

# **2022-2024**

## **GFWC-WS Peninsula District**

### **Handbook**



**General Federation of Women's Clubs**

*Living the Volunteer Spirit*

**Cindy Bassage, District President**

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# General Federation of WOMEN'S CLUBS

*Living the Volunteer Spirit*

A Welcome from your President

Welcome to the 2022-2024 Administration. I am honored to serve as your Peninsula District President. I hope you are as eager as I am to embrace the many opportunities of leadership, service and fellowship that will be ours over the next two years.

I have chosen the theme "Reaching for the Stars." There is nothing we cannot accomplish if we set our minds to it and reach for the stars.

My District project will be "Children" and their needs. To accomplish this, I am hoping to obtain a speaker from St. Jude for our Spring Conference, have a work party to put together Chemo Bags, schedule a tour to Mary Bridge to carry out Kim's wishes of seeing one of our wagons that was donated during her term as Peninsula District President. If you have any ideas, please send an email, and share them with me. This is your District, and your suggestions are welcomed and needed.

Once again, I would love to visit each one of your clubs during my term and when time allows participate in some of your events and activities. Please let me know if you have a preference as to what month you would like for me to visit. Also, please send me an email if your club has a special event or fundraiser planned so I can get it on my calendar. If your club has a newsletter, please include me on your mailing list.

Please remember to use GFWC and the official emblem on all your correspondence, wear GFWC clothing and jewelry to club events and display club banners and flags. We need to make GFWC a common name in our state. Be proud and promote your club.

Looking forward to serving as your Peninsula District President and working with each one of you. If I can be of assistance to you, please do not hesitate to contact me. Thank you for all your Volunteerism to your communities. I look forward to getting to know each one of you.

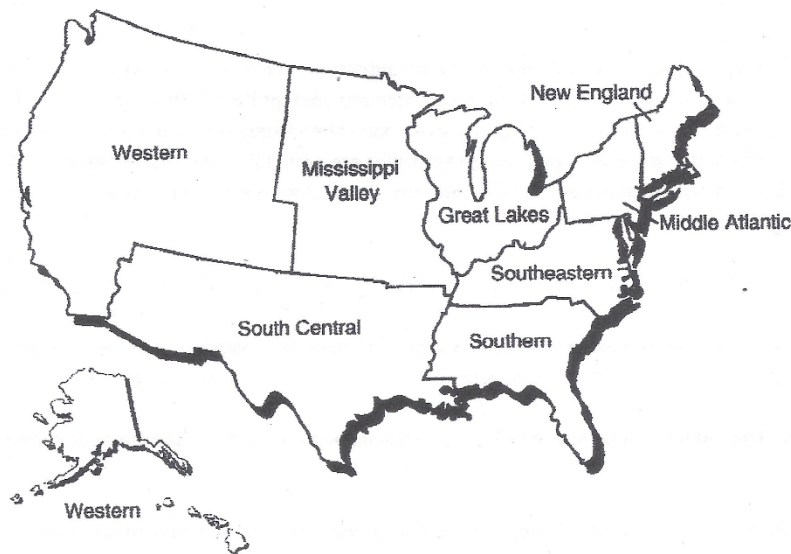
In Federation Friendship & Love

Cindy Bassage

## GFWC MISSION:

*The General Federation of Women's Clubs is an international women's organization dedicated to community improvement by enhancing the lives of others through volunteer service.*

**We are the Peninsula District of Washington State consisting of part of the Western States Region. There are 8 geographical regions which make up GFWC in the United States.**



Great Lake

Middle Atlantic: Delaware, New Jersey, New York, Pennsylvania

Mississippi Valley: Iowa, Kansas, Minnesota, Missouri, Nebraska, North Dakota, South Dakota

New England: Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, Vermont

South Central: Arizona, Arkansas, Louisiana, New Mexico, Oklahoma, Texas

Southeastern: District of Columbia, Kentucky, Maryland, North Carolina, Tennessee, Virginia, West Virginia

Southern: Alabama, Florida, Georgia, Mississippi, South Carolina

Western: Alaska, California, Colorado, Hawaii, Idaho, Montana, Nevada, Oregon, Utah, Washington, Wyoming

#### MEDIA INFORMATION:

- GFWC website ([www.gfwc.org](http://www.gfwc.org))
- GFWC-WS website (<https://www.gfwcws.org>)
- Facebook (GFWC – Washington State)
- Facebook (Peninsula District GFWC)

Don't forget to submit articles and pictures to our state newsletter, the GFWC Washington State Clubwoman by the following dates:

Nov 1st, Feb 1st, May 1st & Aug 1st.

[WashingtonClubwoman@yahoo.com](mailto:WashingtonClubwoman@yahoo.com)



# **GFWC-WS Peninsula District Officers 2022-2024**

## President

***Cindy Bassage*** (GFWC Chamber's Bay Woman's Club,  
Woman's Club of Olympia & GFWC Peninsula Keystone)  
9626 – 57<sup>th</sup> St. Ct. W  
University Place, WA 98467  
253-564-3304 (home)  
253-232-3548 (cell)  
clbassage@comcast.net

## President Elect

***Rena Johnston*** (GFWC Avalon Women's Club)  
5414 MT Green Lane SE  
Lacey, WA 98503  
360-455-0466 (home)  
rena\_johnston@comcast.net

## Recording Secretary

***Deborah Peterson*** (GFWC Capital Woman's Club)  
4505 Timberline Dr SE  
Lacey, WA 98503  
858-360-0518 (cell)  
pacifica815@icloud.com

## Treasurer

***Ellen Wagner*** (GFWC Avalon Women's Club)  
5222 Chelan LN SE  
Lacey, WA 98503  
360-628-8272 (home)  
efwagner@msn.com

## Parliamentary Advisor

***Nancy Burdick*** (GFWC Kitsap Peninsula & GFWC Peninsula  
Keystone)  
2734 Marine Drive  
Bremerton, WA 98312  
360-377-2734 (home)  
360-265-7252 (cell)  
nancy.burdick@comcast.net

# **GFWC-WS Peninsula District Chairs 2022 -2024**

## ***Community Service Projects Chairs***

### **Arts and Culture**

Lynn Cline, GFWC Peninsula Keystone &  
GFWC Chambers Bay Woman's Club  
17308 20th AVE E  
Spanaway, WA 98387  
Cell: (407) 467-5680  
lynncline1211@gmail.com

### **Civic Engagement and Outreach**

Sally Gill, GFWC Kitsap Peninsula  
1719 Winfield Avenue  
Bremerton, WA 98310  
Home: (360) 377-4205 Cell: (360) 473-7359  
skagill@aol.com

### **Education and Libraries**

Karen Smith, GFWC Capital Woman's Club  
5219 - 28th Avenue SE  
Lacey, WA 98503  
Home: (360) 456-1274  
kjoskls@mindspring.com

### **Environment**

Sally Larson, GFWC Chambers Bay Woman's Club  
7514 - 66th Avenue W  
Lakewood, WA 98499  
Cell: (253) 588-9839  
larsonsw@hotmail.com

### **Health and Wellness**

Gail Crump, GFWC Avalon Women's Club  
16467 Greenbrier Street SE  
Yelm, WA 98597  
Cell: (253) 380-1632  
Crumpgl@msn.com

**Signature Program: Domestic Violence and Sexual Violence Awareness and Prevention**

Val Selby, GFWC Valley Volunteers  
PO Box 1867  
Eatonville, WA 98328  
Cell: (253) 548-5566  
Vselby@gmail.com

**Special Program: Advocates for Children**

Nardine Sandberg, GFWC Capital Woman's Club  
7920 Fairview Rd. SW  
Olympia, WA 98512  
Home: (360) 352-0848 Cell: (253) 973-1114  
nardinesandberg@gmail.com

***Advancement Plans Chairs***

**Communications and Public Relations**

Anna McKinney, The Woman's Club of Olympia  
1921 Fir St NE, Olympia, WA 98506  
(360) 584-7181  
annamckinney2015gmail.com

**Leadership (including LEADS)**

Char Lysne, GFWC Peninsula Keystone  
5426 Windermere Drive SE, Olympia, WA 98501  
(360) 412-0432  
c.lysne08@comcast.net

**Legislation/Public Policy**

Beth Juvik, GFWC Chambers Bay Woman's Club  
8407 - 41st Street W, University Place, WA 98466  
(253) 565-8692  
bethjuvik@aol.com

**Membership**

Vickie Connor, GFWC Valley Volunteers  
4923 Parker Rd. E, Sumner, WA 98390  
(253) 863-2670  
connorsplace50@comcast.net



### **Fundraising**

**Julie Thompson, GFWC Kitsap Peninsula  
13955 NW Chinook Circle, Bremerton, WA 98312  
(360) 830-4523  
frogcourt@msn.com**

### **Women's History and Resource Center**

**Linda Wolfe, The Woman's Club of Olympia  
7402 20th Avenue SE, Lacey, WA 98503  
Home: (360) 491-7593 Cell: (360) 701-5056  
lindawolfe4@gmail.com**

### **Community Improvement (2<sup>nd</sup> Year)**

**Norma Martin, GFWC Avalon Women's Club  
PO Box 3278, Lacey, WA 98509  
(360) 491-9660  
ncmartin1999@yahoo.com**

### **Clubwoman of the Year & NEW Clubwoman of the Year**

**Rena Johnston, District Vice President  
5414 Mt. Green Lane SE, Lacey, WA 98503  
(360) 455-0466  
rena\_johnston@comcast.net**

### **Inspiration:**

**Laura Guerra**

### **Audit Committee:**

**Rita Loseth, Anna McKinney, Beth Juvik**

### **Budget Committee:**

**Ellen Wagner, Rita Loseth, Anna McKinney,  
Rena Johnston**

### **Bylaws Committee:**

**Nancy Burdick, Rita Loseth, Deborah Peterson,  
Carlene Garner**

### **Nominating Committee:**

**Elected at Springboard Meeting 2023**

## GFWC-WS Peninsula District Clubs

<b>GFWC Avalon Women's Club</b>		<b>(Meetings: 2<sup>nd</sup> Thursday, 12:30p.m.)</b>
President	Ellen Wagner/360-628-8272/efwagner@msn.com	5222 Chelan Ln SE, Lacey, WA 98503
Vice President	Rena Johnston/360-455-0466/rena_johnston@comcast.net	5414 MTN Greens Ln SE, Lacey, WA 98503
Secretary	Norma Martin/360-491-9660/ncmartin1999@yahoo.com	PO Box 3278, Lacey, WA 98509
Treasurer	Gail Crump/253-380-1632/crumpgl@msn.com	16467 Greenbrier ST SE, Yelm, WA 98597
<b>GFWC Capital Woman's Club</b>		<b>(Meetings: 2nd Thursday, 5:45 p.m.)</b>
President	Deborah Peterson/858-360-0518/pacifica815@icloud.com	4505 Timberline Rd SE, Lacey, WA 98503
Vice President	Virginia Sablan/360-561-4283/ICGlobalCommunity@gmail.com	21142 Hobson Rd SE, Yelm, WA 98597
Recording Secretary	Taryn Loftness/360-464-7120/taryn.loftness@gmail.com	1714 Pine Ave NE, Olympia, WA 98506
Corresponding Secretary	Nardine Sandberg/360-352-0848/nardinesandberg@gmail.com	7920 Fairview Rd SW, Olympia, WA 98512
Treasurer	Karen Smith/360-456-1274/kjoskls@mindspring.com	5219 28th Ave SE, Lacey, WA 98503
<b>GFWC Chambers Bay Woman's Club</b>		<b>(Meetings: 2<sup>nd</sup> Tuesday, 6:00 p.m.)</b>
President	Sally Larson/253-588-9839/larsonsw@hotmail.com	7514 66 <sup>th</sup> Ave W, Lakewood, WA 98499
Vice President	Cindy Bassage/253-564-3304(H)/253-232-3548(C)/clbassage@comcast.net	9626 57 <sup>th</sup> ST CT W, University Place, WA 98467
Secretary	Cheryl Hays/206-713-4758/thehays@comcast.net	4961 Main St Unit 509, Tacoma, WA 98407
Co-Treasurers	Marie Devlin/253-564-7024(H)/206-295-7399(C)/m.l.devlin1998@gmail.com	3808 Palisades PL W, University Place, WA 98466
	Terry Leonard/253-250-1295/leonard.terry@comcast.net	4610 Merry Lane W, University Place, WA 98466
<b>GFWC Commencement Bay</b>		<b>(Meetings: 3<sup>rd</sup> Wednesday, 12:00 p.m.)</b>
President	Carlene Garner/253-752-6080/cagarner@mindspring.com	1874 N Hawthorne Dr, Tacoma, WA 98406
Vice President	Lavonne Hoivik/253-761-3187/lavonnehoivik@hotmail.com	3402 N Union, Tacoma, WA 98406
Secretary	June Reilly/253-759-5742/June.reilly@aol.com	4201 N 14 <sup>th</sup> , Tacoma, WA 98406
Treasurer	Colleen Dutmers/253-970-9009/colleen@D2homegroup.com	1410 S Mt. View Ave., Tacoma, WA 98465

<b>GFWC Kitsap Peninsula</b>	<b>(Meetings: 3<sup>rd</sup> Thursday, 12:30 p.m.)</b>
<b>President</b>	Nancy Burdick/360-377-2734/nancy.burdick@comcast.net 2734 Marine Drive, Bremerton, WA 98312
<b>Vice President</b>	Julie Thompson/360-830-4523(H)/360-516-3937(C)/frogcourt@msn.com 13955 NW Chinook Circle. Bremerton, WA 98312
<b>Secretary</b>	Kathy Park/360-373-8071(H)360-440-8950(C)/jkipark506@yahoo.com 506 NE David Dr, Bremerton, WA 98310
<b>Treasurer</b>	Laura Guerra/360-692-0551/lauraguerra@hotmail.com 5971 Chico Way NW, Bremerton, WA 98312
<b>GFWC Peninsula Keystone</b>	<b>(Bimonthly Meetings: 2nd Monday 6:00 p.m.)</b>
<b>President</b>	Nancy Burdick / 360-377-2734 / nancy.burdick@comcast.net 2734 Marine Drive, Bremerton, WA 98312
<b>Vice President</b>	Kim Skagen / 253-261-9241 (C) / daiziedot@yahoo.com 12100 SE Triviere TRL, Port Orchard, WA 98367
<b>Secretary</b>	Laura Guerra / 360-692-0551 / lauraguerra@hotmail.com 5971 Chico Way NW, Bremerton, WA 98312
<b>Treasurer</b>	Martha Curwen / 253-752-2599 / martha.curwen@gmail.com 2801 N Puget Sound, Tacoma, WA 98407
<b>GFWC Tacoma Woman's Club</b>	<b>(Meetings: 2nd Wednesday, 2:00 p.m.)</b>
<b>President</b>	Martha Curwen / 253-381-3070 (C) / martha.curwen@gmail.com 2801 N Puget Sound, Tacoma, WA 98407
<b>Treasurer</b>	Jo Warren / 253-566-7513 / Warrenjo7402@comcast.net 7402 20th St W, University Place, WA 98466
<b>GFWC Valley Volunteers</b>	<b>(Meetings: 2nd Saturday, 10:00 a.m.)</b>
<b>President</b>	Val Selby/ 253 548 5566 (C) / valselby@gmail.com PO Box 1867, Eatonville, WA 98328
<b>Vice President</b>	Kim Skagen / 253-261-9241 (C) / daiziedot@yahoo.com 12100 SE Triviere Trail, Port Orchard, WA 98367
<b>Secretary</b>	Vicki Connor/ 253 863 2670/ connorsplace50@comcast.net 4923 Parker Rd E, Sumner, WA 98390
<b>Treasurer</b>	Rita Loseth / 253-863-2623 (H) / ahmah1@earthlink.net 510 Kincaid Ave, Sumner WA 98390
<b>The Woman's Club of Olympia</b>	<b>(Meetings: 1st Tuesday, 12:00 noon)</b> <b>(Evening Meetings: 2nd Wednesday, 7:00 p.m.)</b>
<b>President</b>	Linda Wolfe/360-491-7593(H) 360-701-5056(C) / lindawolfe4@gmail.com 7402 20th AVE SE, Lacey, WA 98503
<b>Vice President</b>	Katrina Wynkoop-Simmons/360-754-1651/wynkoopsimmons@comcast.net 2727 31st Court SE, Olympia, WA 98501
<b>Secretary</b>	Irene Lewis/360-280-9460/lenandirene@msn.com 2427 Cain Road SE, Olympia, WA 98501
<b>Treasurer</b>	Anna McKinney/360-584-7181/annamckinney2015@gmail.com 1921 Fir St NE, Olympia, WA 98506

## Date Clubs Federated

GFWC Avalon - 2020  
GFWC Capital - 2003  
GFWC Chambers Bay - 1966  
GFWC Commencement Bay - 1971  
GFWC Kitsap Peninsula - 1947  
GFWC Peninsula Keystone - 1981  
GFWC Tacoma - 1907  
GFWC Valley Volunteers - 2002  
The Woman's Club of Olympia - 1890

## GFWC-WS District Past Presidents

Cindy Bassage .....	2020-2022
Kim Skagen .....	2018-2020
Dorothy Crowder .....	2016-2018 *
Laura Guerra .....	2014-2016
Helen Barr .....	2012-2014
Carol Evans .....	2010-2012
Beth Juvik .....	2008-2010
Julie Thompson .....	2006-2008
Dawn Magden .....	2004-2006
Gail Crump .....	2002-2004
Lydia Ruscillo .....	2000-2002
Donna Snellgrove .....	1998-2000
Nancy Burdick .....	1996-1998
Martha Curwen .....	1994-1996
Laura Bunge .....	1992-1994
Irene Wentworth .....	1990-1992 *
JoAnn Nathe .....	1988-1990
Juanita Paulson .....	1986-1988
Carlene Garner .....	1984-1986
Tina George .....	1982-1984 *
Betty York .....	1980-1982 *
Lavonne Hoivik .....	1978-1980
Lynne Healy.....	1976-1978

\* Denotes deceased Past Presidents

## **GFWC-WS Peninsula District Conference Hostess Schedule**

<b>67<sup>th</sup> – Fall Conference 2022</b>	<b>Peninsula Keystone</b>
<b>68<sup>th</sup> – Spring Conference 2023</b>	<b>Tacoma Woman's Club</b>
<b>68<sup>th</sup> – Fall Conference 2023</b>	<b>Kitsap Peninsula</b>
<b>69<sup>th</sup> – Spring Conference 2024</b>	<b>Olympia Woman's Club</b>
<b>69<sup>th</sup> – Fall Conference 2024</b>	<b>Chambers Bay Woman's Club</b>
<b>70<sup>th</sup> - Spring Conference 2025</b>	<b>Avalon Women's Club</b>
<b>70<sup>th</sup> - Fall Conference 2025</b>	<b>Commencement Bay</b>

### **CONFERENCE HOSTESS CLUB DUTIES**

- ✓ Arrange for a location, luncheon, and costs
- ✓ Set deadline for registration
- ✓ Create cover for program and email/send to District President
- ✓ Provide name tags for each person
- ✓ Handle conference registration
- ✓ Provide head table and individual table centerpieces
- ✓ Obtain sound system from District President
- ✓ Provide District Raffle Basket
- ✓ Arrange area for fund raising tables (approx. two 6' long tables)
- ✓ Provide space for used book/puzzle sale
- ✓ Provide space for donation items

## **GFWC-WS Peninsula District Calendar 2022-2024**

### **2022**

<b>July 16, 2022</b>	<b>GFWC-WS Summer Planning, Auburn WA</b>
<b>August 24-28, 2022</b>	<b>GFWC-WSR in Anchorage, Alaska</b>
<b>September 14, 2022</b>	<b>Peninsula District Fall Board, Tacoma WA</b>
<b>September 23-25, 2022</b>	<b>GFWC-WS Fall Board, Yakima WA</b>
<b>October 22, 2022</b>	<b>Peninsula District Fall Conference, Peninsula Keystone</b>

### **2023**

<b>February 15, 2023</b>	<b>Peninsula District Spring Board, TBD</b>
<b>March 11, 2023</b>	<b>Peninsula District Spring Conference, Tacoma Woman's Club</b>
<b>April 21-23, 2023</b>	<b>GFWC-WS Spring Convention, Pasco WA</b>
<b>June 8-13, 2023</b>	<b>GFWC International, Louisville KY</b>
<b>August 24-27, 2023</b>	<b>GFWC-WSR, Oregon</b>
<b>Date TBD</b>	<b>Peninsula District Fall Board, TBD</b>
<b>Date TBD</b>	<b>Peninsula District Fall Conference, Kitsap Peninsula</b>
<b>September TBD, 2023</b>	<b>GFWC-WS Fall Board, TBD</b>

**“All Members of GFWC Peninsula District Clubs are encouraged to attend District Board Meetings and Conferences. All dues paying members are invited to State and International events”**

## **GFWC-WS Peninsula District Members**

### **Serving on State, Regional or International Levels**

#### **GFWC International**

Carlene Garner – Past GFWC International President  
Nancy Burdick - Convention Sub-Committee

#### **GFWC-WS State Board**

Kim Skagen – President Elect  
Cindy Bassage – Vice President  
Pinkie Eggleston – Treasurer  
Martha Curwen - Administrative Secretary  
Lynn Cline - Art Room Coordinator  
Rita Loseth – Webmaster  
Julie Thompson – Membership Committee Chairman  
Vickie Connor – Membership Committee  
Char Lysne – Clubwoman Newsletter  
Cindy Bassage – Peninsula District President  
Vickie Connor – CSP – Arts & Culture  
Gail Crump – CSP – Civic Engagement & Outreach  
Sally Larson – CSP – Environment  
Beth Juvik – Special Projects – Legislation & Public Policy  
Kim Skagen - Leadership/LEADS  
Cindy Bassage & Nancy Burdick - Communications & Public Relations  
Carlene Garner – Bylaws Committee  
Nancy Burdick – Convention & Meetings Program Committee  
Pinkie Eggleston – Credentials & Election Committee  
Char Lysne – Federation Forest  
Sally Larson -Federation Forest  
Sally Gill – Fundraising Committee  
Julie Thompson – Fundraising Committee  
Char Lysne – Leadership Committee  
Carlene Garner – Nominating Committee  
Rena Johnston – Educational Scholarship Fund Trustee

#### **GFWC-WSR**

Carlene Gardner - Past GFWC International President  
Nancy Burdick - Standing Rules Committee

#### **GFWC-WS Past State Presidents**

Nancy Burdick	2014-2016
Dawn Magden	2012-2014
Martha Curwen	2004-2006
Carlene Garner	1996-1998

**“GFWC Peninsula District Members strengthen the State,  
Regional, and International levels of our organization”**

## **GFWC-WS Board, 2022-2024**

### **Elected Officers**

GFWC-WS President - Susan Tyler  
GFWC-WS President-Elect - Kim Skagen  
GFWC-WS Vice President - Cindy Bassage  
GFWC-WS Secretary - Nancy Jones  
GFWC-WS Treasurer - Pinkie Eggleston

### **Presidential Appointments**

GFWC-WS Parliamentary Advisor - Kathie Jorgensen  
GFWC-WS Administrative Secretary - Martha Curwen  
GFWC-WS Dean of Chairmen - Betty MacMaster  
GFWC-WS Endowment Trustee - Cheryl Holman  
GFWC-WS Financial Secretary - Nancy Larsen  
Protocol and Inspiration - Linda Butcher  
Art Room coordinator - Lela Taylor / Lynn Cline  
GFWC-WS Clubwoman Newsletter - Char Lysne  
GFWC-WS Website - Rita Loeth  
President's Special Project, (UN High Commission on Refugees) - Nancy Jones

### **District Presidents**

District President - Columbia - Paulette Stinson  
District President - KCD - Nancy Larsen  
District President - North Central - Margaret Schiffner  
District President - Northeastern - Bonnie Rail  
District President - Peninsula - Cindy Bassage

### **Community Service Programs & Special Projects Chairmen**

CSP - Arts & Culture - Vickie Connor  
CSP - Civic Engagement & Outreach - Gail Crump  
CSP - Education & Libraries - Bonnie Rail  
CSP - Environment - Sally Larson  
CSP - Health & Wellness – Anna McKinney  
ESO - Jeannette Jester  
Domestic Violence Awareness & Prevention  
Chairman - Barbara Murray  
Junior Special Project, Advocates for Children – Val Selby  
Special Projects, Communications & Public Relations – Cindy Bassage & Nancy Burdick  
Special Projects, Legislation & Public Policy - Beth Juvik

Special Projects, Community Impact Program (CIP) - Lynn Cline  
Special Projects, WHRC Chairman – Jane Cline

### **President's Special Project – UNHCR**

Nancy Jones

### **Bylaws committee**

Carlene Garner  
Tina Bair  
Nancy Jones  
Kathie Jorgensen (advisory)

### **Convention & Meetings Program Committee**

Suzanne Bagdon  
Nancy Burdick  
Charlene Lysne

### **Credentials & Election Committee**

Pinkie Eggleston  
Sharon Roberts

### **Federation Forest Committee**

Char Lysne  
Sally Larson

### **Fundraising Committee**

Sally Gill  
Julie Thompson

### **Leadership/LEADS Committee**

Leadership/LEADS – Chair – Kim Skagen  
Columbia District – Jeanette Jester  
King County District – Brianne Palomino  
North Central District -  
Northeastern District -  
Peninsula District – Charlene Lysne

### **Membership Chairman - Julie Thompson**

Columbia District - Jeanette Jester  
King County District – Habiba Sadat  
North Central District -  
Northeastern District – Gail Cropper  
Peninsula District - Vickie Connor

### **Nominating committee**

Columbia District – Paulette Stinson



King County District – Nancy Jones  
North Central District – Jane Cline  
Northeastern District – Bonnie Rail  
Peninsula District – Carlene Garner

**Resolutions committee**

Bonnie Walden  
Kim Skagen

**Educational Scholarship Fund Trustees**

Rena Johnston  
Cheryl Holman

Nancy Larsen (Advisory)

**History and Resource Committee**

Linda Butcher  
Gail Cropper  
Lynn Cline

**Ad Hoc Committee – Traveling Awards**

Betty MacMaster, Dean of Chairmen  
Linda Butcher, Women's History  
Kim Skagen, President-Elect

**Past Presidents**

1990-1992	LaVonne Hoivik	Tacoma
1992-1994	Bonnie Walden	Battle Ground
1994-1996	Nancy Jones	Kent
1996-1998	Carlene Garner	Tacoma
1998-2000	Delores Kykendahl	Vancouver *
2000-2002	Jane Cline	Okanogan
2002-2004	Jeanette Jester	Camas
2004-2006	Martha Curwen	Tacoma
2006-2008	Cheryl Holman	Long Beach
2008-2010	Shirley Phipps	Spokane *
2010-2012	Kathie Jorgensen	Sammamish
2012-2014	Dawn Magden	Puyallup
2014-2016	Nancy Burdick	Bremerton
2016-2018	Tina Bair	Washougal
2018-2020	Betty MacMaster	Tacoma
2020-2022	Lela Taylor	Spokane

\* Denotes Deceased Past Presidents

Reporting PD District Chairs Info	
	<p><b><u>Arts and Culture</u></b></p> <p>Lynn Cline, GFWC Peninsula Keystone &amp;  GFWC Chambers Bay Woman's Club  17308 20th AVE E  Spanaway, WA 98387  Cell: (407) 467-5680  lynncline1211@gmail.com</p>
	<p><b><u>Civic Engagement and Outreach</u></b></p> <p>Sally Gill, GFWC Kitsap Peninsula  1719 Winfield Avenue  Bremerton, WA 98310  Home: (360) 377-4205 Cell: (360) 473-7359  skagill@aol.com</p>
	<p><b><u>Education and Libraries</u></b></p> <p>Karen Smith, GFWC Capital Woman's Club  5219 - 28th Avenue SE  Lacey, WA 98503  Home: (360) 456-1274  kjoskls@mindspring.com</p>
	<p><b><u>Environment</u></b></p> <p>Sally Larson, GFWC Chambers Bay Woman's Club  7514 - 66th Avenue W  Lakewood, WA 98499  Cell: (253) 588-9839  larsonsw@hotmail.com</p>
	<p><b><u>Health and Wellness</u></b></p> <p>Gail Crump, GFWC Avalon Women's Club  16467 Greenbrier Street SE  Yelm, WA 98597  Cell: (253) 380-1632  Crumpgl@msn.com</p>

	<p><b><u>Signature Program: Domestic Violence and Sexual Violence Awareness and Prevention</u></b></p> <p>Val Selby, GFWC Valley Volunteers          PO Box 1867          Eatonville, WA 98328          Cell: (253) 548-5566          Valselby@gmail.com</p>
	<p><b><u>Special Program: Advocates for Children</u></b></p> <p>Nardine Sandberg, GFWC Capital Woman's Club          7920 Fairview Rd. SW          Olympia, WA 98512          Home: (360) 352-0848 Cell: (253) 973-1114  <a href="mailto:nardinesandberg@gmail.com">nardinesandberg@gmail.com</a></p>
	<p><b><u>Communications and Public Relations</u></b></p> <p>Anna McKinney, The Woman's Club of Olympia          1921 Fir St NE, Olympia, WA 98506          (360) 584-7181          annamckinney2015gmail.com</p>
	<p><b><u>Leadership (including LEADS)</u></b></p> <p>Char Lysne, GFWC Peninsula Keystone          5426 Windermere Drive SE, Olympia, WA 98501          (360) 412-0432          c.lysne08@comcast.net</p>
	<p><b><u>Legislation/Public Policy</u></b></p> <p>Beth Juvik, GFWC Chambers Bay Woman's Club          8407 - 41st Street W, University Place, WA 98466          (253) 565-8692          bethjuvik@aol.com</p>

	<p><b><u>Membership</u></b></p> <p>Vickie Connor, GFWC Valley Volunteers  4923 Parker Rd. E, Sumner, WA 98390  (253) 863-2670  connorsplace50@comcast.net</p>
	<p><b><u>Fundraising</u></b></p> <p>Julie Thompson, GFWC Kitsap Peninsula  13955 NW Chinook Circle, Bremerton, WA 98312  (360) 830-4523  frogcourt@msn.com</p>
	<p><b><u>Women's History and Resource Center</u></b></p> <p>Linda Wolfe, The Woman's Club of Olympia  7402 20th Avenue SE, Lacey, WA 98503  Home: (360) 491-7593 Cell: (360) 701-5056  lindawolfe4@gmail.com</p>
	<p><b><u>Community Improvement (2<sup>nd</sup> Year)</u></b></p> <p>Norma Martin, GFWC Avalon Women's Club  PO Box 3278, Lacey, WA 98509  (360) 491-9660  ncmartin1999@yahoo.com</p>

**DISTRICT REPORTS DUE:** All District reports must be postmarked or emailed to the appropriate **chairman and District President** **no later** than February 15<sup>th</sup>. Every attempt will be made to hold the **Springboard** Meeting prior to this date to allow for hand delivery. Submit to: **Cindy Bassage**, District President, **9626 57th ST CT W, University Place, WA 98467** - (253) 564-3304 - [clbassage@comcast.net](mailto:clbassage@comcast.net)



## GENERAL FEDERATION of WOMEN'S CLUBS

### Community Connection Initiatives (CCI) Quick Guide

**WHAT?** **Community Connection Initiatives (CCI)** create paths for impactful community projects. Each Special Program and Community Service Program promote ways in which community service projects help to create lasting community outcomes, build membership, and give strength to the GFWC volunteer organization.

**WHY?** GFWC's Strategic Plan has objectives and tasks to build awareness and recognition of who GFWC volunteers are, what the organization accomplishes, and allows GFWC efforts to be recognized in local communities highlighting our GFWC *Living the Volunteer Spirit* brand.

**WIN-WIN?** Local clubs participate in the **Community Connection Initiatives (CCI)** reporting project outcomes in the program area, and may qualify for the Community Impact Program (CIP) awards - as long as they meet the guidelines and submit their CIP award entry correctly. The club's efforts are recognized in the community and help to build GFWC's branding of grassroots volunteering, and your club has the option to compete for the CIP financial award.

Want more ideas? Email the National Program Chairmen

#### National Program Chairmen's Names and Email

Arts and Culture: Pam Ament - [ament.pam5@gmail.com](mailto:ament.pam5@gmail.com)

Civic Engagement: Sharon Oliphant - [solip561@aol.com](mailto:solip561@aol.com)

Education and Libraries: Sandy Hauenstein - [sandygfwc@outlook.com](mailto:sandygfwc@outlook.com)

Environment: Tina Neese - [tinanneese@gmail.com](mailto:tinanneese@gmail.com)

Health and Wellness: Dale Fisher - [dalegfwc86@gmail.com](mailto:dalegfwc86@gmail.com)

Signature Program: Trisha Schafer - [trishamae2520@gmail.com](mailto:trishamae2520@gmail.com)

Junior's Special Program: Katie Robey - [kdrobey@robeybaur.org](mailto:kdrobey@robeybaur.org)

Signature Program: Raise Awareness to Hope and Help	Junior's Special Program: Refresh and Revive
<p><b>What can clubs do?</b> Provide the following materials in communities:</p> <ul style="list-style-type: none"> <li>* Information cards recognizing signs of human trafficking for all DOT vehicles.</li> <li>* Wallet cards that include details on what to look for and how to report suspected trafficking.</li> <li>* Large posters for restaurants, gas stations, and other public areas.</li> <li>* Restroom stall signs for roadside rest areas and Travel Information Centers.</li> </ul> <p><b>Partner</b> with DOT, local businesses, and other Human Trafficking Advocacy groups.</p>	<p><b>What can clubs do?</b> Add a little 'sparkle' to a local shelter, youth center, social service office, or other emergency location. How?</p> <ul style="list-style-type: none"> <li>* Engage in art therapy projects with hospitalized children</li> <li>* Clean, paint, and add new items to a room to bring warmth to the surroundings.</li> <li>* Invite potential members to join in the fun.</li> <li>* Work with local merchants on donating supplies.</li> </ul> <p><b>Partner</b> with city, county, or state to have the fourth week in October recognized as Advocates for Children Week.</p>

<b>Arts and Culture: Creating a Path to Community Gems</b>	<b>Education and Libraries: Bring the Sparkle to Public Libraries</b>
<p><b>What can clubs do?</b> Community rich ideas for all ages such as:</p> <ul style="list-style-type: none"> <li>* Sponsor an author to visit a local library.</li> <li>* Paint rocks with inspirational words, place them all over the city.</li> <li>* Set up a member craft table to sell art at a craft or community fair.</li> <li>* Make holiday cards for nursing homes and/or Meals on Wheels recipients.</li> </ul> <p><b>Partner</b> with City Hall and Chamber of Commerce.</p>	<p><b>What can clubs do?</b> Work with local libraries to plan beneficial services, programs, and activities by:</p> <ul style="list-style-type: none"> <li>* Filling a book need for book delivery service for shut-ins or read to the visually impaired.</li> <li>* Advocate for local and state funding for libraries.</li> <li>* Sponsor a book festival with local authors.</li> <li>* Support STEM programs for schools, libraries, and community.</li> </ul> <p><b>Partner</b> with schools, libraries, &amp; senior facilities.</p>
<b>Environment: Sparkling Seeds, Brilliant Butterflies, Glamorous Garden Gloves</b>	<b>Civic Engagement and Outreach: A Little Thanks Goes a Long Way</b>
<p><b>What can clubs do?</b> Promote gardens, Live sustainability, beautify communities, and enjoy nature by:</p> <ul style="list-style-type: none"> <li>* Promote green spaces in urban areas to provide fresh food in needy communities.</li> <li>* Coordinate with local leaders to celebrate Earth Day (April 22).</li> <li>* Invite a speaker from the Department of Natural Resources.</li> <li>* Coordinate a children's poster contest on recycling.</li> </ul> <p><b>Partner</b> with local businesses, gardening companies, other community groups, schools, nursing homes, and assisted living facilities.</p>	<p><b>What can clubs do?</b> Connect individuals in society with one another by:</p> <ul style="list-style-type: none"> <li>* Give thanks and advocate for essential workers.</li> <li>* Help a group study for the U.S. Citizenship test.</li> <li>* Support and thank local Police and Fire Departments, consider making gift bags of snacks, goodies, bottle water, &amp; thank you card.</li> <li>* Sponsor a bicycle safety workshop for children.</li> <li>* Work with local schools to establish 'closets' of clothing, shoes, socks, outerwear, and personal hygiene items for children in need.</li> </ul> <p><b>Partner</b> with local schools, community services, local media, and local government to ensure the needs of the community are being met.</p>
<b>Health and Wellness: Physical Fitness - Give That Glimmer and Glow</b>	
<p><b>What can clubs do?</b> Plan a year-long project that will promote physical activity for any age group by:</p> <ul style="list-style-type: none"> <li>* Donating funds for playground equipment for a shelter or special needs facility.</li> <li>* Work with local schools to implement a youth fitness program in their curriculum.</li> <li>* Promote physical activity with a Move Your Way Campaign using materials and information from Health.gov.</li> <li>* Invite a speaker from a local gym.</li> </ul> <p><b>Partner</b> sports stores, gyms, and exercise/walking clubs.</p>	<p><b>The GFWC PROGRAMS for 2022-2024 are available in the National Club Handbook.</b> There is a wealth of updated and expanded information with scores of ideas for each of the various programs that will inspired all Club Members.</p> <p><b>Please refer to the 2022-2024 National Club Handbook for further reading.</b></p>

# **Reporting Information and Procedures**

Reporting is an important function of Clubs within our District and State. It provides GFWC with data showing how we are spending our time and what ways we are making impacts in our communities and how we are growing as an organization.



Reporting for the District is done annually following the GFWC-WS Guidelines encompassing the five Service programs, the Project Areas, and the Special Projects. Each club should have a project or committee chairman who keeps track of all projects, hours, and monies (either donated or in-kind) throughout the year. Each individual member is responsible for reporting her hours and project participation to the chairman on a regular basis. Once all project information for the year is collected a statistical form is created to compile the # of projects, volunteer hours, dollars donated and the in-kind donations for each reporting area. These reports must be written and submitted by February 15th each year. Awards at District level are presented at the Spring Conference.

## **Tracking and Writing Your Reports**

- 1) Identify your projects and determine which Service Program or Project Area to use to best report the project. (A project can only be reported in one area)
- 2) Your heading on the page should include the Reporting Area and the year, the GFWC Club Name, total # of volunteer hours, total dollars donated and total of in-kind donations.
- 3) Each project should include a short narrative. Be creative in describing you project including pertinent data that makes the project stand out.
- 4) Each report can have a maximum of two pages.
- 5) Follow each narrative with the volunteer hours, donated dollars and in-kind donations specifically for that report. (See Example of report following this page).
- 6) Once all reports are written, complete the Statistical Form compiling the information for all reports.

## **Sending Your Reports**

The District and the State will provide the names, addresses and e-mail address information for the Service Programs and Project Area Chairman to each club. The person compiling the reports will send a report to the chairman along with the statistical form for each report. Only one Statistical Report for each club is needed. However, make copies of this Completed Statistical Report Form (one for each report). Highlight the information pertaining to your report and attach this form to your report before sending.

**DON'T FORGET THE FEBRUARY 15TH DEADLINE!**

## **Reporting Rules**

Using the official GFWC Washington State Reporting Form will help you calculate the statistical information from all the clubs in our state. You must use the official form when reporting if you wish to be considered for awards. This form will be available prior to the reporting deadline.

Narratives are important for they give valuable information about your projects not found on the statistical form. You must submit one narrative for each area you are reporting in if you wish to be considered for awards.

**Cross Reporting is NOT ALLOWED!!** Find the best area to report you club's efforts and do not repeat this project on any other Service Program, Project Area, or Special Project. Do not mention it in other narratives.

**Can an individual member's efforts be reported?** Absolutely not. The only way you can honestly report individual member's effort is have that member ask the club to support her project. Additionally, your club must vote to make the **individual** efforts a club effort - or reporting the project is "fudging" your reports.

Please share this information with all your officers and Service Program Chairmen, Project Chairmen, and Special Project chairmen. Make sure any club member involved in writing reports for your club has this information. If you have any questions, please contact Rena Johnston.



## SAMPLE OF REPORT FORMAT



Name of Reporting Area and Year

GFWC Club Name

# of Members in Club

Total number of Projects

Total number of Volunteer hours

Total number of Dollars Donated

Total Number of In-Kind donations.

Project # 1 – Name of Project

Provide Short narrative about project (2 to 5 lines)

Narrative

Narrative

Hours: \_\_\_\_\_; Dollars Donated: \_\_\_\_\_; In-Kind Donations; \_\_\_\_\_

Project #2: Name of Project

Provide Short narrative about project (2 to 5 lines)

Narrative

Narrative

Hours: \_\_\_\_\_; Dollars Donated: \_\_\_\_\_; In-Kind Donations; \_\_\_\_\_

Project #3: Name of Project

Provide Short narrative about project (2 to 5 lines)

Narrative

Narrative

Hours: \_\_\_\_\_; Dollars Donated: \_\_\_\_\_; In-Kind Donations; \_\_\_\_\_

Project #4: Name of Project

Provide Short narrative about project (2 to 5 lines)

Narrative

Narrative

Hours: \_\_\_\_\_; Dollars Donated: \_\_\_\_\_; In-Kind Donations; \_\_\_\_\_



**GENERAL FEDERATION**  
*of* **WOMEN'S CLUBS**

# State Statistical Form

Club Name \_\_\_\_\_

	Number of Projects	Volunteer Hours	Dollars Donated	In-Kind Donations
<b>GFWC Special Programs</b>				
GFWC Signature Program: Domestic and Sexual Violence Awareness and Prevention				
GFWC Juniors' Special Program: Advocates for Children				
<b>GFWC COMMUNITY SERVICE PROGRAMS</b>				
Arts and Culture				
Civic Engagement and Outreach				
Education and Libraries				
Environment				
Health and Wellness				
		<b>Number of Projects</b>	<b>Volunteer Hours</b>	<b>Dollars Spent</b>
<b>GFWC Advancement Plans</b>				
Communications and Public Relations				
Leadership				
Legislation/Public Policy				
Membership				
		<b>Number of Projects</b>	<b>Volunteer Hours</b>	<b>Dollars Raised</b>
Fundraising and Development				
	<b>Number of Projects</b>	<b>Volunteer Hours</b>	<b>Dollars Donated</b>	<b>In-Kind Donations</b>

Women's History and Resource Center				
Epsilon Sigma Omicron (ESO)			<b>Volunteer Hours</b>	<b>Books Read</b>
<b>GFWC Affiliate Organizations</b>				
	<b>Number of Projects</b>	<b>Volunteer Hours</b>	<b>Dollars Donated</b>	<b>In-Kind Donations</b>
Canine Companions				
Heifer International				
Hope for Justice				
March of Dimes				
Operation Smile				
St Jude Children's Research Hospital				
UNICEF				
United Nations Foundation Shot@Life Campaign				

## GFWC In-Kind Donation Guide

This guide is to be used in conjunction with the standard GFWC reporting form. Please note that these are estimated numbers of item worth, based upon quantities provided by the Salvation Army, and not exact figures of definitive monetary value. This chart is merely a reference and is by no means exhaustive; if an item in question cannot be found here, utilize a similar item and value for your reporting figures. For any questions regarding this process, please contact the Programs Department at 202-347-3168 or **Programs@GFWC.org**.

<b>Appliances</b>		
<b>Appliance Donations</b>	<b>Low (Well Used)</b>	<b>High (New)</b>
Air Conditioner	\$20.00	\$90.00
Dryer	\$45.00	\$90.00
Electric Stove	\$75.00	\$150.00
Gas Stove	\$50.00	\$75.00
Heater	\$7.50	\$22.00
Microwave	\$10.00	\$50.00
Refrigerator (Working)	\$75.00	\$200.00
TV (Color, Working)	\$75.00	\$225.00
Washing Machine	\$40.00	\$150
<b>Furniture</b>		
<b>Furniture Donations</b>	<b>Low (Well Used)</b>	<b>High (New)</b>
Bed (Full, Queen, King)	\$50.00	\$170.00
Bed (Single)	\$35.00	\$75.00
Bedroom Set (Complete)	\$200.00	\$1,000.00
Carriage (Baby)	\$5.00	\$75.00
Chair (Upholstered)	\$25.00	\$75.00
Chest	\$25.00	\$95.00

China Cabinet	\$85.00	\$300.00
Clothes Closet	\$15.00	\$50.00
Coffee Table	\$15.00	\$65.00
Crib (w/Mattress)	\$25.00	\$75.00
Desk	\$25.00	\$140.00
Dining Room Set (Complete)	\$150.00	\$900.00
Dresser w/Mirror	\$20.00	\$75.00
End Table	\$10.00	\$50.00
Folding Bed	\$20.00	\$60.00
Hi Riser	\$35.00	\$75.00
High Chair	\$10.00	\$50.00
Kitchen Cabinet	\$25.00	\$75.00
Kitchen Chair	\$2.50	\$10.00
Kitchen Set	\$35.00	\$170.00
Mattress (Double)	\$12.50	\$75.00
Mattress (Single)	\$15.00	\$35.00
Playpen	\$3.75	\$30.00
Rugs	\$20.00	\$90.00
Secretary	\$20.00	\$90.00
Sleeper Sofa (w/Mattress)	\$85.00	\$300.00
Sofa	\$35.00	\$200.00
Trunk	\$5.00	\$70.00
Wardrobe	\$20.00	\$75.00
<b>Household Goods</b>		
<b>Household Goods</b>	<b>Low (Well Used)</b>	<b>High (New)</b>
<del>Donations</del> Bakeware	\$1.00	\$3.00
Bedspread/Quilt	\$3.00	\$24.00
Blanket	\$3.00	\$15.00

Chair/Sofa Cover	\$15.00	\$35.00
Coffeemaker	\$4.00	\$15.00
Curtains	\$1.50	\$12.00
Drapes	\$6.50	\$40.00
Fireplace Set	\$20.00	\$80.00
Floor Lamp	\$6.00	\$50.00
Glass/Cup	\$0.50	\$1.50
Griddle	\$4.00	\$12.00
Kitchen Utensils	\$0.50	\$1.50
Lamp	\$5.00	\$75.00
Mixer/Blender	\$5.00	\$20.00
Picture/Painting	\$5.00	\$200.00
Pillow	\$2.00	\$8.00
Plate	\$0.50	\$3.00
Pot/Pan	\$1.00	\$3.00
Sheets	\$2.00	\$8.00
Throw Rug	\$1.50	\$12.00
Towels	\$0.50	\$4.00
<b>Men's Clothing</b>		
<b>Men's Clothing Donations</b>	<b>Low (Well Used)</b>	<b>High (New)</b>
Jacket	\$7.50	\$25.00
Overcoat	\$15.00	\$60.00
Pajamas	\$2.00	\$8.00
Raincoat	\$5.00	\$20.00
Shirt	\$2.50	\$12.00
Shoes	\$3.50	\$25.00
Shorts	\$3.50	\$10.00
Slacks	\$5.00	\$12.50

Suit	\$15.00	\$60.00
Sweater	\$2.50	\$12.00
Swim Trunks	\$2.50	\$8.00
Tuxedo	\$10.00	\$60.00
Undershirt	\$1.00	3.00
Undershirt	\$1.00	3.00
<b>Women's Clothing</b>		
<b>Women's Clothing</b>	<b>Low (Well Used)</b>	<b>High (New)</b>
<b>Donation</b>		
Bathing Suit	\$4.00	\$12.00
Bathrobe	\$2.50	\$12.00
Blouse	\$2.50	\$12.00
Boots	\$2.00	\$5.00
Bra	\$1.00	\$3.00
Coat	\$10.00	\$40.00
Dresser	\$4.00	\$20.00
Evening Dress	\$10.00	\$60.00
Foundation Garment	\$3.00	\$8.00
Fur Coat	\$25.00	\$400.00
Fur Hat	\$7.00	\$15.00
Handbag	\$2.00	\$20.00
Hat	\$1.00	\$8.00
Jacket	\$4.00	\$12.00
Nightgown	\$4.00	\$12.00
Pants Suit	\$6.50	\$25.00
Shoes	\$2.00	\$25.00
Skirt	\$3.00	\$8.00
Slacks	\$3.50	\$12.00
Slip	\$1.00	\$6.00

Socks	\$0.50	\$1.25
Suit	\$6.00	\$25.00
Sweater	\$3.75	\$15.00
<b>Children's Clothing</b>		
<b>Children's Clothing</b>	<b>Low (Well Used)</b>	<b>High (New)</b>
<b>Donation</b>		
Blouse	\$2.00	\$8.00
Boots	\$3.00	\$20.00
Coat	\$4.50	\$20.00
Dress	\$3.50	\$12.00
Jacket	\$3.00	\$25.00
Jeans	\$3.50	\$12.00
Pants Suit	\$2.50	\$12.00
Shirt	\$2.00	\$6.00
Shoes	\$2.50	\$8.75
Skirt	\$1.50	\$6.00
Slacks	\$2.00	\$8.00
Snowsuit	\$4.00	\$19.00
Socks	\$0.50	\$1.50
Sweater	\$2.50	\$8.00
Underwear	\$1.00	\$3.50
<b>Miscellaneous Items</b>		
<b>Miscellaneous Item</b>	<b>Low (Well Used)</b>	<b>High (New)</b>
<b>Donation</b>		
Answering Machine	\$10.00	\$30.00
Bicycle	\$5.00	\$80.00
Board Game	\$1.00	\$3.00
Book (Hardback)	\$1.00	\$3.00
Book (Paperback)	\$0.75	\$1.50
CD	\$2.00	\$5.00



Computer Monitor	\$5.00	\$50.00
Computer Printer	\$5.00	\$150.00
Computer System	\$75.00	\$400.00
Copier	\$40.00	\$200.00
DVD	\$2.00	\$5.00
DVD Player/VCR	\$8.00	\$15.00
Edger	\$5.00	\$25.00
Golf Clubs	\$2.00	\$25.00
Ice Skates	\$3.00	\$15.00
Luggage	\$3.00	\$15.00
Mower	\$25.00	\$75.00
Mower (Riding)	\$75.00	\$300.00
Radio	\$7.50	\$50.00
Roller Blades	\$3.00	\$15.00
Sewing Machine	\$15.00	\$85.00
Stereo	\$15.00	\$75.00
Stuffed Animal	\$0.50	\$1.00
Tennis Racket	\$2.00	\$5.00
Typewriter	\$5.00	\$25.00
Umbrella	\$2.00	\$6.00
Vacuum Cleaner	\$15.00	\$65.00

All donations of appliances, electronics and equipment are assumed to be working, and all clothing and furniture donations are in good condition.

## JUDGING SCORE SHEET

**For use by District Chairpersons**

*(Clubs will find this sheet helpful to determine the value of their projects.)*

**Project Value and Long Term Impact: \_\_\_\_\_ (Up to 35 points)**

The project's impact should be positive and affect a change that is tangible and long lasting. Were only community groups involved in the projects?

**Innovation: \_\_\_\_\_ (Up to 25 points)**

- Did the project solve a problem that was unique for the community involved?
- Did the project represent some new thinking or a way to getting information across about a particular Department or GFWC Special Project?

**Membership Participation: \_\_\_\_\_ (Up to 20 points)**

- Were a majority of the members involved? What was the contribution of each member to the project in terms of time and effort? The size of the club should be taken into consideration. It is difficult to compare larger memberships with smaller memberships, but in all cases ample opportunity for everyone to be involved is important.

**Effect on Club Members: \_\_\_\_\_ (Up to 10 points)**

- Were members better informed and challenged by participation in the project?

**Money Spent: \_\_\_\_\_ (Up to 10 points)**

- Did the project require extensive fundraising? Were the members able to find creative ways of providing funding for the project?

*(In case of a tie, neatness and organization of the written report will be used as a tie breaker.)*

# Judging Tally Sheet

- This sheet is for judges to record their results
- The results of the judging should be kept in confidence
- In case of a tie, neatness and organization of the report shall be used as a tie breaker

Club Name	Value (35)	Innovation (25)	Member Participation	Effect (10)	Money (10)	Total (100)



## Seminar (LEADS)

The GFWC Leadership, Education, and Development Seminar identifies GFWC members at the local level who have the potential and desire to assume leadership positions in their State Federations and/or GFWC on the national level. Participation in GFWC LEADS can help up-and-coming leaders gain the capabilities, confidence, and commitment necessary to pursue and achieve higher offices and serve with distinction.

GFWC LEADS is typically held annually on the day prior to the official opening of the GFWC Annual Convention. The program may include the following:

- Overview of various leadership skills.
- Explanation of GFWC resources, materials, and assistance.
- Outline of GFWC policies, parliamentary procedure, and protocol.
- Discussion of tips and techniques for pursuing personal growth and developing leadership opportunities.

### Application Process and Deadline

Each State Federation and International Affiliate\* may select one LEADS attendee annually.

**LEADS Candidate:** Return this form, along with two letters of support from active GFWC club members, to your State Federation by the state application deadline. If your state has a form, use that instead.

**State or International Affiliate Leadership Chairman or President:** Your chosen LEADS Candidate's application form (page 2 or similar, containing contact information) and photo is due to GFWC Second Vice President Jolie Frankfurth ([jfrankfurth@gfwc.org](mailto:jfrankfurth@gfwc.org)) and GFWC Leadership Chairman Susan Gettys ([susan.getts@att.net](mailto:susan.getts@att.net)) by March 15, 2023. Thank you!

### State and District LEADS Programs

States and Districts are encouraged to hold a LEADS program to identify and develop strong potential leaders prepared to assume Club, District, and State Federations leadership positions. By implementing a well-designed LEADS event, the leadership gap of some experience will be addressed, and the talent and enthusiasm of a trained, confident group of volunteers will be more effectively used. The individual member, as well as our organization and communities, will benefit. The leadership can determine when the State Federation or District LEADS program is best conducted. The GFWC Leadership Committee can assist State and District leaders in creating half-and full-day events using materials available in the toolkit. States may choose to select one participant from their own LEADS program to attend GFWC LEADS.

### GFWC Leadership, Education and Development Seminar (LEADS)

## APPLICATION FORM

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Club: \_\_\_\_\_ District: \_\_\_\_\_

Please conceal applicant's identity during selection deliberation.

**Please answer the following questions in as much detail as possible:**

(Attach a separate sheet of paper if more space is needed)

List all local club offices and/or chairmanships held: \_\_\_\_\_

List all District offices and/or chairmanships held: \_\_\_\_\_

List GFWC club/District programs/projects in which involved: \_\_\_\_\_

List positions at the District, State Federation, and/or national level in which you are interested: \_\_\_\_\_

Are you willing to:

- Cover costs to attend GFWC LEADS not covered by GFWC or state? Yes \_\_\_\_\_ No \_\_\_\_\_
- Share what you have learned at LEADS with your state's members? Yes \_\_\_\_\_ No \_\_\_\_\_
- Share what you have learned at LEADS at your Region Conference? Yes \_\_\_\_\_ No \_\_\_\_\_

**Return this form, along with two letters of support from active GFWC club members, to your State Federation by the application deadline. State Federations submitting their candidate information to GFWC Second Vice President Jolie Frankfurth and GFWC Leadership Chairman Susan Gettys do not need to attach the letters of support.**

## Criteria for LEADS Participation

It is highly recommended that each State Federation or International Affiliate LEADS candidate meet the following criteria:

- Demonstrates leadership capabilities at the club level as an active club president, club officer, or club project or committee chairman.
- Exhibits a commitment to the Federation.
- Exhibits an understanding of the GFWC mission of community service, illustrated by programs and projects in which she is or has been involved.
- Demonstrates leadership characteristics, including, but not limited to, organization, responsibility, trustworthiness, enthusiasm, and flexibility.
- Exhibits an interest in and willingness to pursue higher leadership positions in GFWC.
- Agrees to share information gained from participation in LEADS with others in the State Federation.
- Understands and accepts potential expenses involved in participation.
- Has not held elected positions at or beyond the state level (this criterion is highly recommended, but not required, in order to encourage potential leaders at the club level to apply).
- Has not attended a previous LEADS program. Members are eligible to attend only once.
- Agrees to make every effort to attend the Fall GFWC Region Conference to report on their LEADS experience.
- Must be a member of a per capita dues paying club, or a delegate of an International Affiliate as noted below.

## EXPENSES

GFWC demonstrates its commitment to training leaders by funding a portion of the expenses of candidates who are members of per capita dues paying clubs. State Federations may consider underwriting a portion of an attendee's expenses. LEADS candidates are asked to be responsible for a portion of their expenses as an affirmation of their personal commitment to the leadership development and training. LEADS participants are responsible for making their own travel and lodging arrangements.

### **State Federation attendees:**

- Transportation and lodging stipend of \$325.00.
- Lunch during the LEADS program (no registration fee is required).

Checks will be distributed to candidates upon completion of the seminar.

### **International Affiliates\*:**

One attendee from each International Affiliate is welcome to apply and participate in LEADS at a cost of \$60.00, the GFWC stipend for travel and lodging allowance do not apply. Revised 07/13/2022



## GFWC-WS PENINSULA DISTRICT Statement of Bill or Request for Reimbursement

Member Name \_\_\_\_\_ Phone \_\_\_\_\_

Total Expense \_\_\_\_\_ Date Presented \_\_\_\_\_

Check to be made out to \_\_\_\_\_

Explanation of what money was spent for: \_\_\_\_\_

Signature of person submitting bill \_\_\_\_\_

Address where check is to be sent \_\_\_\_\_

**Original receipt(s) must be included**

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*(For Treasurer's Use Only – Please do not write below this line.)*

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Check issued to: \_\_\_\_\_

Check Number \_\_\_\_\_ Check Amount \_\_\_\_\_

Budget Line Item for this disbursement \_\_\_\_\_

MAIL OR PRESENT COMPLETED FORM & RECEIPTS TO:

Charlene Lysne  
5426 Windermere DR SE  
Olympia, WA 98501

# **GENERAL FEDERATION of WOMEN'S CLUBS**

*www.GFWC.org*



## **GFWC Peninsula District Bylaws**

Revised and approved March 2022

### **ARTICLE I: NAME**

The name of this non-profit organization shall be GFWC Peninsula District.

### **ARTICLE II: OBJECT**

The object of this organization shall be to bring together the Clubs of the General Federation of Women's Clubs holding membership within the district, that they may be helpful to each other and to the GFWC-Washington State (GFWC-WS) through mutual study and discussion of the General Federation of Women's Clubs Community Service Programs and for furthering the work of GFWC.

### **ARTICLE III: MEMBERSHIP**

#### **SECTION 1 – ELIGIBILITY**

- a. Membership shall be open to any club that pays GFWC and GFWC-WS dues and is within the geographical boundaries of the district.
- b. At-large membership shall be open to individuals who pay GFWC and GFWC-WS dues and reside within the geographical boundaries.

#### **SECTION 2 – GEOGRAPHICAL BOUNDARIES**

The counties of: Pierce, Thurston, Kitsap, Grays Harbor, Mason, Clallam, and Jefferson shall makeup the geographical boundaries of Peninsula District.

#### **SECTION 3 – TERMINATION**

Peninsula District Clubs or members at large may terminate membership by:

- a. Non-payment of dues for one (1) year
- b. Resignation
- c. Dismissal through ballot vote of the Board of Directors and ratification at the next Conference.



### SECTION 3 – REINSTATEMENT

Any club, that has terminated its membership due to nonpayment of dues or resignation, may be reinstated by the payment of dues for the current year.

## **ARTICLE IV: DUES AND FINANCE**

### SECTION 1 – FISCAL YEAR

The fiscal year of GFWC-WS Peninsula District shall be July 1 through June 30.

### SECTION 2 – ANNUAL DUES

Annual dues shall be five dollars (\$5.00) per club plus twenty-five cents (.25) per capita, payable July 1 due by November 1, and delinquent December 1. At-large members shall pay two dollars (\$2.00) annual dues, which will include fifty cents (.50) for the Stacey Memorial Fund, payable July 1, due by November 1, and delinquent December 1.

### SECTION 3 – ANNUAL DUES TO GFWC-WS AND GFWC

All member clubs and at-large members shall pay per capita annual dues to GFWC-WS and GFWC.

### SECTION 4 – EXPENDITURES

Only budgeted expenditures will be paid without Executive Board approval. All other expenditures will be paid only after presentation and approval of the Board of Directors.

### SECTION 5 – CLOSING

All bills must be submitted by May 15 to allow for the closing and auditing of the Treasurer's Books.

## **ARTICLE V: STACEY MEMORIAL FUND**

### SECTION 1

GFWC-WS Peninsula District shall maintain custody of the Stacey Memorial Fund, named after Amy Stacey, First GFWC-WS President (1896-1899) who was a member of a Peninsula club

- a. The original amount of \$187.95 shall be kept intact.
- b. Monies in the fund shall be used in accordance with recommendations from the Board of Directors.

### SECTION 2 – ANNUAL CONTRIBUTIONS

- a. All member clubs must contribute two dollars (\$2.00) annually to this fund.
- b. All members at-large must contribute fifty cents (\$.50) annually to this fund.

### SECTION 3 – CONVENTION ASSESSMENT

The annual GFWC-WS Convention assessment shall be paid with the proceeds from this fund.

### SECTION 4 – FUND MANAGEMENT

The Treasurer will be responsible for the receipts and disbursements of this fund.

### SECTION 5 – AUDIT

The Stacey Memorial fund shall be audited annually by the Audit Committee.

## **ARTICLE VI: OFFICERS AND DUTIES**

### SECTION 1 – OFFICERS

Elected officers shall be President, President-elect, Secretary, and Treasurer.

- a. The President shall appoint a Parliamentary Advisor.
- b. The President shall appoint a Membership chairman.

### SECTION 2 – ELIGIBILITY

Eligibility for office shall include endorsement in writing from the candidate's club.

- a. Candidates for the offices of President and President-elect shall have served:
  1. As President of a GFWC Peninsula District club
  2. On the Board of Directors for a minimum of two (2) terms including the term as club president
- b. Candidates for the offices of Secretary and Treasurer shall have been members of the Board of Directors for a minimum of one (1) term.
- c. Candidates shall submit a letter of endorsement, signed by the club president or substitute stating the club's recommendation of the candidate, the candidate's willingness to serve if elected, and the candidate's qualifications. Letters are due to the chairman of the Nominating Committee no later than November 1, of the odd numbered year.

### SECTION 3 – TERM

The term of office shall be two (2) years, commencing with adjournment of the Conference in the even numbered years. Any part of a term in excess of one (1) year shall be considered a full term.

- a. An officer may not serve two (2) consecutive terms in the same office with the exception of the Treasurer who may serve a second term, if so elected
- b. She may succeed herself if she served less than a major portion of a term.

#### SECTION 4 - STATE OF EMERGENCY

In the event of a declared statewide or national emergency, including but not limited to war, civil unrest, weather and pestilence, the officers of GFWC Peninsula District shall be eligible to continue their term of office for an additional two years.

- a. Should any officer decline to have an additional two years added to her term of office, she shall be replaced at the next Spring Conference held in an even numbered year.

#### SECTION 5 – VACANCY

In case of a vacancy in the office of President, the President-elect shall accede to the office of President. Vacancies in other offices shall be filled by the President, with approval of the Board of Directors.

#### SECTION 6 – REPORTS

Officers shall present reports as directed by the President.

#### SECTION 7 – RECORDS

All officers, with the exception of the Treasurer, shall forward to their successors all records pertinent to their offices no later than June 1 following Installation.

- a. The Treasurer shall deliver all funds and records pertinent to her office to her successor no later than July 31 following Installation.

#### SECTION 8 – DUTIES

- a. President. The President shall be the official representative of GFWC Peninsula District and shall serve as the liaison between GFWC-WS and member clubs. She shall:

1. Serve on the GFWC-WS Executive Committee and be the official representative to all GFWC-WS meetings.
2. Appoint officers for unexpired terms with the approval of the Board of Directors.
3. Appoint Community Service Program Chairmen, Standing and Special Committees.
4. Appoint a Parliamentary Advisor
5. Serve as ex-officio member of all committees except the Elections Committee.
6. Report to GFWC-WS as directed by the State President.
7. Send a call to all Meetings to member clubs and at-large members six weeks prior to the meeting date.

- b. President-elect. In the absence of the President, the President-elect shall perform the duties of that office.

1. Serve as Dean of Community Service Program Chairman

- c. Secretary. The Secretary shall keep the minutes of GFWC Peninsula District Conferences, Executive Board and Board of Directors meetings. She shall:
1. Provide a copy of the minutes of all GFWC Peninsula District meetings to the President within two (2) weeks of each meeting.
  2. Call and record the roll at all GFWC Peninsula District meetings.
- d. Treasurer. The Treasurer shall be custodian of all the funds of GFWC Peninsula District, which shall be deposited in a bank. She shall:
1. Collect all dues of the clubs belonging to GFWC Peninsula District
  2. Keep an accurate account of all receipts and disbursements
  3. Pay funds as specified by the Budget Committee or Board of Directors
  4. Serve as Chairman of the Budget Committee
  5. Oversee the Stacey Memorial Fund
  6. Notify clubs that have not paid their dues and at-large members who have not paid their dues by November 10.
  7. Submit to the President by January 1, a list of clubs who have paid GFWC Peninsula District dues
  8. Deliver to her successor by July 31 of the even numbered year, all funds and records in her custody.
- e. Parliamentary Advisor. The Parliamentary Advisor shall be appointed by the President and aid the President and all members in matters of parliamentary procedure. She shall:
1. Have a copy of the GFWC-WS and GFWC Peninsula District Bylaws readily available at all meetings
  2. Have a basic understanding of Robert's Rules of Order.

## **ARTICLE VII: COMMUNITY SERVICE PROGRAM CHAIRMEN, STANDING CHAIRMEN, AND SPECIAL CHAIRMEN DUTIES**

### **SECTION 1 – COMMUNITY SERVICE PROGRAM CHAIRMEN**

The Community Service Program Chairmen's duties shall conform to those of the GFWC-WS and the GFWC.

### **SECTION 2 – STANDING CHAIRMEN**

The President shall appoint Standing Chairmen as needed to complete the work of GFWC Peninsula District.

### **SECTION 3 – SPECIAL CHAIRMEN**

The President shall appoint Special Chairmen to further the objectives of her administration, for the duration of her administration.

SECTION 4 – TERM Chairmen shall be appointed by the President to serve during her term of office and may be reappointed for one (1) successive term. Any part of a term in excess of one (1) year shall be considered a term.

#### SECTION 5 – RESPONSIBILITIES

- a. Promote the work and study of GFWC-WS and GFWC
- b. Prepare and present a workshop at Fall Conference as directed by the President, and/or the Board of Directors.
- c. Judge club reports and present awards at Spring Conference

### **ARTICLE VIII: BOARD OF DIRECTORS**

#### SECTION 1

The Board of Directors shall be composed of the elected and appointed officers, immediate past President, community service program chairmen, special chairmen, presidents of member clubs, GFWC-WS officers and chairmen, GFWC officers and chairmen, WSR officers and chairmen who hold membership in GFWC Peninsula District clubs.

#### SECTION 2 – DUTIES

The Board of Directors shall plan and develop programs to further the objectives of the General Federation of Women's Clubs. They shall:

- a. Consider revisions to the GFWC Peninsula District Bylaws prior to presentation to the Conference
- b. Consider proposed amendments to the GFWC Peninsula District Bylaws prior to presentation to the Conference
- c. Approve an annual budget
- d. Approve all GFWC Peninsula District projects and contests
- e. Approve Presidential appointments to fill Officer vacancies.

#### SECTION 3 – MEETINGS

The Board of Directors shall meet prior to the Fall and Spring Conferences respectively.

- a. Special meetings may be called by the President, providing all members of the Board of Directors are previously notified
- b. A quorum of any meeting shall consist of ten (10) members.

## **ARTICLE IX: COMMITTEES**

### **SECTION 1 – AUDIT COMMITTEE**

The Audit Committee shall consist of three (3) members appointed by the President to serve during the term. The committee shall:

- a. Audit the District financial records each year by July 31
- b. Audit the Stacey Memorial Fund books each year by July 31
- c. Present a report at the Fall Board meeting and at the Fall Conference.

### **SECTION 2 – BUDGET COMMITTEE**

The Budget Committee shall consist of the Treasurer, as chairman, a past Treasurer, the President-elect, and a board member, appointed by the President. The committee shall prepare and present an annual budget at the Fall Board meeting for its approval.

### **SECTION 3 – EXECUTIVE COMMITTEE**

The Executive Committee shall consist of the Elected Officers, and the immediate past President. The Parliamentary Advisor shall attend all Executive Committee meetings in an advisory capacity. A quorum shall consist of four (4) members. They shall:

- a. Conduct all necessary business of GFWC Peninsula District between meetings of the Board of Directors.
- b. Meet at the call of the President

### **SECTION 4 – NOMINATING COMMITTEE**

The Nominating Committee shall consist of three (3) members elected at the Spring Board meeting in the odd numbered years.

- a. The Nominating Committee shall review candidate's endorsements for eligibility
- b. The Nominating Committee shall present a proposed slate of officers for consideration at the Spring Board meeting in the even numbered years should there be no nominations submitted for an office, the Nominating Committee shall be authorized to seek qualified candidates for those offices.

## **ARTICLE X: MEETINGS**

**SECTION 1** Two (2) meetings, known as Conferences, shall be held per year, the time and place to be determined by the hostess club in cooperation with the President.

- a. A Fall Conference shall be in the form of a workshop
- b. A Spring Conference shall be in the form of an Annual Meeting with reports from the officers and community service program chairmen and for the presentation of awards
- c. Election of officers shall be held at the Spring Conference of the even numbered years
- d. Conference registration fees shall be one dollar (\$1.00) for each person attending

e. A quorum shall consist of fifteen (15) delegates.

**SECTION 2 – DELEGATES** All GFWC Peninsula District members in good standing shall be entitled to vote at GFWC Peninsula District Conferences.

**SECTION 3 – ELECTRONIC MEETINGS** During a declared emergency situation, or any situation where attendance by in-person meetings is not permitted or feasible, electronic means of holding meetings may be in order and held as a substitute for a regular membership, special or a board meeting. Members attending by electronic means are present for all purposes of quorum, count of votes, and percentages of total voting power present.

## **ARTICLE XI: ELECTIONS**

**SECTION 1** Officers as stated in Article VI, Section 1, shall be elected at the annual Spring Conference in the even numbered years.

- a. Officers shall be elected by ballot for a two (2) year term of office. Where there is only one (1) candidate for an office, election may be by voice vote
- b. The President shall appoint three (3) tellers to tabulate the ballots
- c. A plurality shall constitute an election.

## **SECTION 2 – ELECTRONIC VOTING**

During a declared emergency situation, or any situation where attendance by in-person meetings is not permitted or feasible, electronic means of communication may be necessary. Electronic communication may also be defined as an electronic or video conference where members participate live. Elections of officers, board members, or proposals for which a vote is necessary, such vote may be taken by electronic transmission if the notice of voting contains the following language and considerations:

1. The name of each candidate to be voted upon;
  2. The text of each proposal to be voted upon; and
  3. A designated electronic address to which the electronic ballot may be returned.
- Members voting by electronic transmission are present for all purposes of quorum, count of votes, and percentages of total voting power present.

## **ARTICLE XII: AMENDMENTS AND REVISIONS**

**SECTION 1** These bylaws may be amended at any GFWC-WS Peninsula District Conference by two thirds (2/3) vote of the members present, provided notice of the proposed amendment has been included with the “Call” for the Conference.

## SECTION 2 – PROPOSED AMENDMENTS

Proposed amendments shall be sent to the President and the Parliamentary Advisor two weeks (2) prior to the Board of Directors meeting.

- a. All proposed amendments should be considered by the Board of Directors and presented to the Conference.

## SECTION 3 – REVISIONS

Revisions to these bylaws shall be made only after consideration of such revision at the previous Conference.

- a. Revisions shall be presented to the Board of Directors prior to consideration of the Conference body.

## **ARTICLE XIII: PARLIAMENTARY AUTHORITY**

The Parliamentary authority shall be Robert's Rules of Order, Newly Revised.



## **GFWC-WS PENINSULA DISTRICT STANDING RULES**

1. Each member club shall hostess, in rotation, a GFWC Peninsula District Conference. Smaller clubs may work together.
2. Some compensation shall be budgeted for the President to attend the GFWC-WS Annual Convention.
3. Some compensation shall be budgeted for the President to attend the GFWC-WS Fall Board meeting.
4. Some compensation shall be budgeted for the newly installed President to attend the GFWC-WS annual convention in even numbered years.
5. Funds shall be budgeted to cover the President's conference expenses.
6. Some compensation, at the rate of fifteen cents (\$.15) per mile, shall be budgeted for the President's official visits to GFWC Peninsula District clubs.
7. Some compensation shall be budgeted to assist with the expenses of the GFWC-WS President's official visit to a GFWC Peninsula District Conference.
8. Some compensation shall be budgeted to assist with the expenses of the Conservation chairman to attend the GFWC-WS Conservation workshop.



## **History of the GFWC Emblem**

GFWC's emblem depicts a circular band signifying eternity. In the center of the circular band, the crusader's shield emerges from a darkened world (represented by the field of darkness), which represents enlightenment. The enameled colors—red, white, and blue—are the colors of the United States of America. The red implies courage, the white equals purity, and the blue stands for constancy.

### **TEN COMMANDMENTS FOR A CLUBWOMAN**

1. **ACKNOWLEDGE PEOPLE.** There is nothing as nice as a cheerful word of greeting.
2. **SMILE AT PEOPLE.** It takes 72 muscles to frown, and only 14 to smile. Use this asset!
3. **CALL PEOPLE BY NAME:** The sweetest music to anyone's ears is the sound of her own name.
4. **BE FRIENDLY AND HELPFUL:** To have friends, one must first be one.
5. **BE GENUINELY INTERESTED IN PEOPLE:** There is something to like about everyone.
6. **SEEK PEOPLE OUT.** Do not limit yourself to a few friends when there are so many others to be made.
7. **BE GENEROUS WITH PRAISE AND CAUTIOUS WITH CRITICISM.** Who among us does not need the understanding and tolerance of others.
8. **CONSIDER OTHERS' FEELINGS.** There are three sides to every controversy: yours, the other person's and the truth.
9. **BE ALERT TO GIVE SERVICE.** What we do for others counts most in life.
10. **MAINTAIN A SENSE OF HUMOR.**



## A COLLECT FOR WOMEN

*Keep us, O God, from pettiness;  
let us be large in thought, in word, in deed.*

*Let us be done with fault-finding and  
leave off self-seeking.*

*May we put away all pretense and meet each  
other face to face -- without self-pity  
and without prejudice.*

*May we never be hasty in judgment and  
always generous.*

*Let us take time for all things;  
make us to grow calm, serene, gentle.*

*Teach us to put into action our better impulses,  
straightforward and unafraid.*

*Grant that we may realize it is the little  
things that create differences,  
that in the big things of life we are at one.*

*And may we strive to touch and to know the great,  
common human heart of us all, and  
O Lord God, let us forget not to be kind!*

*--Mary Stewart – 1904*

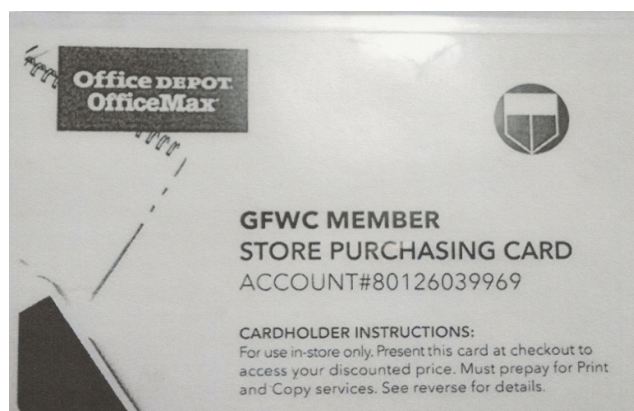
One of GFWC many discounts, use the card below to take advantage of great savings.



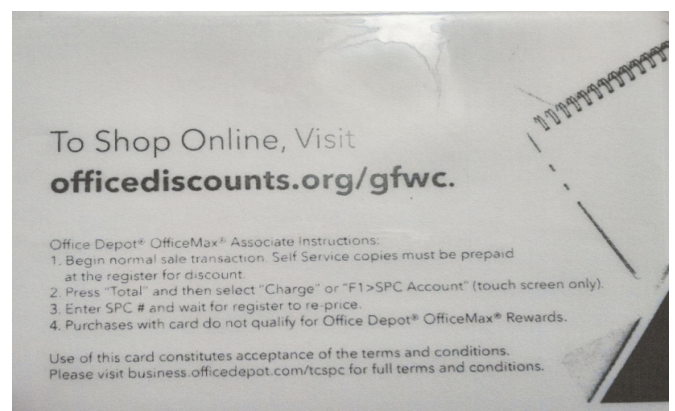
GFWC Members can save up to 75% on over 93,000 products. Visit [officediscounts.org/gfwc](https://officediscounts.org/gfwc) for details.

Office Depot is adapting the way they do business to ensure they can continue to meet the business needs of an ever-changing world. As part of this change, the Office Depot Business Solutions Division will be rebranded to ODP Business Solutions, and the in-store purchasing process will look different going forward. The current Store Purchasing Card Program (SPC) is being replaced by the new Store Discount Program. If a member currently has a Store Purchasing Card (SPC), the card will be switched over to the new Store Discount Program starting May 1, 2022. A member can continue to use an SPC temporarily to access the new Store Discount Program, but the SPC will be discontinued in approximately 13 months.

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*In Loving Memory of Dorothy Crowder*



## NOTES