uploads/2018/06/Creative-Arts-Waiver.pdf>
- Short Stories are limited to 2,000 words
- Poetry entries can be any style, with a minimum length of eight lines and a maximum of 50 lines
- Authors must be amateurs, earnings from writing may not exceed \$500 annually
- Entries may not have been published prior to the competition and must be original works by the authors

## Arts and Craft Categories - BRING TO CONVENTION FOR JUDGING

- Wearable Art
- Fiber Art
- Jewelry
- Painting and Fine Art
- Student Art

## Photography Categories

GFWC Photography Contest rules:

<https://www.gfwc.org/wp-content/uploads/2018/06/2018-2020-Photography-Contests.pdf>

#### THE WORLD IN PICTURES CONTEST - BRING TO CONVENTION FOR JUDGING

- Living Things-adults, animals, children, domestic birds, fish, flowers, insects, reptiles, wildlife
- Scenes-city, landscapes, rural, skies, sunrise, sunset, waterscapes,. weather
- Still Life-abstract (assemblage of objects in arranged or natural setting), buildings, monuments
- GFWC Volunteers In Action- provides members with the opportunity to demonstrate their volunteer activities through photography
- Art and Photography will be judged during State Convention.
- Entrants must be dues-paying members of an active club.
- Youth entries must be submitted by an active club.
- Entries must include a complete Creative Arts Waiver  
<https://www.gfwc.org/wp-content/uploads/2018/06/Creative-Arts-Waiver.pdf>
- Please bring all items tagged with the following information:
  - Creator's name, email address, mailing address, and phone number
  - Name of creator's sponsoring GFWC club
  - Title and brief caption giving location, date, and other notes about the art
  - Arrow indicating top of art
    - Photos may be vertical/portrait or horizontal/landscape.
- Entries will be judged during state convention. First place will be submitted to internationals.
- The same image may be submitted to multiple photo contests, but separate photos must be entered into each contest.
- Photos must be taken during the contest year (January 1-December 31)
- Contestants must be an amateur photographer - earnings from photography may not exceed \$500 annually.
- Photographs must be the original work of the member submitting the photo.
- Each submission must be an 8 x 10 inch print. Digital submissions alone will be not considered, but a high resolution digital copy of the submission is encouraged.
- All photos must be mounted on a rigid 8 x 10 inch mounted board and overall thickness
  - may not exceed 3/8 inch. NO mattes, frames, or hangers!
- Judges look at overall creativity of subject and quality of photograph.
- Photos may be taken using film or with digital cameras and may be color or black & white.
- Photos will NOT be returned.

*Please note that the contest guidelines are similar to GFWC International.*

Creative Arts Waiver: <https://www.gfwc.org/wp-content/uploads/2018/06/Creative-Arts-Waiver.pdf>

## Conservation

RECYCLE      REPURPOSE      REUSE  
and so much more !!

**Contact: Beth Juvik**

First and foremost is **FEDERATION FOREST** (and other National, State and local Parks)

Everything we do today in our lives needs to benefit our land, air and nature, now and for the future. WA State has the mountains, saltwater coastline, lakes, rivers, rainforest, agricultural farmland and high plain deserts. Such a varied terrain. We are the Evergreen State.

- **ARBOR DAY:** April 26, 2019 and April 24, 2020 plant TREES (National goal is 1,000 trees)

**NIKE'S "REUSE A SHOE" PROGRAM** – (worn out sneakers & makes Nike Grind for use in sports surfaces and playgrounds) Arbor Day Foundation – can get 10 free trees

**"SOLES 4 SOULS"** - gently worn shoes for needy

**MARTIN LUTHER KING, JR. DAY** - National Day of Service

Continue the **CELEBRATION** of the **2016 CENTENNIAL of the NATIONAL PARKS**

GFWC Partner: the **Nature Generation**

Ideas for Conservation projects are endless. Do things that benefit your area of the State, that feel rewarding plus are **FUN**. Work with other GFWC clubs, Boy Scouts, Girl Scouts, and schools on projects.

### Ideas:

- Go paperless
- shred papers
- Plastic Straw Issue and other plastic/styrofoam items
- What is your town doing for recycling? Visit the dump or recycling center.
- Adopt a street
- Clean trash and litter in a park
- Use cloth/reuseable bags instead of plastic/paper
- Ride a bicycle
- make a compost pile
- plant flowers, plants
- EDUCATE yourselves and others - participate in Arbor Day, Earth Day, American Recycle Day
-



## **“PUT CONSERVATION IN ALL GFWC PROGRAMS”**

- Arts: recycled materials for art projects (do in a school or with scouts) Education: donate Earth Friendly books to Libraries &/or on topic of improving the earth.
- Public Issues: study litter ordinances and legislation, state and local level and present to club and others.
- International Outreach: water quality issues
- Home Life: proper disposal of medicines, efficient light bulbs, nutrition
- Domestic Violence: donate items to shelters that are environmentally friendly toilet paper, shampoo, lotions
- Fundraising: raise money for environmental projects.
- Leadership: study on environment and present findings to club and others. Membership: collect supplies for an animal shelter

**GFWC Manual:** <https://www.gfwc.org/wp-content/uploads/2018/06/2018-20-CSP-Conservation.pdf>

## Education

**Contact: Sally Gill**

Clubwomen should be DEDICATED to promoting a commitment to literacy and lifelong learning. Be aware of your community:

- Have members attend School Board Meetings and report back to club.
- Have the club or some members become "Friends of the Library"
- Are there items available for the Senior Citizens and the disabled?
- Make available items for the visual and/or hearing impaired.
- What is the literacy level for your community? Educate your club.
- Host events at your local library, sponsor a speaker and/or author.
- Start a local book club or an ESO Club within your club.
- Apply for a GFWC focus on literacy Grant to fund a local literacy program.
- Be aware of issues on the local ballot that effect schools and libraries.
- Volunteer at a local school: Xerox, read to or by students, bulletin boards, etc.
- Collect BoxTops for Education (check to make sure they are not expired).
- Donate school supplies to low income schools
- Have a teacher speak at your meeting about what is happening in schools today and how you can help.
- Have potential scholarship recipients speak about her aspirations for the future.
- Contact a local school to see if they need anything for the students (clothing for accidents in elementary)
- Find ways to show your appreciation for the staff (Cards of encouragement, supply staff with a breakfast or lunch, goodie bags for a holiday, etc.)
- The possibilities are endless.

### EDUCATION PARTNERSHIPS

- HOBY (Hugh O'Brian Youth Leadership) Since 1958
- GFWC is currently working to formalize a partnership with the American Library Association.

For more and complete information on the guidelines for Education Community Service Program, consult the Club Manual 2018-2020.

For information on GFWC-WS Scholarships, see Educational Scholarship Committee

**GFWC Manual link:** <https://www.gfwc.org/wp-content/uploads/2018/07/2018-20-CSP-Education.pdf>

## Epsilon Sigma Omicron GFWC-WS Beta Chapter

**Jeanette Jester, State Director**

**Kim Skagen, Assistant  
Director**

Epsilon Sigma Omicron is an honorary educational society open to all GFWC Clubwoman. Over 80 years ago the ESO program became a permanent part of GFWC Education Department. Beta Chapter here in Washington State was the second state to form a chapter in 1930.

Join the Beta Chapter of ESO by submitting \$1.00 along with a request information letter. Include name, address, club, district, Email, phone and name of your local circle. Read a category of your choice at \$1.00 per category per administration. A brief report is given the local study director or sent to the state director and should contain title of the book, author, and the category title (again this year we are basing the categories on the community service areas) and brief statement about the book with your opinion. Reports are kept by your local study director, who forwards to the state director the list of books read. The state director will then send back a completed card with the credits on it. These can be kept by the member or in the study directors file. Books over 1000 pages count as three books.

### Levels of membership

- Pledge – You have paid your \$1 to join and are reading the first 4 categories of 10 books each.
- Member- Has completed 4 courses (40 books) and is eligible to wear the ESO pin.
- Star Level- Has completed 10 categories of 10 books (100 books) each.
- Torch Level- Has completed 16 categories of 10 books each (160 books). And they can wear the Greek torch pin attached to the membership pin. Once you have reached this level you can read the category of “member’s choice”.
- Century Level-Certificates are given for each 100 books (10 groups of 10books) read. Members can continue on to the second, third century and beyond.
- Diamond Level- For every 1000 books read.

Investigate GFWC’s online Book of the Month activities at [www.GFWC.org/BookOfThe Month](http://www.GFWC.org/BookOfTheMonth) and take part in online book discussions.

Report activities in Education program and to the State ESO Study Director

Clubs report also activities as an ESO group.

## Home Life

**Chairman: Valerie Huey**

**The purpose of the Home Life Community Service Program** is to educate members on the issues that affect the well-being of individuals, families and communities. Program ideas are endless in providing opportunities to meet and implement creative projects that promote a healthy lifestyle, increase awareness and treatment of diseases, hunger, homelessness and financial issues.

**2018-2020 Initiative:** In 1994 Martin Luther King, Jr. Day in January was declared a National Day of Service. Each and every club in GFWC is asked to do a service project on that day. It may be in any area, any type of project. (January 21, 2019; January 20, 2020)

### GFWC RESOURCES:

- EasterSeals [www.Easterseals.com](http://www.Easterseals.com)
- National Heart, Lung, and Blood's The Heart Truth [www.hearttruth.gov](http://www.hearttruth.gov)
- Inside Knowledge: Get the Facts About Gynecological Cancer [www.cdc.gov/cancer/knowledge](http://www.cdc.gov/cancer/knowledge)
- Feeding America [www.feedingamerica.org](http://www.feedingamerica.org)
- American Cancer Society [www.cancer.org](http://www.cancer.org)
- Alzheimer's [www.alz.org](http://www.alz.org)
- Diabetes [www.diabetes.org](http://www.diabetes.org) and <http://diabetesfoundation.jdrf.com/info/jdrf/>

### Project ideas: KNOW THE NEEDS IN YOUR COMMUNITY

- Speakers on CPR and First Aid Certification
- Vial of Life Project
- Support a Foodbank; hold a food drive
- Volunteer for Meals on Wheels
- Celebrate National Cancer Survivor Month (June) with lavender ribbons
- Wear pink ribbons for Breast Cancer Awareness month
- Know your Blood Pressure
- Encourage healthy eating/exercise
- Host a cooking demonstration

### GFWC Partnership:

- Canine Companions for Independence [www.CCI.org](http://www.CCI.org)

## President's Special Project Relay for Life

GFWC-WS President Betty MacMaster has chosen the American Cancer Society's **Relay for Life** as her special project focus for this administration.

Most of you are familiar with this signature fundraising event for cancer which is staffed and coordinated by volunteers in thousands of communities and 27 countries

Clubs may support the President's Special project by participating in a local event in a variety of ways:

- Volunteer at the event
- Enter as a participating team and gather financial sponsors
- Donate to a team
- Donate directly to Relay for Life website

For information on Relay for Life events in Washington State go directly to the Relay for Life website.

Please send all President's Special Project reports to:

Valerie Huey  
5609 NE 232<sup>nd</sup> St.  
Battle Ground, WA 98604  
Email: [ykhb@juno.com](mailto:ykhb@juno.com)  
Ph: 360-566-5123

Form: President's Special Project - Relay for Life Form

**GFWC Manual link:** <https://www.gfwc.org/wp-content/uploads/2018/06/2018-20-Home-Life.pdf>

## International Outreach

**Contact: Marilyn Nichols**

There are no new partners, but there are some new programs.

An idea for Heifer International project is “Read to Feed”; have young readers in grades 1–6 get sponsors to pay the children for each book they read. The money then sent to Heifer International at 1 World Ave. , Little Rock, AR 72202. Your club selects the price for each book read.

Another program, Handcrafts Help Women Entrepreneurs, involves having club knitters selling items to raise money supporting those women fashioning their wares made from llamas, alpacas and sheep sent from Heifer International.

Besides raising money for Shot @ Life, write or email your members of Congress urging support of global vaccination programs.

New this year in UNICEF is “End Trafficking,” a program making us aware of the many people, especially children and young adults held in slavery performing dangerous “jobs” both physical and sexual, and providing ways for them to escape their imprisonment. A documentary, “Not My Life” and a fundraising kit are available by contacting Mansi Mehta at [gfwc@unicef.org](mailto:gfwc@unicef.org).

A new program associated with the “Free the Girls” project is “Days for Girls” and quilt kits your club can make by filling fabric bags sewn with a drawstring with usable maxi pads, underwear, washcloths, soap-and two Ziploc bags. These are to help girls banned from schools and public gatherings while in their menstrual periods.

Operation Smile is needing Smile Splints, hospital gowns, blankets, quilts and afghans as well as Smile kits. Contact Greta Boyd, Donor Experience Manager at [gfwc@operationsmile.com](mailto:gfwc@operationsmile.com) for details.

Think outside the box and choose programs or projects emphasizing your club’s interest. Perhaps you could have a club or even district international potluck at one meeting, or have members who have traveled abroad wear the hat, scarf, sweater, jewelry etc. they purchased while at a local shop or market. Then stage an international style show.

GFWC – Washington state is putting together a small cookbook of your favorite international recipes. If you have not already sent an entry, do it before January 1, 2019 to be included. Send to me at my address above.

**GFWC Manual link:** <https://www.gfwc.org/wp-content/uploads/2018/08/2018-20-CSP-International-Outreach.pdf>

## Public Issues

**Chairman: Linda Harms**

As your new **Public Issues Chairman**, I am here to answer your questions and if not to find the answers. I hope your club will look over the topics and find some that will fit your membership. The information in the GFWC Club Manual will go into detail about what we as individuals, clubs and communities can do in each category. I look forward to reading your reports and hopefully sending them on to GFWC international.

Thanks so much.!!!!

Some of the many projects were,

- Citizenship – register voters, sponsor debates, count member hours for preparing and voting
- Military Personnel – support USO, Fisher House, deliver stars from the Tattered Flag Project
- Emergency and Disaster Preparedness – invite guest speakers to discuss local hazards and emergency plans
- Safety and Crime Prevention – invite guest speaker to discussion scams
- Participate in the Grand Initiative to include a project for women in the military

**GFWS Manual link:** <https://www.gfwc.org/wp-content/uploads/2018/07/2018-20-CSP-Public-Issues.pdf>

## GFWC Signature Project: Domestic Violence Awareness and Prevention

**Contact: Ginger Bowman-Rape**

The GFWC Manual has an incredible 13 pages regarding DV, projects, awards, and support!!! CHECK IT OUT!!!

And their Marketplace has specific items to bring awareness and support.

Get started on projects involving DV, Sex Trafficking, Teen Dating Violence.

Shelters, First Responders, Counselors, Therapists, Phone and Text Services and Criminal Justice Systems need support!

Also; local (WA State) organizations are abundant resources for events, education, and regional experts.

WSCADV; <https://wscadv.org>

NWADVPTP; <https://nwadvtpsite.wordpress.com>



**2017 GFWC Success for Survivors Scholarship:** <https://www.gfwc.org/success-survivors/>

**GFWC Manual link:** <https://www.gfwc.org/news-publications/club-manual/>



## GFWC Juniors' Special Program: Advocates for Children

**Chairman: Kathie Jorgensen,**

### **"CHILDREN ARE THE WORLD'S MOST VALUABLE RESOURCE AND ITS BEST HOPE FOR THE FUTURE" – John F. Kennedy**

Celebrate children during the week of October 21 to October 27, 2018 by raising awareness of GFWC's child advocacy efforts. Your club can request a proclamation from your Mayor honoring "GFWC Advocates for Children Week".

Clubwomen are encouraged to work toward:

- Ensuring that children are protected from harmful situations
- Encouraging children to live healthy physical and emotional lifestyles
- Working to support policies that improve children's lives

Ideas include: Pediatric Unit Playtime, Furniture Safety, Screen Time Awareness, Child Advocacy Ribbons, and Children's Choking Awareness. Look for more information in the GFWC Club Manual.

### **GFWC PARTNERSHIPS**

MARCH OF DIMES: Premature birth is the leading cause of death for children under age five around the world. The MOD is the only organization focused on premature birth and working to give all babies the opportunity to thrive, live the future they choose, and grow up to change the world.

- Ideas include: Blankets for Babies Project – encourages club women to provide blankets for military families.
- Prematurity Awareness – "LIGHT THE WORLD PURPLE" – November 17. Wear purple to your November meeting.
- Visit [www.marchofdimes.org](http://www.marchofdimes.org) for current information.
- Raise awareness by contacting [mrepik@marchofdimes.org](mailto:mrepik@marchofdimes.org) for a Partner Opportunity.
- March for Babies. [www.marchforbabies.org](http://www.marchforbabies.org). There are marches in Greater Puget Sound, South Sound, and Snohomish County. You can join the Virtual Walk. Check out the website for information.
- Lots more information can be found in the GFWC Club Manual.

### **ST. JUDE CHILDREN'S RESEARCH HOSPITAL:**

September is Childhood Cancer Awareness Month – St. Jude is leading the way of understanding, treating and defeating childhood cancer and other deadly diseases. They have been instrumental in seeing the childhood cancer survival rate go from 20 to 80 percent in the last 50 years. And they strive

to do even better. If your club chooses to donate, be sure to reference GFWC and your club and state so it will get coded properly. Visit [www.stjude.org/gfwc](http://www.stjude.org/gfwc).

- Check out all the ways to help listed in the GFWC Manual: golf tournament, trike-a-thon.

Mask Straps used to improve the comfort level for patients required to wear masks to prevent the spread of infection or protect patients from infection - a great project if your club likes to sew. Check it out at: [www.stjude.org](http://www.stjude.org) (Search for Mask-straps) Also check out the information on Waiting Room Fun Bags.

Don't forget the 2018-2020 initiative - National Day of Service is in January. Every club in GFWC is asked to do a service project on that day. Any project will do. GFWC'S GOAL IS 1,000 CLUBS PARTICIPATING.

***REMEMBER: Children are one third of our population and ALL of our future***

**GFWC Manual link:** <https://www.gfwc.org/wp-content/uploads/2018/06/2018-20-Juniors-Special-Program.pdf>

## Communications and Public Relations / Brand Identity

**CSP Chairman: Nancy Burdick**

**Everything you do has a Public Relations component.** We are a strong organization that has done so much and continues to do so much for our communities and the world. We need to let everyone know what we are doing. The GFWC Club Manual, which is online at [gfwc.org](http://gfwc.org), has many ideas and help for you to successfully promote GFWC and your club.

- Use “GFWC” along with your club name in all communications. Let everyone know you are a proud member of GFWC.
- Use the GFWC emblem on all communications
- Wear a GFWC pin and GFWC clothing. Pins and clothing can be purchased at the GFWC Market Place or create your own.
- Create a website page and keep it updated, be sure it is secure. Link it to GFWC and GFWC-WS websites.
- Create a Facebook page and/or group. Promote your meetings and activities on it.
- Create a newsletter for your club and share it with women in your community.
- Submit articles to local newspapers, don’t give up keep trying
- Submit articles to GFWC-WS Clubwoman and GFWC Clubwoman
- Use Twitter, Snapchat, Pinterest, Youtube, Instagram, and Flickr to promote your activities.
- Post your meetings and events on social media
- Enter the GFWC website contest and the GFWC newsletter contest
- Read the GFWC manual, News & Notes, GFWC Clubwoman Magazine, and GFWC-Washington Clubwoman to find more ideas for communication and public relations.

**Let’s tell everyone who we are and what we do. We are GFWC “Living the Volunteer Spirit.”**

**GFWC Manual link:** <https://www.gfwc.org/wp-content/uploads/2018/06/2018-20-Communications-and-PR.pdf>

# Fundraising

## Chairmen:

Julie Thompson

Cheryl Coon

We feel our greatest resource is our members and plan to use the talents, skills and artistic expertise as much as possible during this administration. Our intent is to facilitate projects to fiscally empower GFWC WS to further the projects for community service.

### **“MONEY MONEY MONEY IN A RICH MAN’S WORLD”**

Fundraising is critical for a club’s survival. You cannot function without money. Dah!

## **TYPES OF FUNDRAISERS**

While there are many types of fundraisers, most fall within the following three categories:

EVENTS - usually include food and beverages, a program, and/or entertainment, such as:

- Galas or banquets
- Music concerts
- Style or fashion shows
- Rummage or consignment sales
- Competitive or sporting events — golf, 5K runs and walks, bridge or Bunco tournaments, and bingo games
- Art parties where artists teach guests to create their own designs
- Soup/Dessert cook-offs

### SALES

- Merchandise and/or food acquired and sold by club members — items may be made by members, purchased by the club, or donated
- Merchandise sold in partnership with a fundraising product company such as GFWC endorsed fundraisers

### DIRECT SOLICITING

- – Capital campaigns such as gathering funds to purchase or renovate a clubhouse.
- – Business partnerships such as working with local restaurants or car washes on a special day where a portion of the proceeds benefit your project

We would like to attend as many District Conferences as possible to collect and share fundraising ideas during this administration. Any questions please contact us.

**GFWC Manual link:** <https://www.gfwc.org/wp-content/uploads/2018/07/2018-20-Fundraising-and-Development.pdf>

# Leadership

**Chairman: Carlene Garner**

Leaders are not born, they are made...and when they are made their job is to make more leaders, not more followers.

The future of our GFWC-Washington State and your district and/or club depends on the quality of leadership that exists within your organization. Good leaders are always looking for ways to enhance, encourage, promote, and support new, upcoming leaders. New leadership brings with it new and exciting challenges, opportunities, projects and programs.

Below are eight essentials for every federation leader. While every leader will have her own style and method, each should embrace the following as necessary for the well-being of her organization.

**1. Leadership Is Behavior, Not Position**

Leaders are the ones who take responsibility for making decisions and bringing change. Leaders are the ones who empower members to discover and use their greatest potential.

**2. The Best Way of Influence Is Setting an Example**

Practice what you preach, and the results will astonish you.

**3. Leading Means Making an Impact**

Leadership is not just setting goals and effectively achieving them with your organization. If you want to be an authentic leader put the needs of the organization above your own. Make positive change, because they are needed, not because you want the change.

**4. Leadership is Chasing Vision, Not Status**

Without a vision, your activities are meaningless. Vision is what inspires members to act and go forward. Discover your unique vision and coordinate all your activities towards it. Inspire each member of your organization with that vision.

**5. Actions Speak Louder Than Words**

It's not a secret that much talking and less acting has nothing to do with effectiveness. What members see affects them many times greater than what they hear.

**6. Leadership is All About People**

Could you be a leader in an empty room by having profound goals and skills? Of course, not. Leading means communicating, influencing and engaging. Communication skills are the foundation of effective leadership.

**7. It Is Fine to Admit Mistakes**

If everything has always been done perfectly, we would have somehow lost the ability to analyze and improve. Mistakes are proof that you are doing something.

## 8. Unity Is Strength

Your fellow members are the most important resource your organization has. Embrace each of your members and devote your much of your energy to assure the unity of all.

### Ideas to Develop Leaders

- Develop a system of chairmanships and co-chairmanships
- Include new members in committee responsibilities
- Remind members of the resources that are available to them: The GFWC Club Manual, The GFWC-WS Administrative Handbook, The GFWC Clubwoman Magazine, The GFWC-WS Clubwoman, district newsletters, club newsletters, reports, and histories.
- Encourage and invite participation in other federation meetings, events, projects and socials, including those of: neighboring clubs, your district, the state board and convention, Western States Region, and GFWC Convention.
- Ask those who have participated in other federation events to report at the next meeting and to do it enthusiastically.
- Have an orientation for new officers and an orientation for new members.
- Appoint a leadership chairman for your club/district and ask her to bring leadership ideas and encouragement to each meeting.
- Use the degree of parliamentary procedure that is appropriate for you club or district.
- Prepare a plan of action.
- Keep your members well informed.
- Acknowledge a job well done.
- Say "Thank You!"

**GFWC Manual:** <https://www.gfwc.org/wp-content/uploads/2018/06/2018-20-Leadership.pdf>

# LEADS - Leadership, Education, and Development Seminar

## **Turning today's clubwomen into tomorrow's leaders.**

In 2001 GFWC conceived the idea to begin a training program for leaders. Today, over 800 "future" leaders have gone through the LEADS training and many are now serving in leadership roles for their clubs, districts, states and even GFWC.

Since the inception of the program, GFWC Washington State has proudly sponsored a candidate at each of the Seminars. If you yourself, or if you feel there is a member in your club or district who has great leadership potential and is interested in pursuing additional federation leadership opportunities, LEADS may be a perfect fit. The application process is simple. Complete the LEADS Application Form and send it to Carlene Garner, GFWC-WS Leadership Chairman along with two letters of recommendations

GFWC suggests the following criteria for those interested in applying for this "one in a life time adventure." The Seminar is held on the day prior to the opening of the GFWC Convention.

- Demonstrates leadership capabilities at the club level as an active club president, club officer, or club project or committee chairman
- Exhibits a commitment to the Federation
- Exhibits an understanding of the GFWC mission of community service, illustrated by programs and projects in which she is or has been involved
- Demonstrates leadership skills, including, but not limited to, organization, responsibility, trustworthiness, enthusiasm, and flexibility
- Exhibits an interest in and willingness to pursue higher leadership positions in GFWC
- Agrees to share information gained from participation in LEADS with others in the state federation
- Understands and accepts potential expenses involved in participation
- Has not held elected positions at or beyond the state level (this criterion is recommended to encourage potential leaders at the club level to apply)
- Has not attended a previous LEADS program. Members are eligible to attend only once

For the selected candidate, GFWC will cover a portion of the attendees' expenses, including:

- Stipend of \$250 for travel
- Lodging allowance of half of the double room rate for two nights at the Convention hotel
- Breakfast and lunch during the LEADS program
- Checks will be distributed to candidates upon attendance and completion of the seminar.

Form: LEADS Nomination Form

# Legislation and Public Policy

**Contact: Martha Curwen**

**Objective:** To involve GFWC member advocacy efforts, based on GFII/C Resolutions and priority issues through:

- **EDUCATION** of members regarding the political process, policy issues and pending legislation. Clubs can:
  - Appoint a Legislation/Public Policy issues
  - Institute a series of member study groups to learn about public policy issues affecting their families and community
  - Review GFWC Resolutions
  - Allow time for discussion regarding current events at meetings
  - Use available GFWC publications and materials
  - Plan programs to learn about all levels and functions of government
  - Educate members on the legislative process
- **ENCOURAGE** member participation in civic involvement. Clubs can:
  - Invite elected officials to discuss the importance of involvement
  - Hold a legislative day
  - Volunteer and attend voter registration drives
  - Contact legislators either by mail or e-mail
  - Review GFWC's impressive history of advocacy
- **MOBILIZE** and advocate for GFWC policy priorities. Clubs can:
  - Access GFWC's Legislative Action Center – Sign up for "Legislative Alerts"
  - Study news articles that are important to your community
  - Develop programs on civic participation
  - Network with other groups or organizations to establish public policy
  - Participate in issue-awareness programs and nonpartisan issue panels and forums in your community
  - Get involved with the legislative process
  - Encourage members to run for office
  - Make an impact through Public Leadership

**GFWC Manual:** <https://www.gfwc.org/wp-content/uploads/2018/06/2018-20-Legislation-and-Public-Policy.pdf>



## Membership

**Chairman: Lynn Cline**

Each day, we become more aware of how important each GFWC member is to her community, club, district, state, and GFWC International. Our Federation is truly the greatest opportunity for women to join us. They need to be told that our volunteer organization works like teams ready to handle the needs of those in our communities. Fundraisers are good ways to spread the word.. Our goal is to better the lives of others. Those of us as members of GFWC/WS understand the influence the women have yielded over the years.

The Federation's proud tradition of connecting one another began in 1868 with our founder Jane Cunningham Croly, a professional journalist from New York City. At times she shortened her name to J.C Croly this leading to an invitation to attend a dinner at the All-Male press club honoring British novelist Charles Dickens. Arriving and finding she was female she was told she would be sitting behind a black screen. Not only no thank you but NO and she returned to her paper. This lady had "Moxy" and decided she would form an all woman's club named "Sorosis." 1889, 21 years after bringing other types of clubs with the same commitments, in 19 states, formed the General Federation of Women's Clubs. International clubs formed in several foreign countries and stay active to this day.

Each state forms its own Executive Board and reports to Washington DC, International President, where our GFWC headquarters is housed. In 1889 Ella Dietz Clymer organized a meeting with 61 clubs and stated "We look for unity, but unity and diversity: we hope that you will enrich us by your valued experience, and let us pledge ourselves to work for a common cause, the cause of united womanhood throughout the world" 1957 gave us the official motto "Unity and Diversity" It was decided in 1892 that a badge identifying each member. They chose a pin with a rising sun. In 1920 International President Alice Ames Winter was dissatisfied with the rising sun symbol. A designer Douglas Donaldson submitted, and was approved, the new and present pin. It is shown with the crusader's shield, signifying enlightenment, emerging from the darkened world, which represented by a black center, the band encircling the center signifies eternity; a fully risen sun on a field of blue, for a purity and blue for constancy surrounded by the letters GFWC and the motto "Unity and Diversity." The Federation flower the "Red Rose," at a Council meeting in 1940, was selected and approved. Back in 1893 the color blue signifying constancy was chosen by Charlotte Emerson Brown and Jane Croly. 1922, Katherine Lee Bates, "America the Beautiful" was chosen as our song for its beauty and dignity easily sung reflecting the true spirit of America. Our Flag, with the embroidered Federation Emblem color in the center, unfurled for the first time at the Golden jubilee celebration in Atlantic City in 1941.

Under our motto GFWC has built an outstanding record of accomplishment, Promoting education, preserving natural resources, encouraging healthy lifestyles, working on behalf of the elderly and people with disabilities, supporting participation in the arts, and advocating for issues of concern to women, children , and families, in communities as a whole. GFWC provides clubs with a louder voice in community, state, and national issues much more than they could muster on their own. Individual clubs give GFWC the influence through their reporting on activities they have accomplished to give credence inside and outside of government. Garnering grants for charitable works, and provide

volunteers for jobs too big for community events unable to staff. Members have been encouraging their members to improve skills expand their rights, and apply their abilities and special sensitivities to society's problems. It has the opportunity to have members expand their leadership skills, exchange ideas, and form lifetime friendships. This is the "Greatest" organization in the world and unfortunately we do not communicate GFWC. It is our responsibility to inform young woman of our mission and have them join us and bring our membership in Washington State to a higher level. Let's no longer be a secret.

## Membership Tools

**INVITING**-New Members to join us

**CHALLENGING**-Our membership to Participate

**INSPIRING**-Opportunities to serve

**STRENGENING**-Federation

**DEVELOPING**-Membership

**EMPOWERING**- Our Members

These are powerful words that must be used In our daily thoughts, words, and deeds. District Presidents need to suggest each club has a Membership chairman.

I will be Forming a " Membership Task Force", a team that devotes it'sresources and efforts exclusively to the task of building membership in their clubs and find ways to start new clubs. District Presidents will be there for Presidents direction along with state President-Elect . I plan to attend all District meetings.

1. PLAN-start a list of possible areas for new clubs. Contact realtors And Chamber of Commerce for possible leads for members and New club areas. I will be available to help in starting a new club.
2. PROMOTE-Have a marketing plan to help let others know what GFWC is all about. Look into PSA's, newspapers, and advertising when having an event. Many local papers will advertise free of charge.  
Have a flyer made up to hand out explaining what and who we are.  
I have and will continue to order from GFWC the tri-fold to hand out.

3. PROTECT- Follow up. **Most important** is to have a new member assigned a sponsor to give guidance and be available to answer questions.  
Give the prospective member print outs about GFWC. They can be obtained from the GFWC.org web site.

Whether obtaining new members or starting new clubs we must always be there to Help in any way.

**GFWC Manual:** <https://www.gfwc.org/wp-content/uploads/2018/06/2018-20-Membership.pdf>

### Membership award forms:

- Mark of Excellence Award Application Form

## Parliamentary Advisor

**Contact Person: Nancy Jones**

How many times have you attended a meeting that didn't go well? Did it seem the chair didn't keep order? Did it feel that some items of business were "railroaded"? Did it take an interminable amount of time to settle the simplest things? What was wrong?

Parliamentary procedure is the chairman's tool for keeping the meeting moving, making sure that all ideas and concerns are heard and keeping order throughout the process. Parliamentary rules protect the voice of the minority while supporting the will of the majority. They assist in keeping discussions on an impersonal level with courtesy and justice for all in attendance.

The commonly needed basics of parliamentary procedure is well within the grasp of all of us as clubwomen. The greatest value of parliamentary procedure is that it provides processes through which a club/district large or small, can work out satisfactory solutions to the greatest number of questions in the least amount of time. It makes meetings go smoothly when everyone agrees and allows the group to come to decisions fairly when issues are contested.

A leader should never be stricter than necessary for the good of the meeting. But, parliamentary procedure should normally be followed as a matter of course if it is to work well. It's not something to put to work only when you get into trouble.

Effective meetings can become the norm if an elementary knowledge of the accepted parliamentary rules is understood by all. Train your members with the basics so they understand your leadership positions. Encourage members to take part in all meeting by making sure their views are heard in a courteous manner. Don't rehash the decisions made at the meeting over the phone or coffee later. If all have an equal voice in any discussion there should be no second guessing the outcome.

The National Association of Parliamentarians offers great study guides for anyone who wants to learn more. I'm available to any club for assistance with parliamentary questions.

## Women's History and Resource Center

**Contact: Juanita Paulson**

What an exciting time to review our past to explain our accomplishments, these past 128 years. We especially remember those who have gone before us, cherishing the legacies they have left for us.

Founded in 1984 the Woman's History and Resource Center collects, preserves, interprets and promotes the History of GFWC and its women volunteers. The WHRC, located at GFWC Headquarters holds rich collections and artifacts that are available for members to research, take tour and take notes for their various programs. Make use of these valuable resources and visit on line services at [www.GFWC.org/WHRC](http://www.GFWC.org/WHRC) for a complete and comprehensive information in that department.

Remember, YOUR clubs records are it's institutional memory. These records are specific achievements of what your club has done, what contributions these woman volunteers have illustrate in various formats, either by paper, photographs, books or electronic documents.

Guidelines are available to help GFWC members make informal decisions about what Historical records to save for distribution at an Archival Depository. Basic information on what to gather, organize, and preserve your records will be given out at Fall Board – also on having record oral histories.

It is recommended that we use Suzzalo Library at the University of Washington in Seattle for our use and will help us with storing them. We do need to make an appointment before meeting with them. You can call me (Juanita) to make arrangements and feel free to plan a trip with me when we have enough files/boxes to take over.

If you have files that need to be inventoried you can bring them to any one of our Board or Convention meetings. These files will be made ready for distribution.

One last thing, March is Women's History Month, I encourage you to plan a program, event, or some other way to honor women who have made our nation great – some of these women have never received time-honored credit for their efforts – It is our duty to recognize them in some special way. They have helped all of us make our dreams come true – without their efforts, where would we be TODAY?

It is my pleasure to be able to serve as your GFWC\_WS History and Resource Center Chaiman. I will help you in any way I can.

And, remember each member and Club has a story to tell – let's make our Federation Proud!

**GFWC Manual:** <https://www.gfwc.org/wp-content/uploads/2018/07/2018-20-WHRC.pdf>

# The Washington Clubwoman Newsletter



**Clubwoman Editor Kim Skagen**

The Washington Clubwoman Newsletter is our state publication designed to keep you up-to-date on GFWC state happenings and events. Calls to State and Region conferences will be included in the newsletter, as well as communication from your GFWC-WS President and state Chairmen. The newsletter is published quarterly in online format. Email notification is sent to all state members (in good standing) that have email addresses on file in the member database. If your email address changes, be sure to notify the GFWC-WS Treasurer and Editor, who manage the member database. If you do not have a current email address, the Washington Clubwoman Newsletter is printed and mailed to your home address on file. The newsletter may be downloaded from our GFWC-WS State Website at any time.

The Washington Clubwoman also features happenings and events within your club or district. It is YOUR newsletter! Content is accepted at any time before the submission deadline of the next issue. Please send photos with captions or labels and names! Stories, events, and other information that you think others will enjoy. Email/online submissions are preferred, but printed materials are also accepted. (Submissions will be returned on request.)

Use our Clubwoman email address anytime: [washingtonclubwoman@yahoo.com](mailto:washingtonclubwoman@yahoo.com)

Alternatively feel free to email me directly: [daiziedot@yahoo.com](mailto:daiziedot@yahoo.com)

The submission deadlines are as follows:

<b>Fall 2018</b>	August 1, 2018	<b>Fall 2019</b>	August 1, 2019
<b>Winter 2018</b>	November 1, 2018	<b>Winter 2019</b>	November 1, 2019
<b>Spring 2019</b>	February 1, 2019	<b>Spring 2020</b>	February 1, 2020
<b>Summer 2019</b>	May 1, 2019	<b>Summer 2020</b>	May 1, 2020

**Club Manual:** <https://www.gfwc.org/wp-content/uploads/2018/06/2018-2020-Newsletter-Contest.pdf>

## GFWC Washington State Website

**Contact: Rita Loeth**

The GFWC-WS website is a continuously evolving, living source of current information and a resource for our members. It is constantly updated with new information.

Why have a GFWC-WS website when there are so many social media choices? The simple answer is... not everyone chooses to use social media, but everyone who has an internet service has access to the World Wide Web!

The GFWC-WS website is used to share upcoming events, celebrations, club newsletters and invitations to fundraising events. At any level, club, district and state and GFWC.

Calls and registrations to conventions, fall boards and conferences are placed on the web and can be downloaded.

It also has the latest versions of state, district or club manuals, GFWC and WS forms and other information, all just a mouse click away.

You will find all the above and so much more...the choices for use of the WS website are many.

Depending on the size of contents submitted, items are usually posted within a day or two.

To help members decide where to submit their information, i.e. WS Clubwoman newsletter, WS Facebook or WS website, "The Clubwoman's Guide to the GFWC-WS Communication Tools" was created. This guide is posted on the Manual/Forms page.

It's important to remember the WS website is a critical step for the future of our federation. People use the web to find all kinds of information and even ideas on where to volunteer. If GFWC-WS can increase our web presence, our lines of communication become stronger and spread our federation's messages.

The GFWC-WS website is easy to find, go to **[gfwcws.org](https://www.gfwcws.org)**

**Club Manual:** <https://www.gfwc.org/wp-content/uploads/2018/06/2018-2020-Website-Contest.pdf>

## Committees

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## Bylaws Committee

### **Committee members:**

Ginger Bowman-Rape (Chairman)  
Bonnie Walden  
Nancy Jones

The bylaws contain the basic rules for the organization, rather than the parliamentary procedure that the organization follows.

The bylaws include rules regarding the duties of the officers and chairmen, the amount for dues, etc. These rules cannot be changed without previous notice to the members and a 2/3 vote of the member present and voting.

Amendments can be proposed by GFWC-WS elected officers, the Board of Directors, the Executive Committee, the Bylaws Committee, any District or any Club.

Proposed amendments shall be sent to the President and the Bylaws Committee Chairman by December 1.

The Committee shall consider and edit proposed amendments and recommendations for amendments to the GFWC-WS Bylaws and Standing Rules.

Amendments to the Bylaws may be adopted the Annual Convention. All proposed amendments shall be stated in the Call to Convention, considered by the Board of Directors and presented to the convention body for action.



## Educational Scholarship Committee

**Contact: Janice Orr**

In addition to the following guidelines, the Educational Scholarship Committee encourages each member, club, and district to consider making a monetary contribution to the Scholarship Fund for the future funding of the state's scholarship candidates. Your contributions to the GFWC - WS Scholarship Fund may be submitted using the Dues and Contributions Form in the Administration Handbook.

One way for clubs to make a contribution is to make it a line item in your budget, and submit it when paying your dues. Special event fundraising is a good way to raise awareness for the need to keep nurturing young women to attend college. Make your communities aware of your state's Educational Scholarship, and recruit candidates from your local schools.

### Educational Scholarship Guidelines (non-Member)

**To Club Presidents and Scholarship Chairmen:**

**ALL** requirements must be met; incomplete applications will not be considered.

1. The minimum amount to be awarded by the state, per scholarship, is \$250. **Individual clubs and districts are not required to award a scholarship in order for a candidate to be eligible for the state scholarship.** Clubs are encouraged to make an annual contribution to the state's scholarship fund as explained above.
2. The top recipient will also receive the **Kathy Estep Memorial Scholarship.**
3. There is no **club cut-off date** on the form; we **suggest February 1st** in order to give your club time to select your applicant.
4. Only **one (1) candidate entry per club.**
5. A personal letter stating **goals**, financial need, future plans and additional pertinent information-
6. Three **(3)** letters of **recommendation.**
7. A **club letter** should be included showing evidence the sponsoring club knows and supports its candidate.
8. The original application should be **signed in ink by the Club President or Scholarship Chairman.**
9. **Three (3) copies** of the application, letters and transcript are to be mailed to **Janice Orr.** Only one photo is necessary.
10. Applications must be **postmarked no later than March 1.** **Late applications will not be considered.**
11. **Final decisions** will be made by the GFWC-WS Educational Scholarship Committee on the basis of the information furnished,
12. Scholarship awards must be used in an accredited school in **Washington State.**

13. Scholarship money will be sent to the school in which the recipient is enrolled **after verification** is received by the GFWC-WS Financial Secretary.

### **Member Scholarship Guidelines**

The GFWC-WS Member Scholarship shall consist of accrued interest from funds presented to the state federation at the dissolution of the GFWC-Washington State Junior Membership plus gifts, if sodesignated.

The Educational Scholarship Fund trustees shall determine the recipient and amount of the scholarship with approval of the Board of Directors; an amount not to exceed the accrued interest plus gifts may be awarded.

1. Applicants must be active members in good standing of a GFWC-WS club.
2. A club may submit no more than one applicant.
3. Each entry must be on a current application form and signed in ink by a club official.
4. Applicants must be a resident of the State of Washington.
5. Applicants must include the following:
  - a. The current GFWC-WS scholarship application form.
  - b. A small photo (approximately 2" x 3") for publicity.
  - c. A personal letter stating goals, financial need, future plans and additional information.
  - d. Three (3) letters of recommendation.
  - e. A personal letter from the sponsoring club stating support of the applicant and signed by a club official.
6. Three (3) complete copies of the application and all materials are to be mailed to Linda Butcher.
7. Applications must be postmarked by the GFWC-WS Educational Scholarship Chairman by MARCH 1.
8. Applications received incomplete or after the due date will not be considered.
9. Final decisions will be made by the GFWC-WS Educational Scholarship Committee on the basis of the information furnished. No more than one (1) member scholarship shall be awarded each year.
10. Scholarship awards must be used in an accredited school in Washington State.
11. Scholarship money will be sent to the school in which the recipient is enrolled after verification is received by the GFWC-WS Financial Secretary.

Recipient must maintain an active membership in a GFWC-WS club during the terms for which the scholarship/tuition monies are applied.

Educational Scholarship Trustees:

Janice Orr, Chairman  
Audrey Charron  
Rena Johnston

**Scholarship Nomination Forms:**

- EDUCATIONAL SCHOLARSHIP APPLICATION FORM
- MEMBER SCHOLARSHIP APPLICATION FORM

## Federation Forest Committee

### **Committee Members:**

Susan Tyler, Chairman  
Lynn Cline  
Joanne Virgillo

The Federation Forest Committee is working with members of GFWC-WS, Washington State Parks and Recreation and the Muckleshoot tribe to increase awareness of Federation Forest and the role Washington state Clubwomen have played in preserving old-growth forests. Please consider donating to Federation Forest or purchasing a reproduction Federation Forest pin. We also encourage club members to visit the park and tour the upgraded Catherine Montgomery Interpretive Center.

## Nominating Committee

### Committee members:

Peninsula	Nancy Burdick (Chairman)
King County	Kathie Jorgensen
North Central	Jane Cline
Northeastern	Ginger Bowman-Rape
Columbia	Marsha LaFevre

The nominating Committee consists of five members elected from and by members of the GFWC Washington State Board of Directors at the post board of directors meeting in the even numbered year. See bylaws Article VIII Committees Section J. They shall request names and endorsements of qualified candidates for elected officers of GFWC Washington State. District endorsement letters, with the candidate's picture and letter of consent, must be submitted to the chairman of the nominating committee by November 15, 2019. The committee must verify that the candidates have met the qualification for office and notify their sponsoring district and GFWC Washington State President of the slate of nominees. The committee shall send the slate of nominees, with photo and bios (including the President elects) to the editor of the *Washington Clubwoman*, for publication in the issue prior to the election. They shall present the slate of nominees to the convention body in the even numbered years. (See bylaws Article XII nominations and elections.)

## Resolutions Committee

### Committee members:

Sharon Roberts (Chairman)  
Jane Cline  
Sandra Groves

We must have a resolution dealing with an issue before we advocate for or against. You might speak as an individual when you feel strongly about a public issue but when your club speaks as a member of GFWC-Washington State you must be backed by a written resolution passed by the club, the state, or GFWC International. There is strength in numbers, so give it your all.

Remember: the "whereas" statements express reasons why it is an important issue and should be part of our emphasis, the "resolved" statements call for the desired actions to be taken by GFWC-Washington State, local clubs or individual members.

GFWC-Washington State considered all its resolutions at the 2016 State Convention that needed to be amended, rescinded or reaffirmed, so they are now up-to-date. If your club or district votes to make changes or to submit a new resolution, send three copies to the Resolutions Chairman by January 1 for consideration by the committee before presentation to the convention for voting.

**GFWC Resolutions:** <https://www.gfwc.org/wp-content/uploads/2014/11/Resolutions-Final-June-2017-w-standing-rule-edits-002.pdf>

## GFWC History

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## Federation Facts

### MOTTO

Ella Dietz Clymer, President of Sorosis, addressed delegates at the 1889 organizational meeting calling together members of women's club. "We look for unity, but unity in diversity. We hope that you will enrich us by your varied experience, and let us pledge ourselves to work for a common cause of united womanhood throughout the world". Her memorable phrase, "Unity in Diversity," was adopted as the official motto of the General Federation in 1957.

### EMBLEM

The General Federation had not long been underway when the question arose as to what distinguishing emblem its members should wear so as to recognize one another. Dr. Leila G. Bedell of the Chicago Women's Club recommended at the 1892 convention that "some simple badge be designed which all could procure and wear.

A committee was named with Jane Cunningham Croly, GFWC founder, Charlotte Emerson Brown, first GFWC President; and Jennie de la M. Lozier, of Sorosis, as members. They chose a design that incorporated a rising sun as the symbol. There is no record that the design was ever endorsed by either the convention or board of directors, but when the Council met in 1893, the pin was already in distribution. The pin blue and silver with background of terra cotta.

When Alice Ames Winter became President in 1920, she was dissatisfied with the rising sun symbol saying, "We decided that the sun had risen and that the time had come" for a new emblem that more nearly represented the mature organization. Accordingly, a new design submitted by Douglas Donaldson, was approved in 1920. The sign shows a crusader's shield, signifying enlightenment, emerging from the darkened world, which is represented by a black center; the band encircling the center signifies eternity; a fully risen sun on a field of blue, for purity and blue for constancy – surrounded by the letters GFWC and the motto Unity in Diversity.



### LOGO

A new tagline contest began in July, 2012. Members were asked to submit their choices for a replacement for the current tagline *GFWC-It's A Volunteer Thing!* which had served the organization well when it was introduced at the International Convention in 1983. On April 6, 2013, the new tagline was announced that *Living the Volunteer Spirit* won the contest. GFWC thinks the new tagline reflects the personality and commitment to service you show each day in your communities.



### FEDERATION FLOWER

The red rose was officially adopted at the Council Meeting in Milwaukee, Wisconsin, May, 1940. It was selected from suggestions sent in by various clubs.

### FEDERATION COLOR

A May 9, 1893 report indicated that the color blue, signifying constancy, was chosen by Charlotte Emerson Brown and Jennie June Croly.



## SONG

In 1922, Katherine Lee Bates' "America, The Beautiful" was chosen because it is a song of dignity and beauty, easily sung, and reflecting the true spirit of America and the ideals of the Federation.

## **Explanation of the GFWC Emblem**

The emblem of the General Federation of Women's Club is a thing of beauty and significance.



The Black background represents the "Darkness of Ignorance."

The Crusader's Shield on the black field signifies enlightenment, "women emerging from the shadow of ignorance."

Each of the three colors of the Shield has a special meaning –

- The RED is for the Courage of the women who accept the responsibility of membership in an organization dedicated to service.
- The WHITE suggests the purity which is woman's most effective weapon in her crusade of the advancement.
- The BLUE represents constancy which enables her to remain steadfast to her noble purposes.

The lettering on the circle of White stands for "General Federation of Women's Clubs."

The outer, unbroken circle suggests "For All Eternity." The Circle has no beginning and no end. All arts are fused together to form one perfect and harmonious whole.

The motto, "Unity in Diversity", describes a united band of women struggling eternally for the causes in which they believe.

## Biographical Sketch of Mary Stewart

Mary Stewart was born in Ohio, but at an early age moved to Georgetown, Colorado, where she lived until she entered the University of Colorado at Boulder. She was a graduate from this university with a B. A. degree and in 1927 received the honorary degree of Master of Literature.

Her first position was that of principal of the high school at Longmont, Colorado. It was at this time that she became associated with the General Federation of Women's Clubs. For eight years she served as Dean of Women at the University of Montana, where she also taught Latin and English.

After 1921 – Miss Stewart’s work was with the United States Government. She became Assistant Director General of the United States Employment Service, Department of Labor, and from 1928 until January 1942, served as Assistant Director of Education in the Office of Indian Affairs, Department of the Interior.

Mary Stewart died in Cincinnati on April 1, 1943.

## **GFWC Federation Day**

FEDERATION DAY is April 24. This is the time to promote your Club – some ideas:

### **USE THE MEDIA:**

- Newspaper releases – club articles – feature stories
- Proclamation by Mayor or Governor
- Interviews on Radio/TV
- Cable
- District and Club Newsletters
- Billboards
- Posters

### **IN THE COMMUNITY:**

- Window displays
- Membership promotion
- Poster contest
- Display in Public Library
- Chamber of Commerce

### **DISTRICT AND CLUB EVENTS:**

- Special meeting – luncheon/dinner
- Hold a fun night
- Special project during the week
- Visit other clubs in areas
- Coffee time/get-togethers
- Invite other clubs to meeting
- Hold a special membership drive
- Have a party and invite prospective members
- Hold a leadership workshop
- Hold a Balloon Lift off in every club at the same time
- Have a Federation orientation meeting
- Recognize long-time members
- Organize new clubs

## Sample Proclamation

City of \_\_\_\_\_

Office of the Mayor

### PROCLAMATION

WHEREAS, the GFWC \_\_\_\_\_ Women's Club is a member of the General Federation of Women's Club – Washington State and the General Federation of Women's Clubs, the worlds, largest organization of volunteer women; and

WHEREAS, the GFWC \_\_\_\_\_ Women's Club is a volunteer service organization which has been actively serving this community for \_\_\_\_\_ years; and

WHEREAS, the GFWC \_\_\_\_\_ Women's Club is one of the nearly \_\_\_\_\_ clubs in the General Federation of Women's Clubs which promotes community service; and

WHEREAS, the object of the GFWC \_\_\_\_\_ Women's Club is to train women to be leaders and to encourage a sense of service in women and

WHEREAS, the General Federation of Women's Club – Washington State has developed many leaders and volunteers in our communities throughout the State of Washington; and

WHEREAS, the GFWC \_\_\_\_\_ Women's Club has planned a "GFWC \_\_\_\_\_ Women's Club Week" \_\_\_\_\_ 201\_\_ to call attention to the accomplishments of the Federated Women's Clubs throughout the state of Washington and

NOW, THEREFORE, I \_\_\_\_\_ Mayor of the City of \_\_\_\_\_ do hereby proclaim \_\_\_\_\_ 201\_\_ as the GFWC \_\_\_\_\_ Women's Club week and recognize the contributions to our city by the volunteer members of the GFWC \_\_\_\_\_ Woman's Club

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_.

\_\_\_\_\_  
Mayor

## A Collect for Club Women

Keep us, Oh God, from pettiness;  
Let us be large in thought, in word, in deed.

Let us be done with fault-finding  
And leave off self-seeking.

May we put away all pretense  
And meet each other face to face,  
Without self-pity and without prejudice.

May we never be hasty in judgment  
And always generous.  
Let us take time for all things;  
Make us to grow calm, serene, and gentle.

Teach us to put into action our better impulses,  
Straight forward and unafraid.  
Grant that we may realize it is  
The little things that create differences,  
That in the big things of life we are at one.  
And may we strive to Touch and to Know  
The great, common human heart of us all.  
And, oh Lord God, let us forget not  
To be Kind!

## GFWC-WS Information and History

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## The Story of the Apple Gavel and Gavel Box

Presented to Washington State Federation of Women's Club's by Spokane Sorosis in the year 1896

Once upon a time some thirty years ago a meeting of organization, for the Washington State Federation of Women's Clubs, was held in the City of Tacoma.

Perhaps no one of the twenty two clubs had felt the importance of this occasion more than Spokane Sorosis, and it was her happy thought, to provide a gavel to be presented to the Federation. We are certain the form and historical significance of the Gift, had its origin in the mind of a most active Sorosis member – Esther Allen Jobes – anyway, we as a club, followed out the suggestion, that it be a carved representation of the Apple – its branch – and foliage.

Rosine Edwards – descendant of the great Jonathan Edwards – while sojourning in Walla Walla, obtained for us the portion desired, from one of the apple trees planted by Marcus Whitman, at the mission station of Waiilatpui. Acting as Club artist, it now remained for me to select, from some Spokane apple tree, the branch from which to make the design. My choice was one from the old Ridpath home, sixth and Washington, owned by Col. Ridpath – brother of the eminent historian. The design next passed to Alix Ostergrin, a Swiss woodcarver of skill, at that time instructor in the Spokane Art League. On completion of his work, we had but to add the silver plate, and our Gavel was done.

Mrs. Jobes, though taking a needed rest after a trip around the World, kindly wrote us in regards to the presentation and I quote her words: "Mrs. Schiller and I were delegates from Spokane Sorosis to the organization meeting, and all I did was to make this gavel presentation speech. The minute our first State President took the chair following her election, - I remember how frightened I was, dreading to say a word before so many people, but dear Mrs. Amy C. Stacy the new President, was so delighted, and the Federation, numbering twenty two clubs, expressed thanks to Spokane Sorosis, "for the handsome Gavel", - and then Mrs. Jobes adds – "I have seen many gavels since then, but not one as beautiful as ours."

Dear Federation, thirty years have brought you strength from many sources, until your influence for good, is felt over the entire State. Surely the Apple – that masterpiece of nature – is symbolic of our organization, for did not complicated forces work together to produce it? For years the tree grew from seed, to trunk and branches, bursting into bloom and bud in May the sap next flavored the fruit with sugar, and spiced it with wine. The breezes fanned it; the showers baptized it; the sun kissed it; and the frost mellowed it. It distilled its most delicate flavors from the dew, and caught its colors from rainbows and sunsets. Earth and Sun watched over it, and the Solar system cradled it, in its care. The Apple, literally became a center of the universe, and all the stars revolved around it. No wonder that it comes to us as one of the choicest gifts of nature, after such toil and care, and with such virtues and graces, as have been lavished upon it. With its health-giving, and its drawing people into comradeship and fellowship, it is but another power bringing gladness into many homes, and this is why today, we dare to tell the – STORY OF THE GAVEL

Sincerely,

MARY E. GAMBLE

115 West 6<sup>th</sup> Ave., Spokane, Washington

(typed from a copy made by Florence Richmond, Corr. Sec. 1940-1941

Copies made by Irene Hipps, 1960-62 Parliamentarian – M. Proffitt

## **The History of the Gavel Box**

THE GAVEL BOX IS THE GIFT OF MRS. ELLA HIGGINSON, of Bellingham, Washington, a poet of local and national fame, an author, a lover of fine music and the honorary member of the Washington State Federation of Women's Club. At the state convention June 17, 1931, she was crowned Poet Laureate of the State Federation.

Mrs. Higginson, through her poems, gave poetic realism to the wonders of nature. Her love of trees was exemplified in the inspiration which conceived the lines for "I Cannot Take My Hemlocks," the initial poem of the "Ella Higginson" tribute published by the State Federation. She garnered inspiration and joy from her beloved grove of native trees, an arboreal haven, which shaded her home.

In her house on picturesque Sehome Hill, the Rose Room was finished with the heartwood of the Purpleheart tree from the Amazon.

Understandable it is, then that her poetic soul should quicken to the sight and interesting history of the beautiful wooden carving, the gavel of the Washington State Federation of Women's Clubs.

It became important to her that there should be an appropriate box where it might rest when not in use.

It was her cherished desire to have presentation made during the presidency of her very dear friend, Mrs. Kate Turner Holmes, second president of Washington State Federation of Women's Clubs, who came to visit her frequently when the only means of transportation was by side-wheeler.

Following the convention of the year 1899, held in the city of Seattle, the talents of Mrs. Frances Axtell of Bellingham, then a professional wood carver, who went on from craftsmanship in wood-carving to distinguished accomplishments in citizenship, were solicited for the project. These were Mrs. Higginson's words when she called at Mrs. Axtell's home one day so long ago, "I would like to present a suitable gavel box to the State Federation with the understanding that if the federation should disband the box would become the property of Mrs. Holmes. Since you are so greatly interested in federation work, will you design and carve the box?"

The request was honored. Inspiration for the design to be carved came from Mrs. Higginson's poem, "The Four Leaf Clover," the words of which had been previously adopted as lyrics for the Federation song and in keeping with the acceptance of the four leaf clover as the Federation emblem. A Washington Oak tree gave of its durable wood.

The presentation was made May 29, 1900, at North Yakima. Mrs. Higginson's versioned gift to the Federation, the historic gavel box, embellished with exquisitely carved four leaf clovers, had

become a reality. In her letter of presentation she spoke of its being made of Washington Oak, carved by a Washington wood carver, and donated by one who is proud to call herself a Washington woman:

“The Federation has and always will have, my warmest wishes for its success and long life,” were the words with which she expressed her feelings for the Federation.

At the dawn of the century we were pioneer women in a new country who believed that women through organization could do much for women, for civilization and for the western world. We were looking forward, not backward!

The gavel and box are now history and will continue to remain in the safe keeping of each succeeding president. Once more, able hands will use them to call to order the meetings of the Washington State Federation of Women’s Clubs to make and carry out plans for a better state, a better America and a better world.

May this gift from the gifted ever symbolize an enduring message:

“You must have hope, and you must have faith,  
You must love and be strong – and so –  
If you work, if you wait, you will find the place  
Where the four-leaf clovers grow.”  
Ella Higginson

This revision of the history of the gavel box is presented by the P.L.F. Club of Bellingham of which Mrs. Ella Higginson was an honorary member for nearly a half century.

Mrs. Frances Axtell became the club’s first president in September of 1900.

“History of the Gavel Box” revised at the suggestion of Mrs. George Norman Campbell, Kalama, Past President of Washington State Federation of Women’s Clubs.

Data compiled and written by Mrs. John E. Wardrop, P.L.F. Club

Art Work by Mrs. Frederick Abbott, Art Chairman, P.L.F. Club      June 18, 1953



## The Story of Federation Forest



### WHO'S THE "FEDERATION" BEHIND THE NAME FEDERATION FOREST STATE PARK?

It's the General Federation of Women's Clubs of Washington State. And here's how this park became a reality: Back in the mid 1920s, saving a sample of great trees for future generations was the idea of Jeanne Caithness Greenlee, an Everett High School teacher and a member of Washington State Federation of Women's Clubs, now General Federation of Women's Clubs (GFWC). Miss Caithness had witnessed the destruction of the mighty forests in her home state of Wisconsin and did not wish the same fate for our majestic stands of tall, old trees here in Washington State.

During the 1925-1927 administration of our 16th State President Mrs. Ester Maltby, Miss Caithness (aka Tree Lady) the Forestry Chairman, proposed a state project to purchase and preserve a stand of mighty old trees in a park setting for all people to enjoy.

It took about two years for clubwomen to raise \$25,000 to purchase from a lumber company the 62.89 acres tract of giant firs, cedars, and hemlocks on the western slope of Snoqualmie Pass, eight miles down from the summit. Dedication of the park was delayed until the new transcontinental road was completed through this tract and was held in 1934 during the term of our State President Mrs. E. E. Corwin. It was a festive occasion with visiting dignitaries from all over the country and speeches by

Mrs. Jeanne Caithness Greenlee and Mrs. Maltby. Misfortune descended upon the park in earnest. Necessary slash burning on the west boundary got out of hand in hot September weather and hopelessly charred some of the finest specimens; the widening of the highway had taken its toll on the trees; and a bad wind storm brought down a number of trees. The Highway Department instructed the Parks Department to top of number of the most spectacular trees. Due to an inadvertent trespass by a logging company on the east side, twenty two of the mightiest giants were harvested, most of which were over one thousand years old. The state was compensated a mere \$1,000 for this timber. The final blow was a wind storm on December 2, 1938, which blew down nineteen trees, a few across the highway. The Parks Department was ordered to cut back all trees for two hundred feet on each side of the roadway. That was just too much for the park to withstand and the Chairman of the State Parks Commission advised the Federation to give its consent to selling the tract back to the lumber company, as had been agreed in the deed, should any disaster overtake the transaction. A bill was immediately passed by the Legislature placing that \$25,000 in a new fund with which to buy a new Federation Grove.

In 1941 Mrs. Belle Reeves, who had served as a Legislator and Secretary of State and was now Chairman of the State Parks Commission, learned of 220+ acres of young growth on the Chinook Pass. However, the west boundary cut through some of the best trees and should the timber company who owned the adjacent land cut down their trees, this would leave the new stand of trees exposed to harsh winds, with the possibility of the same fate as the first park.

Through a stroke of good luck, Mr. Otto Case, State Land Commissioner and a friend of Federation, recalled a much-contested early ruling which set aside a small percentage of the gasoline tax in its early years for roadside protection of the highways. After consulting the Attorney General, it was determined that it would be legal to allocate some of that fund to the protection of the State's own forest exhibit, if a properly prepared bill was passed by the Legislature. The bill was written by Mr. Case and the Attorney General and with the presence of a large number of Federated Clubwomen, it passed. This provided \$125,000 for 314 more acres which should provide an excellent barrier to mischievous western breezes.

The new location for the park is located fifteen miles past Enumclaw on the mountain road leading to the summit of Chinook Pass. It is on the White River, which has its source in Emmons Glacier. For more than three miles the highway passes through Federation Forest. Dedication of the new park took place July 16, 1949, with much fanfare and past Federation State President, Mrs. E. E. Corwin, announced that the Board of the Washington State Federation of Women's Clubs had voted to honor Mrs. Ester Maltby by dedicating to her a trail in this grove, whereon should be erected a bench of native stone so that any who trod that way might rest and meditate in this peaceful place.

Miss Catherine Montgomery, an educator at Western Washington University, an avid outdoors woman and a Clubwoman deeded 2.25 acres to Federation Forest State Park November 16, 1951. Upon her passing in 1957, she left her entire estate to Washington State Federation of Women's Clubs for the improvement of the park. The Catherine Montgomery Interpretive Center was constructed with a large portion of these funds. Through the years additional funds from her gift, along with donations from clubs and individual club members throughout the state, have been spent for equipment and improvements at the park.

An additional 60.5 acres was deeded to the park from the Department of Natural Resources November 29, 1971, bringing the total acreage to 619 acres. The General Federation of Women's Clubs of Washington State maintains a watchful eye over preservation and funding issues for the park. Clubs visit the park to perform volunteer work, especially helping to maintain the interpretive garden beds outside the Catherine Montgomery Interpretive Center.

The web site tells us that the rest of the park is a day-use natural area. Visitors can enjoy the beauty and diversity of 600 acres of old growth Douglas Firs, with mature Western Hemlock, Sitka Spruce and Western Red Cedar trees. Visitors can hike through five distinct ecosystems within a radius of just one mile. There are short interpretive loops that make this an ideal experience for small children. A fun place in the park is the Hobbit Village with small huts, wee tables and chairs and micro gardens.

To learn more, the "links" portion of our web site has a direct link to the Washington State Parks web site for Federation Forest. There you will find park information, an interactive map plus details on when the park is open.



Federation Forest State Park, 1950's Postcard

Those who enjoy the "history behind the history" can read a paper written by Esther Stark Maltby and presented in November of 1953. Esther served as 16th GFWC-WS President from 1925-1927, Follow this link to Esther's report. download [Federation Forest History Adobe PDF file](#)

Washington State Parks link: <http://parks.state.wa.us/502/Federation-Forest>



## Past State Presidents

Year	Name	City Residing
1896-1899	*Amy P. Stacy (Mrs)	Tacoma
1899-1901	*Kate Holms (Mrs. H.E.)	Seattle
1901-1903	*Elvira Elwood (Mrs.H.S. (Marquest)	Ellensburg
1903-1905	*Mary Brown (Mrs. C.C.) (Lincoln)	Everett
1905-1907	*Sue Horsely (Mrs. Frank) (Lombard)	Yakima
1907-1909	*Mrs. Lena Erwin Allen (Wallace)	Yakima
1909-1911	*Miss Janet S. Moore	Olympia
1911-1913	*Marian McCredie (Mrs. Robert C)	Sunnyside
1913-1915	*Ruth McKee (Mrs. James S)	Longview
1915-1917	*Jeanette Shedd (Mrs. Solon)	Pullman
1917-1919	*Margaret McCready (Mrs. NS)	Snohomish
1919-1920	*Ella Balabanoff (Mrs. CP)	Tacoma
1920-1921	*Carolyn Kern (Mrs. WM)	Walla Walla
1921-1923	*Rose Larson (Mrs. AE)	Yakima
1923-1925	*Nina Westmore (Mrs. BF)	Spokane
1925-1927	*Ester Maltby (Mrs. HE)	Seattle
1927-1929	*Serena Matthews (Mrs.)	Pullman
1929-1931	*Mabel Campbell (Mrs. George)	Kalama
1931-1933	*Nellie Miller (Mrs. Charles G)	Seattle
1933-1935	*Elsie Cowin (Mrs. Earle)	Wapato
1935-1937	*Lavona Lotzgesell (Mrs. James)	Port Angeles
1937-1939	*Marie Kulzer (Mrs. Albert)	Chewelah
1939 Resigned	*Helen Swensson (Mrs. AB)	Camas
1939-1941	*Juanita Ludwigs (Mrs. Frank)	Walla Walla
1941-1943	*Maxine Thomas (Mrs. Bertram P)	Tacoma
1943-1944	*Martha Thornton (Mrs. Grover L)	Kelso
1944-1947	*Madelene Pratt (Mrs. Frank J Jr.)	Pullman
1947-1949	*Theo Sowter (Mrs. Malcolm C Mays	Yakima
1949-1951	*Marion Robbins (Mrs. Norman E)	Kennwick
1951-1953	*Elizabeth Doumit (Mrs. Mitchell)	Cathlamet
1953-1955	*Helen Sutton (Mrs. Milton F)	Seattle
1955-1957	*Genevieve Lockwood (Mrs. CM)	Spokane Valley
1957-1958	*Helen Felder (Mrs. HA)	Everett
1958-1960	*Gladys Schmidt (Mrs. Rudolph)	Yakima
1960-1962	*Maxine Proffitt (Mrs. Dean)	Olympia

Year	Name	City Residing
1962-1964	*Louise Whiteley (Mrs. John)	Everett
1964-1966	*Lucille Chastain (Mrs. Wayne)	Electric City
1966-1968	*Betty Salvini (Mrs. Donald Storslee)	Sunnyside
1968-1970	*Marjorie Anderson (Mrs. Norman B)	Seattle
1970-1972	*Marion Thomas Mrs. Horace)	Spokane
1972-1974	*Ada McKinney (Mrs. George R)	Richland
1974-1976	*Enda Hill (Mrs. Arthur)	Seattle
1976-1978	*Irma Grace Henderson (Mrs. Chester)	Yakima
1978-1980	*Kathy Estep (Mrs. Allen)	Ridgefield
1980-1982	*Doris Clark (Mrs. A Delt)	Wapato
1982-1984	*Dorothy Coleman (Mrs. Earl)	Olympia
1984-1986	*Martha Smith (Mrs. Robert C)	Vancouver
1986-1988	*Joy Bonnington (Mrs. Warren)	St. John
1988-1990	*Jeanne Syverson (Mrs. Norris)	Wapato
1990-1992	LaVonne Hoivik (Mrs. George)	Tacoma
1992-1994	Bonnie Walden (Mrs. Paul)	Battle Ground
1994-1996	Nancy Jones (Mrs. Millard C)	Kent
1996-1998	Carlene Garner (Mrs. Adelbert)	Tacoma
1998-2000	Dolores Kuykendall (Mrs. George)	Vancouver
2000-2002	Jane Cline (Mrs. Ken)	Okanogan
2002-2004	Jeanette Jester	Camas
2004-2006	Martha Curwen	Tacoma
2006-2008	Cheryl A. Holman (Mrs. Clifford)	Long Beach
2008-2010	*Shirley Phipps (Mrs. William)	Spokane
2010-2012	Kathie Jorgensen (Mrs. Ken)	Sammamish
2012-2014	Dawn Magden (Mrs. Roy)	Puyallup
2014-2016	Nancy Burdick (Mrs. Bud)	Bremerton
2016-2018	Tina Bair	Washougal

\*Deceased

## Past Junior Directors

Years	Name	City Residing
1935-1936	*Charlotte Gyllenberg (Mrs. WH)	Longview
1936-1938	*Theo Sowter (Mrs. Malcom Mays	Yakima
1938-1940	Mrs. James McDonald	
1940-1942	*Margaret Getzendaner (Mrs. Charles	Puyallup
1942-1944	*Helen Sutton (Mrs. Milton F)	Seattle
1944-1946	*Mildred Rogers (Mrs. Bob C)	Yakima
1946-1948	*Fern Hayes (Mrs. Verb)	
1948-1950	*Gretchen Edwards (Mrs. Marion C)	Tacoma
1950-1952	*Vi Francisco (Mrs. Edward C)	Pomeroy
1952-1954	*Phyllis Mitchell (Mrs. Lloyd)	Castle Rock
1954-1956	*Betty Salvini (Mrs. Donald Storslee	Sunnyside
1956-1958	*Mickie Foos Wilburn (Mrs. Jack)	Spokane
1958-1960	B J Hash (Mrs. Robert E)	Tacoma
1960-1962	Mary Perkins (Mrs. David)	E. Wenatchee
1962-1964	Barbara Wade (Mrs. Gentry)	Electric City
1964-1966	Jean Timmermeister Willimson (Mrs. David)	Seattle
1966-1968	Nadine Newberry	Lynnwood
1968-1970	Paula Claussen (Mrs. Gerald F)	Spokane
1970-1972	Sandra Gosney (Mrs. Richard)	Renton
1972-1974	*Iris Lohman Bodine	Bellevue
1974-1976	Patti Nagle (Mrs. Patrick)	Yakima
1976-1978	Carolyn Hill	Bremerton
1978-1980	*Shirley Phipps (Mrs. William)	Spokane
1980-1982	Nancy Jones (Mrs. Millard C)	Kent
1982-1984	*Charlotte Vail (Mrs. Jim)	Sedro Woolley
1984-1986	Jane Cline (Mrs. Ken)	Okanogan
1986-1988	Jeanette Jester	Camas
1988-1990	Joan Ray (Mrs. Cory)	Spokane
1990-1992	Nancy Burdick (Bud)	Bremerton

## Washington State Conventions

Organized 1896 in Tacoma

WASHINGTON STATE CONVENTIONS - 1896 TO 2020		
Year	Convention	City Held
1897	1st Annual Convention	Olympia
1898	2nd Annual Convention	Spokane
1899	3rd Annual Convention	Seattle
1900	4th Annual Convention	Yakima
1901	5th Annual Convention	Tacoma
1902	6th Annual Convention	Pullman
1903	7th Annual Convention	Everett
1904	8th Annual Convention	Ellensburg
1905	9th Annual Convention	Walla Walla
1906	10th Annual Convention	Port Townsend
1907	11th Annual Convention	Spokane
1908	12th Annual Convention	Bellingham
1909	13th Annual Convention	Seattle
1910	14th Annual Convention	Walla Walla
1911	15th Annual Convention	Olympia
1912	16th Annual Convention	Tacoma
1913	17th Annual Convention	Ellensburg
1914	18th Annual Convention	Raymond
1915	19th Annual Convention	Spokane
1916	20th Annual Convention	Everett
1917	21st Annual Convention	N. Yakima
1918	22nd Annual Convention	Seattle
1919	23rd Annual Convention	Centralia
1920	24th Annual Convention	Wenatchee
1921	25th Annual Convention	Tacoma
1922	26th Annual Convention	Spokane
1923	27th Annual Convention	Mt. Vernon
1924	28th Annual Convention	Pullman
1925	29th Annual Convention	Port Angeles
1926	30th Annual Convention	Everett
1927	31st Annual Convention	Walla Walla
1928	32nd Annual Convention	Aberdeen
1929	33rd Annual Convention	Yakima
1930	34th Annual Convention	Seattle
1931	35th Annual Convention	Vancouver
1932	36th Annual Convention	Seattle
1933	37th Annual Convention	Spokane

# WASHINGTON STATE CONVENTIONS - 1896 TO 2020

Year	Convention	City Held
1934	38th Annual Convention	Olympia
1935	39th Annual Convention	Tacoma
1936	40th Annual Convention	Longview
1937	41st Annual Convention	Wenatchee
1938	42nd Annual Convention	Walla Walla
1939	43rd Annual Convention	Bellingham
1940	44th Annual Convention	Yakima
1941	45th Annual Convention	Seattle
1942	46th Annual Convention	Spokane
1943	47th Annual Convention	Seattle
1944	48th Annual Convention	Seattle
1945	49th No Convention Held	
1946	50th Annual Convention	Tacoma
1947	51st Annual Convention	Seattle
1948	52nd Annual Convention	Yakima
1949	53rd Annual Convention	Everett
1950	54th Annual Convention	Spokane
1951	55th Annual Convention	Tacoma
1952	56th Annual Convention	Walla Walla
1953	57th Annual Convention	Longview
1954	58th Annual Convention	Wenatchee
1955	59th Annual Convention	Yakima
1956	60th Annual Convention	Seattle
1957	61st Annual Convention	Spokane
1958	62nd Annual Convention	Bellingham
1959	63rd Annual Convention	Tacoma
1960	64th Annual Convention	Walla Walla
1961	65th Annual Convention	Longview
1962	66th Annual Convention	Wenatchee
1963	67th Annual Convention	Yakima
1964	68th Annual Convention	Seattle
1965	69th Annual Convention	Spokane
1966	70th Annual Convention	Vancouver
1967	71st Annual Convention	Tacoma
1968	72nd Annual Convention	Bellingham
1969	73rd Annual Convention	Wenatchee
1970	74th Annual Convention	Yakima
1971	75th Annual Convention	Seattle
1972	76th Annual Convention	Spokane
1973	77th Annual Convention	Olympia
1974	78th Annual Convention	Richland



# WASHINGTON STATE CONVENTIONS - 1896 TO 2020

Year	Convention	City Held
1975	79th Annual Convention	Seattle
1976	80th Annual Convention	Yakima
1977	81st Annual Convention	Bellevue
1978	82nd Annual Convention	Spokane
1979	83rd Annual Convention	Olympia
1980	84th Annual Convention	Richland
1981	85th Annual Convention	Bellingham
1982	86th Annual Convention	Yakima
1983	87th Annual Convention	Bellevue
1984	88th Annual Convention	Spokane
1985	89th Annual Convention	Vancouver
'1986	90th Annual Convention	Pasco
1987	91st Annual Convention	Tacoma
1988	92nd Annual Convention	Yakima
1989	93rd Annual Convention	Sea Tac
1990	94th Annual Convention	Spokane
1991	95th Annual Convention	Olympia
1992	96th Annual Convention	Leavenworth
1993	97th Annual Convention	Mt. Vernon
1994	98th Annual Convention	Vancouver
1995	99th Annual Convention	Seattle
1996	100th Annual Convention	Tacoma
1997	101st Annual Convention	Bellevue
1998	102nd Annual Convention	Spokane
1999	103rd Annual Convention	Wenatchee
2000	104th Annual Convention	Kelso
2001	105th Annual Convention	Bellingham
2002	106th Annual Convention	Richland
2003	107th Annual Convention	Silverdale
2004	108th Annual Convention	Spokane
2005	109th Annual Convention	Leavenworth
2006	110th Annual Convention	Vancouver
2007	111th Annual Convention	Olympia
2008	112th Annual Convention	Richland
2009	113th Annual Convention	Spokane
2010	114th Annual Convention	Bellevue
2011	115th Annual Convention	Yakima
2012	116th Annual Convention	Olympia
2013	117th Annual Convention	Yakima
2014	118th Annual Convention	Tacoma
2015	119th Annual Convention	Wenatchee

## WASHINGTON STATE CONVENTIONS - 1896 TO 2020

Year	Convention	City Held
2016	120th Annual Convention	Vancouver
2017	121st Annual Comvention	Richland
2018	122nd Annual Convention	Olympia
2019	123 <sup>rd</sup> Annual Convention	Yakima
2020	124 <sup>th</sup> Annual Convention	Moses Lake

## GFWC-WS LEADS Candidates

Year	Name	Club
2002	Lois Swanstrom	GFWC Amalak
2003	Lori Dawson	GFWC Kitsap Peninsula
2004	Betty MacMaster	GFWC Sokico
2005	Tina Bair	GFWC Camas-Washougal
2006	Cindy Remington	GFWC Valley Volunteers
2007	Wendy Wheeler-Jacobs	GFWC Cascade
2008	Ginger Bowman-Rape	GFWC Woman's Club of Spokane
2009	Sherry Porter	GFWC Evergreen
2010	Helen Barr	GFWC Capital
2011	Elisha Heath	GFWC Woman's Club of Spokane
2012	Susan Tyler	GFWC Sokico
2013	Kimberly Skagen	GFWC Valley Volunteers
2014	Cindy Jorgensen	GFWC Cascade
2015	Carol Styles	GFWC Camas-Washougal
2016	Linda Hartung	GFWC Cathlamet
2017	Renee Kuehn	GFWC Cascade
2018	Dorothy Crowder	GFWC Capital

## Members serving on the GFWC and WSR Boards

### GFWC Board

GFWC-WS President	Betty MacMaster
GFWC Communications and Public Relations Committee	Nancy Burdick
GFWC Capital Campaign Committee Chairman	Nancy Jones
Honorary – GFWC President – 2010 – 2012	Carlene Garner

### Western State Region

Credentials	Nancy Burdick
Standing Rules	Jeanette Jester
Past WSR President	Bonnie Walden

*\*All GFWC Members above serve on the WSR Board*

## Clubs in Washington and Date Federated (as of 7/1/2018)

<u>District</u>	<u>President</u>	<u>Members</u>	<u>Date Federated</u>	<u>2018 Anniversary</u>
<b>Columbia District</b>	<b>Paulette Stinson</b>			
GFWC Amalak	Marcia LeFevre	46	1922	96
GFWC Battle Ground	MaryLee Miller	23	1972	46
GFWC Camas-Washougal	Pat Suggs	15	1947	71
GFWC Cathlamet	Maureen Zacher- Bockius	12	1931	87
GFWC Vista	Lois Swanstrom	11	1981	37
<b>Total - Columbia</b>		<b>107</b>		
<b>King County District</b>	<b>Barbara Murray</b>			
GFWC Cascade	Gauri Sanghui	7	2005	13
GFWC Elahan	Barbara Murray	3	2011	7
GFWC Kirkland	Waithera Mbure	33	1920	98
GFWC Sokico	Sharon Roberts	12	1982	36
<b>Total - King County</b>		<b>55</b>		
<b>North Central District</b>	<b>Margaret Schiffner</b>			
GFWC Gavel Club	Margaret Schiffner	5	1967	51
GFWC Moses Lake	Margaret Schiffner	6	1915	103
GFWC Philomathic	Marilyn Gearhart	10	1929	89
<b>Total - North Central</b>		<b>21</b>		
<b>Northeastern District</b>	<b>Audrey Charron</b>			
GFWC Chewelah	Bonnie Rail	8	1915	103
GFWC Lilac City	Audrey Charron	8	2015	3
GFWC Spokane	Susan Bresnahan	44	1908	110
GFWC Springdale	Lela Taylor	8	2003	15
GFWC The OTHER Club	Marilyn Nichols	7	2000	18
GFWC Tilicum	Marilyn Nichols	4	1904	114
<b>Total - Northeastern</b>		<b>79</b>		
<b>Peninsula District</b>	<b>Kim Skagen</b>			
GFWC Capital	Nardine Sanberg	20	2003	15
GFWC Chambers Bay	Beth Juvik / Jodi Walker	22	1966	52
GFWC Commencement Bay	June Reilly	15	1971	47
GFWC Kitsap Peninsula	Cheryl Coon	15	1947	71
GFWC Nisqually	Gail Crump	7	2014	4
GFWC Olympia	Linda Wolfe	40	1890	128
GFWC Peninsula Keystone	Carlene Garner	15	1981	37

GFWC Tacoma	Martha Curwen	4	1907	111
GFWC Valley Volunteers	Rita Loeth	16	2002	16
<b>Total</b>		<b>154</b>		
<b>State Federated Only</b>				
GFWC ABC (Apple Blossom Club)	<b>Nancy Burdick</b>	10	2008	10
Member at Large		1		
	2018 Clubs	28		
	2018 Members	427		

## District Information and Responsibilities

**Contact: Lela J Taylor, GFWC-WS President-Elect**

GFWC clubs in Washington State are grouped into five Districts. They are determined geographically with a minimum of four dues paying clubs in a district. GFWC recognizes each District as a vital link between clubs and the state. District Presidents play a very important role in keeping this essential communication link open. District Presidents are members of the GFWC Washington State Executive Committee; and the Board of Directors. It is extremely important for each District and Club to be represented at all State meetings. District bylaws should conform to those of the GFWC Washington State.

Districts should meet twice a year to conduct business; share materials and ideas, build relationships and maintain friendships.

Responsibilities of a District President:

- Member of the GFWC-Washington State Executive Committee and Board of Directors;
- Attend all GFWC-Washington State meetings, workshops and conventions;
- Appoint chairman and committee members as required in their District By-laws;
- Plan to report on District activities at each State. meeting;
- Distribute materials to appropriate District Chairman and Clubs promptly;
- Provide training and advise Clubs and Chairman of duties and expectations;
- Plan District meetings and encourage all club women to attend;
- Send Calls to all District clubs and District Board Members;
- Mail or email a courtesy Call to the State Executive Committee Members (there are five elected officers and a total of five District Presidents) ;
- Invite the current State President to speak or provide a workshop at a District meeting;
- When the District endorses a candidate, be prepared to read the endorsement at the election year State Convention;
- Send a narrative report of what your district did (not clubs) to the State President by February 15th of each year.

Every District President should make themselves available to all clubs in their Districts for programs or workshops. Clubs should support the District by encouraging all members to attend District meetings. Encourage clubs to enter contests, write reports and visit the GFWC-WA 2018-2020; webpage. District Presidents should include encourage clubs to contribute to the Endowments, Scholarship and Federation Forest and Coins for Art.

## GFWC-WS Office of Vice-President

**Dorothy Crowder**

Since the office of Second Vice-President went away, the job of Vice-President is new. The main focus for Vice-President is working with and supporting club presidents. This could include attending meetings, consultation by phone, or email. If you have any needs, please contact me, your State Vice-President.

**Listed below are duties of club presidents:**

- Preside over all club meetings.
- Provide members with a meeting agenda.
- Meet with executive board as needed.
- Appoint Committee and Advanced Program Chairmen.
- Provide detailed job descriptions to officers and chairmen.
- Provide calendar of club events.
- Distribute information provided by district and state.
- Have basic knowledge of parliamentary procedure.
- Have knowledge of and follow by-laws.
- Attend and encourage members to attend club, district and state meetings.
- Promote membership.
- Manage club conflicts or know where to seek assistance.
- Represent your club in community organizations and activities.
- Perform other duties as defined in club by-laws.
- Lead club in proper reporting procedures.

One of the duties of Vice-President will be to judge “Mark of Excellence” awards. Look for the applications in the “Forms” section of the State Administrative Handbook. Please fill out the application and send to me by February 15<sup>th</sup>.

Each club president is encouraged to submit articles to “The Clubwoman” editor and send items to be posted to the State website.



## Treasurer Reports and Forms

### Contacts:

GFWC-WS Treasurer, Kim Skagen

GFWC-WS Financial Secretary, Cindy Bassage

### Reports:

- Dues and Contributions Form
- GFWC-WS Expense Statement
- Treasurer's Books Audit Form
- GFWC-WS 'State' Name Badge Order Form

# GFWC & GFWC-WS Special Awards

*See Administrative Handbook for all Award Guidelines*

## Yearly Awards

### Mark of Excellence Award

- This award is given for the clubs that meet all the Mark of Excellence criteria (see form, Mark of Excellence Award Application Form).

## Yearly Traveling Awards

### Helen Sutton - A set of Silver Candelabras and Silver Tray

- This award is given for the best outstanding membership project. It was started in 1965 as a Junior Award in honor of their 5<sup>th</sup> Junior State President (Junior Director) who served the Junior members as Director from 1942-1944. Helen Sutton went on to be GFWC Washington State President from 1953-1955.

### Keystone Gavel – A Gavel, Sounding Block in a Wooden Box

- This award is given to the club who had the highest percentage gained in membership for the current year.

### Punch Bowl and Cups

- This award is given the District who had the highest percentage gained in membership for the current year.

### Meryl Durst Award - \$50 Cash Award

- This award is given to the club who has the Best of the Best in the Education Community Service Program area.

### Dorothy Coleman Compote

- This award is given to the club who has the Best of the Best in the International Outreach Community Service Program area. It was named for Dorothy Coleman, GFWC Washington State President from 1982-1984.

### GFWC Washington State Clubwoman Of The Year

- This award is given to a single GFWC Washington member who exemplifies the Federation philosophy of community improvement through her club work.

## Administration Awards

### Charlotte Gyllenburg Award

- This award is given to a club for their single outstanding community service project. The award was named for the first Junior President, Charlotte Gyllenburg who served the membership as Junior Director from 1935-1936. This award was engraved with the winners names, but as years passed the engraving was discontinued.

### Jennie June Award

- This award is a great way to honor a member who has dedicated her life to volunteer work, especially with GFWC. This person must be someone who has been active in club, community organizations and with family.

## The Charlotte Gyllenburg Contest

**Contact Person:** Kathie Jorgensen

The **Charlotte Gyllenburg Contest** began in 1951 with Washington State Junior Clubs, named in honor of Charlotte Gyllenburg, the first Washington State Junior President (Director of Junior Clubs). The perpetual award, presented biannually at State Convention in even years, is a sterling silver tray. It is engraved with the names of the Junior Clubs that received this award until Washington's Junior Members merged with the General Membership.

**CRITERIA:** A single outstanding Community Service Project.

Reports must contain the following:

**Need of Project (45%)** – Need shall be interpreted as a project being of great benefit to the community.

**Accomplishment of Project (35%)** – Accomplishment shall be determined by:

1. Club hours spent.
2. Money spent or collected. (Actual money spent, not the estimated value of project.)
3. Outside assistance. (Clearly specify.)
4. Number of members participating on project.
5. If it is a continuing project, clearly show the current two years' work.

**Permanency of Project (20%)** – Permanency shall be interpreted as continuance of the project, or continuance of the benefit from the project; i.e., sponsoring a swimming class would be more permanent than purchasing an object for a swimming class.

Rules:

1. Each club can enter only one project.
2. The reporting period is January 1, 2016 through December 31, 2017.
3. The report shall not exceed 2 pages (one side only), 8 1/2" x 11", typed, single-spaced.
4. Reports shall not be placed in a folder
5. Send three (3) copies of the report to the GFWC Washington State First Vice President (address above).

**Judging:** The current GFWC Washington State First Vice President will serve as chairman of this contest, assisted by two past presidents.

Late reports will be disqualified

## Community Improvement Program Award

**Chairman:** Carolyn Johnson

The GFWC Community Improve Program Award offers GFWC Clubs Financial incentive to implement projects designed to meet community specific needs. The GFWC Community Improvement Program Award also provides a platform for enhancing relationships between GFWC clubs and their communities. GFWC's longest standing project, it benefits clubs by increasing membership opportunities, developing leadership skills, and creating public awareness of club activities and GFWC.

**Award Rules:** Projects MUST be accomplished during the program period: **January 1, 2018-December 31, 2019**. Club entries must be sent to Carolyn Johnson, your state Community Improvement Program Chairman, by **March 1, 2020**.

All entries must include completed Community Improvement Program Contest entry form found in the GFWC Manual. A fillable entry form is available online at <https://www.gfwc.org/wp-content/uploads/2018/06/2018-20-Community-Improvement-Project.pdf>.

Project notebooks containing narrative descriptions and supporting materials must not exceed seven pounds in weight nor measure more than 15" by 20" in size. Each entry must:

- Identify your community need.
- Describe process of choosing the project, how the club engaged community support, financing and media support.
- Explain how the club overcame obstacles.
- Provide a list of partnerships- community, government, professional, and GFWC.
- Describe results and successes of the project.
- Explain long term effects of the project on the community and how the contest influenced changes in the community.

\*Include before and after photos, newspaper clippings, etc.

All monetary awards must be used to further the community improvement initiative

It is nearly impossible to provide recommendations for project ideas because the project should be tailored to your community's specific and unique needs. Consider the following: Every club is capable of creating a Community Improvement Project and almost every project can be turned

into a Community Improvement Project. Projects should address a specific need in your community.

#### Judging Criteria:

- Project Selection - 25 points Community need and method for selecting this project
- Project Development - 50 points Community collaboration, plan of action, and persistence of effort
- Project Evaluation - 25 points Degree of success, permanence of achievement, and changed attitudes and practices

State Awards: First Place \$50, Second Place \$35, Third Place \$25

National Awards: First Place \$5000.00, Second Place \$3500.00, Third Place \$2500.00, Fourth Place \$1500.00, Fifth Place \$500.00, Juniorette Award \$250.00

Note: one member representative from each winning club shall receive round trip transportation to attend 2020 GFWC International Convention in St. Louis, Missouri, one night's lodging and a ticket to attend the award ceremony.

**GFWC Manual:** <https://www.gfwc.org/wp-content/uploads/2018/06/2018-20-Community-Improvement-Project.pdf>

## Jennie Award

**Contact: Betty MacMaster**

The GFWC Jennie Award honors one clubwoman from each GFWC Region for outstanding commitment to club, community, and family.

They are chosen by their clubs to compete at state, region, and national levels for the Federation's highest honor.

The Jennie Award is named in honor of GFWC's founder, Jane Cunningham Croly, who wrote for national newspapers under the fictitious name "Jennie June." The award is an occasion to highlight extraordinary clubwomen who exemplifies her spirit of independence, courage, and persistence in purpose through their roles as volunteers within their clubs, elsewhere in the community, and as members of a family or extended family. Although GFWC has many awards for states and clubs, the GFWC Jennie Award is the only national honor that recognizes individual members for personal excellence.

Since it is an award for lifetime personal excellence, club presidents should consider utilizing the knowledge of club historians for Jennie Award nominees. Club presidents should be mindful of first impressions and make the nominee's packet of supporting materials as professional as possible because it may be judged at the different levels by influential community leaders.

### Award Rules

- Clubs may nominate one member who has demonstrated the qualities outline under the judging criteria for this award.
- Nominee must be a member in good standing of a GFWC club for a minimum of five years. Her tenure of service may be with several clubs. Years of service must be consecutive not concurrent.
- Current and past members of the GFWC Executive Committee are ineligible.
- Nominations should emphasize a member's entire lifetime of service.
- Clubs must complete and submit the official GFWC Jennie Award Nomination Form along with a maximum 500-word written narrative. Narratives should include descriptions of the nominee's:
  - Club activities
  - Participation in community groups and organizations, both volunteer and professional
  - Commitment to her nuclear or extended family
- Clubs must submit the following supportive materials along with nomination form and narrative:

- Photograph of nominees (no larger than 5x7 inches)
- Clips of two-three newspaper (or other media) stories about successful projects
- To which the member contributed (it is not necessary for such articles to mention the member by name).
- Letter of endorsement from club President
- Letter of endorsement from a representative of another organization
- Nomination forms and supporting materials, including photographs, will not be returned.
- Clubs must submit nomination materials to Betty MacMaster, GFWC Washington State President, postmarked by June 1, 2019, for state level judging.

We have so many deserving women in Washington State, that each club should consider nominating a member of their club for this outstanding award.

**GFWC Jennie June Nomination Form:** <https://www.gfwc.org/wp-content/uploads/2018/06/2018-20-Jennie-Award.pdf>

## Outstanding Clubwoman of the Year Award

**Contact Person:** Lela J Taylor

The purpose of the GFWC Washington State Outstanding Club Woman of the Year Award is to honor and recognize the volunteer efforts of the GFWC-Washington State Club member and to pay tribute to the GFWC-Washington State volunteer who exemplifies the Federation philosophy of community improvement through club work.

Each club may select one outstanding member to honor. A report describing that member's activities from January 1 to December 31 of the previous year should be submitted to the GFWC-Washington State President-Elect, postmarked on or before March 1<sup>st</sup> of the current year.

Three copies of the report, comprised of the following, must be submitted for judging purposes:

Cover page must include:

1. Candidate's name
2. Club
3. District
4. Club President's signature

Narrative limited to two typed pages, should include:

1. Brief description of Federation activities prior to last year;
2. Detailed description of current club activities;
3. Brief description of District, State, and GFWC activities;
4. Brief description of other community involvement;
5. Brief description of family and professional life.

**Eligibility:** Only dues paying members of GFWC-Washington State Clubs will be considered. Currently elected GFWC-Washington State Officers and past GFWC-Washington State Presidents will not be eligible for consideration for this award.



## GFWS and GFWC-WS Forms Library

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# Creative Arts Waiver

**GENERAL FEDERATION  
of WOMEN'S CLUBS**

[www.GFWC.org](http://www.GFWC.org)



## CREATIVE ARTS WAIVER

With my signature I declare that:

- ☐ I have created the submitted work, entitled \_\_\_\_\_, and I own the full copyright. The work has not been published before.
- ☐ With my work, including pictures, tables, or additional media, I do not violate or infringe the copyright of other persons or entities.

The work in question is (please check one):      ☐ Photography      ☐ Poetry      ☐ Short Story

- ☐ I grant the General Federation of Women's Clubs a royalty-free perpetual license to use, reproduce, post, display, create derivative works, sell, license, or sub-license the work in any media now known or later invented without limitation, for commercial or non-commercial purposes.
- ☐ I agree that I shall not release the work to any other publication in the same or substantially similar form, without prior written and explicit consent from the General Federation of Women's Clubs.

This agreement shall become effective and binding at the date of formal acceptance of the work for publication by the General Federation of Women's Clubs.

Full Name (Print)		
Mailing Address		
City	State	Zip
Email		
Phone		

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature (if submitter is under 18 years of age)

\_\_\_\_\_  
Date



## Endowment Fund Donation Form

### “The World is Ours”

Please keep this original form and make copies for each donation

Date \_\_\_\_\_

Donor's/club's Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip \_\_\_\_\_

Telephone \_\_\_\_\_

e-mail \_\_\_\_\_

Please check one:

A Personal Gift \_\_\_\_\_

A Club \_\_\_\_\_

A District \_\_\_\_\_

All gifts will be acknowledged.

Please mark if e-mail acknowledgment is acceptable

Yes \_\_\_\_\_

No \_\_\_\_\_

This gift is made:

In Memory of: \_\_\_\_\_

(please print)

\$ \_\_\_\_\_

In Honor of: \_\_\_\_\_

(please print)

\$ \_\_\_\_\_

By \_\_\_\_\_

(please print)

Total enclosed \_\_\_\_\_

\$ \_\_\_\_\_

For Memorial Gifts and Gifts of Honor only (please print)

Send acknowledgment to:

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip \_\_\_\_\_

Mail completed form with check payable to GFWC Washington State to:

Linda Butcher

GFWC Washington State Endowment Fund Trustee

5754 Sealawn Avenue NE

Tacoma, WA 98422



## Dues and Contributions Form

**Contact Person: Kimberly Skagen**

GFWC-WS Treasurer

Phone: 253-261-9241

email: [daiziedot@yahoo.com](mailto:daiziedot@yahoo.com)**GFWC Club Dues are:**

PAYABLE July 1 each year

DUE by November 1 each year

DELINQUENT after December 1 each year

**Dues must be paid on all members, including honorary or lifetime.**

Dues include paid membership to GFWC, membership to GFWC Washington State, and receipt of the quarterly GFWC-WS Clubwoman Newsletter.

**Club Membership Lists are required for the contact and newsletter database.**

Please provide a printed spreadsheet with ALL the following information:

Name | address/city/state/zip | email | phone (home/cell) | birthdate

Date \_\_\_\_\_

Club Name \_\_\_\_\_ District \_\_\_\_\_

Club President \_\_\_\_\_

Club Treasurer \_\_\_\_\_

Is your Club 100% subscribed to the GFWC Clubwoman? Yes \_\_\_\_\_ No \_\_\_\_\_

Dues: Number of Members \_\_\_\_\_@21.00 each \_\_\_\_\_

Coins for Art \_\_\_\_\_

GFWC-WS Scholarship Fund \_\_\_\_\_

Kathy Estep Scholarship Fund \_\_\_\_\_

District Hostess Contribution \_\_\_\_\_

Federation Forest \_\_\_\_\_

Others, please specify \_\_\_\_\_

Total Amount Enclosed \$ \_\_\_\_\_

Make checks payable to: GFWC-Washington State

Mail to: Kimberly Skagen, GFWC-WS Treasurer – 12100 SE Triviere TRL, Port Orchard, WA 98367

Endowment Fund contributions go directly to the Endowment Trustee:

Linda Butcher, Endowment Trustee – 5754 Sealawn Avenue NE, Tacoma, WA 98422

Please make copies of this original ~~set~~ <sup>copy</sup>. You will need to use a new copy each time you send a dues payment or a donation to the GFWC-WS Treasurer during this administration.

## GFWC-WS Expense Statement

(Please make copies of this original and submit with all requests for reimbursement)

**Contact Person: Cindy Bassage**

9626 57<sup>th</sup> ST CT W

University Place, WA 98467

Phone – 253-564-3304 (Home); 253-232-3548 (Cell)

E-mail: [clbassage@comcast.net](mailto:clbassage@comcast.net)

Name	GFWC-WS Title
Address	
City	Zip
E-mail	
Expense	Amount
Expense	Amount
Expense	Amount
Expense	Amount
Total Reimbursement	

For accounting purposes, please attach all original receipts to this expense statement.

Make a copy for your records before mailing to Cindy Bassage. If you wish to email and scan receipts prior arrangements must be made with Cindy in advance. All requests for reimbursements should be made within thirty days of the expense.

Signature

Date





## GFWC-WS 'State' Name Badge Order Form



Name: \_\_\_\_\_

As you want it to appear on the name badge

Address: \_\_\_\_\_

City: \_\_\_\_\_

Phone: \_\_\_\_\_

Club Name: \_\_\_\_\_

Cost: \$15.00      Pin Back \_\_\_\_\_

Magnetic Back \_\_\_\_\_

Make your check to GFWC-WS for name badge

Send to: Kim Skagen, GFWC-WS Treasurer  
12100 SE Triviere Trail  
Port Orchard, WA 98367

## Helen Sutton Membership Award Application Form

**Contact: Lynn Cline**

17308 - 20th Avenue E, Spanaway, WA 98387

407-467-5680 / lynncline1211@gmail.com

The Helen Sutton Membership Traveling Award is presented yearly to the **“Best of the Best”** GFWC Washington State club that has promoted recruitment of new and former GFWC members, retention of current members and orientation of both. The award is a pair of silver candelabras and a silver tray.

To be considered for this award, complete and send the following application to the GFWC Washington State Second Vice President postmarked on or before **February 15<sup>th</sup>** of each year. A second page of narrative may accompany this form.

Club \_\_\_\_\_ District \_\_\_\_\_

Number of Members \_\_\_\_\_ Membership Participating \_\_\_\_\_ %

Recruitment Program/Activities

Retention Programs/Activities

Orientation Programs/Activities

GFWC/GFWC Washington State Community Awareness

Utilization of Resources



## Club Project Report Form

Club Project Chairman: This report form is ideal for keeping track of your project, and can be used or modified as your club would like. After completing this form, give it to your club's Reports Chairman or the appropriate club Department or Special Project Chairman, who will use it and other club records to complete the official GFWC report. (Be sure to keep a copy of the completed form for the project's file.)

Committee \_\_\_\_\_

Chairman: \_\_\_\_\_

Name of Project \_\_\_\_\_

Description of Project (Include names & phone numbers of contact persons): \_\_\_\_\_

Publicity and promotion used:

Budget:

Income	Expenses
\$	\$
\$	\$
\$	\$
Total	Total

Benefits of the Project:

To the Club:

To the Community::

Leadership Training Benefits:

Project Chairman's recommendations and comments:

Total Money Spent (Estimate donations.... making cookies, etc.):

Total Hours (Include committee meetings, travel, baking time, etc.)

## GFWC-WS Club Project Hours

PROJECT  
MEMBER

YEAR:

*(Fill in the hours of service, including travel time, by date)*

Day	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
1												
2												
3												
4												
5												
6												
7												
8												
9												
10												
11												
12												
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21												
22												
23												
24												
25												
26												
27												
28												
29												
30												
31												

(Monthly Totals)

TOTAL HOURS THIS PROJECT \_\_\_\_\_

Please return this to the Project Chairman at year end (or as soon as the project is completed). Thank you!!

# Report Judging Score Sheet

For use by State and District Chairmen

Clubs will find this sheet helpful to determine the value of their projects.

## **Project Value and Long Term Impact:** \_\_\_\_\_ (Up to 35 points)

- The project's impact should be positive and affect a change that is tangible and long lasting. Were only community groups involved in the project?

## **Innovation:** \_\_\_\_\_ (Up to 25 points)

- Did the project solve a problem that was unique for the community involved?
- Did the project represent some new thinking or a way of getting information across about a particular Department or GFWC Special Project?

## **Membership Participation:** \_\_\_\_\_ (Up to 20 points)

- Were a majority of the members involved? What was the contribution of each member to the project in terms of time and effort? The size of the club should be taken into consideration. It is difficult to compare larger memberships with smaller memberships, but in all cases ample opportunity for everyone to be involved is important.

## **Effect on Club Members:** \_\_\_\_\_ (Up to 10 points)

- Were members better informed and challenged by participation in the project?

## **Money Spent:** \_\_\_\_\_ (Up to 10 points)

- Did the project require extensive fund-raising? Were the members able to find creative ways of providing funding for the project.

*In case of a tie, neatness and organization of the written report will be used as a tie breaker.*

## Judging Tally Sheet

- This sheet is for judges to record their results
- The results of the judging should be kept in confidence
- In case of a tie, neatness and organization of the report shall be used as a tie breaker.

Club Name	Value (35)	Innovation (25)	Member Participation (20)	Effect (10)	Money (10)	Total (100)

## Mark of Excellence Award Application Form

**Contact Person: Dorothy Crowder**

GFWC Washington State Vice-President  
6303 Neylon Drive SW, Olympia WA 98512  
360-705-0947 / CrowderD42@comcast.net

GFWC Washington State clubs that have met the criteria listed below will be recognized as Clubs of Excellence at GFWC -WS Convention.

In order to be considered for the award, a club must complete and send the application to the GFWC – Washington State President, postmarked on or before February 15<sup>th</sup> of each year.

Club \_\_\_\_\_ District \_\_\_\_\_ Date \_\_\_\_\_

Name of person Completing form \_\_\_\_\_

- \_\_\_\_\_ Club delegate/s attended the GFWC-Washington State Convention
- \_\_\_\_\_ Club delegate/s attended the GFWC-Washington State Fall Board
- \_\_\_\_\_ Club delegate/s attended district Fall and Spring Conferences last year
- \_\_\_\_\_ Club President read and distributed to appropriate chairman the information from the GFWC Manual and GFWC WS Administration Guide
- \_\_\_\_\_ Paid GFWC-Washington State and District per capita dues on or before November 1<sup>st</sup>
- \_\_\_\_\_ Submitted reports to State and District chairmen on or before February 15<sup>th</sup>
- \_\_\_\_\_ Conducted a program/project in at least three of the six programs
- \_\_\_\_\_ Invited your State Officer or District President to speak at a club meeting
- \_\_\_\_\_ Gained or retained your membership from the previous year
- \_\_\_\_\_ Conducted a club orientation
- \_\_\_\_\_ Held a membership event for prospective members
- \_\_\_\_\_ Contributed to one of the following; GFWC-WS Endowment Fund, GFWC-WS Scholarship Fund and/or GFWC-WS Federation Forest Fund

## President's Special Project - Relay for Life Form

Due February 15, 2019 and 2020

Club Name: \_\_\_\_\_

Number of Members \_\_\_\_\_

Hours \_\_\_\_\_

Dollars Donated \_\_\_\_\_

In-Kind Donation \_\_\_\_\_

\_\_\_\_\_Dollar Value

**Narrative report** of what you did for Relay for Life this Club year:

## LEADS Nomination Form

GENERAL FEDERATION  
of WOMEN'S CLUBS



Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Club \_\_\_\_\_

District \_\_\_\_\_

***Please answer the following questions in as much detail as possible:***

(Attach a separate sheet of paper if more space is needed)

List all local club offices and/or chairmanships held: \_\_\_\_\_

List all district offices and/or chairmanships held: \_\_\_\_\_

List GFWC club/district programs/projects in which involved: \_\_\_\_\_

List positions at the district, state, and/or national level in which you are interested: \_\_\_\_\_

Are you willing to:

Cover costs to attend GFWC LEADS not covered by GFWC or state? Yes \_\_\_ No \_\_\_

Share what you have learned at LEADS with your state's members? Yes \_\_\_ No \_\_\_

Return this form, along with two letters of support from active GFWC club member to:  
Carlene Garner, GFWC-WS Leadership Chairman no later January 31, 2019 (and January 31, 2020.)

## EDUCATIONAL SCHOLARSHIP GUIDELINES FOR APPLICANTS

**This page is to be given to all applicants).**

1. Educational Scholarships, varying in amounts, will be announced in April at the annual GFWC-WashingtonState (GFWC-WS) Convention.
2. Applicants must be **sponsored** by a dues paying club of GFWC-WS. Only **one entry** per club. Each entry must be on a **current application form**, and an **original signed in ink** by the applicant and a club official.
3. Consideration will be given to **females** who are graduating from high school and/or currently enrolled in a **college undergraduate** program.
4. Scholarship awards must be used in an accredited school in **Washington State**. Applicants must be **residents of the State of Washington**.
5. Students are **eligible to receive only two (2)** GFWC-WS Educational Scholarships.
6. Scholarship money will be sent to the school in which the recipient is enrolled **after the GFWC-WS Financial Secretary receives verification**.
7. Educational Scholarships not used by January 1 of the following year will be awarded to an **alternate**.
8. Applications **must include the following**:
  - **The current 2018-2020 GFWC-WS Educational Scholarship Form** including the signature in ink of a club representative (President or Scholarship Chairman).
  - A small **photo** (approximately 2" x 3") for publicity.
  - **Transcript** of grades from school currently attending.
  - **Personal letter** stating goals, financial need, future plans and pertinent information.
  - Three (3) letters of recommendation -no more than two (2) from school personnel and a third from an adult well-acquainted with the applicant through work, church, volunteer experience, etc.
  - A personal letter **from the sponsoring club** stating why they chose the applicant and form signed by the club official
9. **Three (3) complete copies** of the application. All materials are to be mailed to the State Chairman, Janice Orr by the sponsoring club. Only one photo is necessary.
10. Applications must be **received by the club no later than** \_\_\_\_\_
11. **Incomplete applications will not be considered.**
12. Final selection will be made by the GFWC-WS Educational Scholarship Fund Trustees **based on the information furnished**.



## EDUCATIONAL SCHOLARSHIP APPLICATION FORM

Name

Date of Birth

Address

City

State

Zip

Phone#

Father's Name

Occupation

Mother's Name

Occupation

Names and ages of other family members

Names of persons you live with

School presently attending

School you plan to attend

Field of study

Student ID Number

Social Security#

State your financial need

Work Experience:

Volunteer Experience

Your (applicant's) Signature:

Signature

Date

***This official form must be filled out completely and returned by***

To the address below:

Sponsoring Club

President/Chairman

Address

Phone #:

City

State

Zip

Signature of Club President or Scholarship Chairman (please indicate position)

Signature

Position

Date

## MEMBER SCHOLARSHIP APPLICATION FORM

Sponsoring GFWC-WS Club:

Name

Date of Birth

Address

City

State

Zip

Phone#

Occupation

Names and ages of other family members

Names of persons you live with

School presently attending

School you plan to attend

Field of study

Student ID Number

Social Security#

State your financial need

Work Experience:

Volunteer Experience

Your (applicant's) Signature:

Signature

Date

***This official form must be filled out completely and returned by***

To the address below:

Sponsoring Club

President/Chairman

Address

Phone #:

City

State

Zip

Signature of Club President or Scholarship Chairman (please indicate position)

Signature	Position	Date

## Errata Pages

### Revision A, 10-12-2018

- Replace Calendar of Events, pgs. 4 - 5
- Replace Public Issues, pg. 32
- Insert LEADS page following Leadership section, pg. 39
- Replace Nominating Committee page
- Replace Collect for Clubwomen, pg. 60
- Replace Bylaws section

### Revision B, March 11, 2019

- Endowment Rolls, pg. 11, “Goodwill List - Gifts of \$250 or more”, remove duplicated names
- Updated Calendar of Events, pgs. 4 – 5
- Updated Reports & Awards checklist, pg. 17